

Warren County Human Resources
602 West Ridgeway Street
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257-3574
Facsimile: (252) 257-5971
www.warrencountync.com

EMPLOYMENT OPPORTUNITY

WARREN COUNTY

HEALTH DEPARTMENT

POSITION: Licensed Practical Nurse II*

DUTIES: Will be responsible for immunization tracking of all children living in Warren County to make sure they are up to date on required childhood vaccines, vaccine inventory and ordering of all vaccines through the NC Immunization Registry computer system. Maintains temperature logs daily of refrigerator and freezer that house state and private vaccines and downloads data logger for state review during audits. Maintains up to date Vaccine information sheets and makes copies as needed to be given to clients. Orders necessary needles and syringes for vaccine administration. Works child health clinic and enters data into electronic medical record and administers and or holds children for immunizations. Provides support to family planning and maternal health clinics as needed with assisting MD's in room for exams and or interviewing clients as needed.

EDUCATION/EXPERIENCE: Must be licensed as a Practical Nurse in North Carolina. Graduation from a state accredited program of practical nurse education and one year of practical nurse experience, which includes advanced or in-service training in the area to which assigned; or graduation from a state accredited program of practical nurse education including a pharmacology course, or completion of an approved pharmacology course upon graduation, which provides the knowledge, skills and abilities needed for the administration of medications required by the work setting; or an equivalent combination of education and experience.

HIRING RANGE: \$35,299 - \$45,007 annually

North Carolina State applications (PD-107) will be accepted **UNTIL FILLED** at the Division of Workforce Solutions (formerly the Employment Security Commission), 210 West Ridgeway Street, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer