

**Warren County Human Resources**  
**602 West Ridgeway Street**  
**P.O. Box 619**  
**Warrenton, NC 27589**



**Monday - Friday 8:30am to 5:00pm**  
**Telephone: (252) 257-3574**  
**Facsimile: (252) 257-5971**  
**www.warrencountync.com**

## **EMPLOYMENT OPPORTUNITY**

### **WARREN COUNTY**

### **COOPERATIVE EXTENSION**

**POSITION:** 4-H W.A.Y. (Warren Advocating for Youth) Program Assistant\*

**DUTIES:** Assists with 4-H Teen Court and Community Service Program (intake, training, recruitment, attending court, leading empowerment sessions), coordinating meeting the needs of at-risk youth referred to the 4-H W.A.Y. Program; recruits, trains & maintains adult volunteer mentors; develops, implements & evaluates life skills classes; integrates youth into 4-H Special Interest Programs; assists W.A.Y. Program Coordinator as needed; performs related duties as required.

**EDUCATION/EXPERIENCE:** Any combination of education & experience equivalent to graduation from high school & considerable experience working with youth. Post-secondary education in a related field is preferred but not required. Driver's license that is in good standing valid in the state of North Carolina is required.

**SALARY:** \$30,000 - \$40,828 annually

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Warren County applications be accepted **Until Filled** at the Division of Workforce Solutions (formerly the Employment Security Commission), 210 West Ridgeway Street, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC. Applications are available at [www.warrencountync.com](http://www.warrencountync.com).

*Warren County is a drug free workplace. Positions designated (\*) as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

**Warren County is an Equal Opportunity Employer**