

Warren County Human Resources
602 West Ridgeway Street
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257-3574
Facsimile: (252) 257-5971
www.warrencountync.com

EMPLOYMENT OPPORTUNITY

WARREN COUNTY

BUILDINGS & GROUNDS MAINTENANCE

POSITION: Building & Grounds Maintenance Worker I*

DUTIES: Performs semi-skilled work maintaining/repairing buildings and facilities as well as grounds keeping and landscaping; assists with painting, carpentry, plumbing, masonry, and electrical work; assists with maintaining HVAC equipment; sets up/breaks down equipment, tables, and chairs; inspects/cleans the Armory Civic Center after events; prepares, repairs, and installs road signs; removes snow and ice; performs other duties as required.

EDUCATION/EXPERIENCE: Graduation from high school and considerable grounds keeping, building repair, and maintenance experience; or an equivalent combination of education and experience. Certificates in refrigerant recovery, recycling, and pesticide are preferred. A valid North Carolina driver's license is required.

SALARY: \$30,000 - \$40,828 annually

North Carolina State applications (PD-107) will be accepted **Until Filled** at the Division of Workforce Solutions (formerly the Employment Security Commission), 210 West Ridgeway Street, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer