

Warren County Human Resources
602 West Ridgeway St
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257- 3574
Facsimile: (252) 257-5971

EMPLOYMENT OPPORTUNITY WARREN COUNTY HEALTH DEPARTMENT

A non-refundable signing bonus in the amount of \$3,750 will be paid in the selected applicant's paycheck 6 months following employment and execution of the Employment Signing and Retention Bonus Agreement.

A retention bonus in the amount of \$3,750 will be paid in the selected applicant's next paycheck following the completion of 12 full months of employment in the same position with the County following the date of payment of the signing bonus.

To be eligible for a sign-on bonus, the candidate must not have worked as a probationary, permanent, or time-limited employee in the last 12 months as an employee subject to the State Human Resources Act or Warren County's Personnel Manual.

POSITION: Public Health Nurse Supervisor I* (Clinic)

DUTIES: Position provides first line supervision of the Outreach Clinical Team, physicals for the Breast & Cervical Cancer Control Program (BCCCP), Comprehensive STD nurse screening, exam & treatment daily to clients functioning as an Enhanced Role Nurse. Supervise Care Coordination for Children, Communicable Disease/Tuberculosis, Chronic Disease, BCCCP & Maternal Health Programs. Oversee the work operations of the Outreach Team making changes & setting priorities where necessary; Assures that overall agency policies and procedures are in place & adhered to; Recommend changes to the Director of Nursing with the position having considerable input into short- & long-range planning. Position is authorized to make some changes & priorities in work plans & personnel assignments to meet program & client needs. Position reports to the Director of Nursing.

EDUCATION/EXPERIENCE: Graduation from a four-year college or university with a B.S. Degree in Nursing which includes a Public Health Nurse rotation & three years of Public Health Nursing experience; or graduation from an accredited school of professional nursing & four years of professional nurse experience, three of which must have been in public health; or an equivalent combination of education and experience. RNs without a B.S. degree must attend & pass the Introduction to the Principles and Practices of Public Health & Public Health Nursing Program courses within the first year of employment. Additional training is also required to become an Enhanced Role Nurse.

KNOWLEDGE/SKILLS: Thorough knowledge of & skill in application of nursing theory, practices, principles & techniques employed in the field of public health related programs are required. Considerable knowledge of & skill in obtaining a healthy history is required. Considerable knowledge & skill in the administration & organization of a public health nursing program & public health nursing supervision of staff & programs. Ability to plan, coordinate & supervise the work of others & to present findings, comments & opinions clearly & concisely in oral/written form.

SALARY: \$52,153 - \$80,837 annually

North Carolina State applications will be accepted **Until Filled** at the Division of Workforce Solutions (formerly the Employment Security Commission), 309 N. Main Street, Room 123, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC 27589. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer
TDD 1-800-735-2962