

Warren County Human Resources
602 West Ridgeway Street
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257-3574
Facsimile: (252) 257-5971
www.warrencountync.com

EMPLOYMENT OPPORTUNITY WARREN COUNTY COOPERATIVE EXTENSION

POSITION: Farmers Market Manager – Part-Time (25 hours per week)

DUTIES: Oversees day-to-day operations of the Warren County Farmers Market and reports to the County Extension Director. Plans and facilitates Farmers Market Advisory Committee meetings, develops and implements marketing strategies, co-facilitates the Visit NC Farms Mobile App, generates new opportunities for the market based on seasons, searches and initiates documentation for available grants and sponsors. Connects and conducts training for vendors, fiscally manages farmer market budget and vendors, enforces farmer market rules and regulations, manages facility and performs all other tasks as required. Exertion of up to 25 pounds frequently and operation of various machines and equipment including hand tools, computer, etc.

EDUCATION/EXPERIENCE: Preference is for a candidate to have knowledge of farming practices & have at least 2 years of work experience or education related to this role; preferred two-year degree in Agriculture Marketing or related discipline.

SALARY: \$20.00 hourly

Warren County applications will be accepted **UNTIL FILLED** at the Division of Workforce Solutions, 210 W. Ridgeway Street, VGCC Campus Building 1, Room 1106, Warrenton, NC 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC 27589. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer