

**MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, AUGUST 2, 2021 AT 6:00 PM.**

**The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Victor Hunt, Bertadean Baker, Walter Powell, and Commissioner Jennifer Pierce. Others in attendance: County Manager Vincent Jones, Senior Assistant Charla Duncan, Finance Director Lee Faines and County Attorney Hassan Kingsberry.**

**Chairman Davis conducted prayer and pledge to the flag.**

**SPECIAL RECOGNITION  
OF  
EMS STAFF  
FOR  
CARDIAC SAVES IN JUNE AND JULY**

**Interim EMS Chief Chris Tucker recognized Telecommunicator Tiffany Solomon, Volunteer Firefighters James Wright, Bruce Perkinson, and Gary Paynter, and EMS Staff Annie Ryder, Melissa Fitts, Derrick Hall, Clara Simmons, and James Poteat for successful Cardiac Saves in June and July. These individuals were also recognized on the state level.**

**PUBLIC HEARING**

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing to hear citizens comments regarding all matters covered by a Preliminary Assessment Resolution adopted on July 13, 2021 to make repairs to roads in the existing Pleasant Hills subdivision, including Rocky Creek Drive, Crescent Lane, Pine Shadow Lane, Cedar Brook Circle, Nutbush Lane, Sandy Creek Lane, and Sandstone Lane.

Pursuant to Article 9A, NCGS§ 153A 210.1-210.7, and Session Law 2015-121, Senate Bill 284, counties are authorized to exercise their assessment authority to expend general funds to finance the capital costs associated with critical infrastructure improvements. The expenditure of County general funds for this project is contingent upon payment of a special assessment by the owners of properties fronting those roads within Pleasant Hills Subdivision that will directly benefit from the proposed improvements.

The public hearing is scheduled for Monday, August 2, 2021 at 6:00 p.m. and will be held in the Warren County Armory Civic Center Commissioners Meeting Room, 501 US Hwy 158 Bus. E., Warrenton, NC.

Community and Economic Development Director Charla Duncan provided an overview of the Final Assessment.

With no citizen comments, and no further discussion, the Public Hearing was closed.

On motion of Commissioners Baker, seconded by Commissioner Powell and duly carried by unanimous vote, the Suggested Agenda with additions of Item 4B1, Consider Resolution by the Board of County Commissioners of Warren County, North Carolina, to Disengage Warren County from Cardinal Innovations LME/MCO and to Realign with Eastpointe Human Services LME/MCO, and Item 4B2, Consider Approval of Disengagement Letter, was approved.

**CITIZEN COMMENTS:**

Dwayne Hicks discussed concerns with the cameras put in place in Norlina by Chief Kieshawn Mayes, who is running for Warren County Sheriff. Mr. Hicks also warned of spyware on cellphones and computers.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce, and duly carried by unanimous vote, the minutes of the July 13, 2021 Regular Meeting were approved.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce, and duly carried by unanimous vote the Tax Collector's Report for June 2021 was accepted as presented in accordance with NCGS 105-350.

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month June 2021**

2020-2021

**Current Year Collections**

Tax Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
June 2021 FY21	\$18,868,609	\$97,929	\$18,475,409	\$393,200	97.92
June 2020 FY20	\$18,362,294	\$69,921	\$17,794,180	\$568,113	96.91

**Delinquent Collections**

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2019	\$632,002	\$25,547	\$331,532	\$300,470	52.46
2018	231,851	12,350	91,945	\$139,906	39.66
2017	162,574	4,600	37,603	\$124,971	23.13
2016	120,869	4,775	27,246	\$93,623	22.54
2015	91,175	1,317	15,564	\$75,610	17.07
2014	76,681	918	13,484	\$63,197	17.58
2013	105,396	1,087	12,679	\$92,717	12.03
2012	81,466	314	8,724	\$72,742	10.71
2011	5,717	345	5,699	\$18	99.68
2010	3,549	212	3,460	\$89	97.47
<b>Total Delinquent Years</b>	<b>\$1,511,280</b>	<b>\$51,465</b>	<b>\$547,936</b>	<b>\$963,343</b>	

**Other June Receipts**

County Penalties	\$ 27,171	\$ 180,646
Landfill User Fees	\$ 24,678	\$ 1,605,062
Municipalities	\$ 9,067	\$ 700,917
Fire District Taxes	\$ 11,202	\$ 999,203
Advance Taxes	\$ 41,038	\$ 167,413

**JUNE GRAND TOTAL**

<b>\$332,471</b>	<b>\$40,470,766</b>
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*John Preston, Tax Administrator*

7/14/2021

John Preston, Tax Administrator

**On motion of Commissioner Baker, which was seconded by Commissioner Pierce, and duly carried by unanimous vote, Tax Release Requests over \$100 were approved in accordance with NCGS 105-381:**

Over \$100 8/2/2021 CO MGR INITIALS: \_\_\_\_\_ Date: \_\_\_\_\_

**ERROR CORRECTION RELEASES:**

ANDERSEN JUDITH 2015 02779-200 54155 \$162.19 BILL DISMISSED FROM BANKRUPCY  
TOTAL ERROR CORRECTIONS: \$162.19

**Under \$100 8/2/2021 CO MGR INITIALS: Date: ERROR CORRECTION RELEASES:**

NAME	Year ACCT#	MAP #	RECORD #	AMOUNT	REASON
HARRISON WILLIAM C JR	2020 22984-301	C2-12-1X	6282	\$ 2.00	RELEASE ADVERTISEMENT FEE
MCMILLAN PETRONIA HEIRS	2012 7546-112		45381	\$ 7.15	MH DESTROYED
MCMILLAN PETRONIA HEIRS	2015 7546-115		54079	\$ 5.70	MH DESTROYED
MCMILLAN PETRONIA HEIRS	2016 7546-116		57223	\$ 5.60	MH DESTROYED
MCMILLAN PETRONIA HEIRS	2018 7546-200		27545	\$ 6.02	MH DESTROYED
MCMILLAN PETRONIA HEIRS	2020 7546-200		27813	\$ 5.24	MH DESTROYED

**SUB-TOTAL ERROR CORRECTIONS: \$31.7**

**UPDATES FROM COUNTY MANAGER Vincent Jones**

**A. On motion of Commissioners Pierce, seconded by Commissioner Baker and duly carried by unanimous vote, the Warren County 2021 to 2024 Strategic Plan was approved.**

**B. LME/MCO Review Committee Update was given.**

**B1. On motion of Commissioner Pierce, seconded by Commissioner Baker and duly carried by unanimous vote, Resolution by the Board of County Commissioners of Warren County, North Carolina, to Disengage Warren County from Cardinal Innovations LME/MCO and to Realign with Eastpointe Human Services LME/MCO was approved.**

**B2. On motion of Commissioner Pierce, seconded by Commissioner Baker and duly carried by unanimous vote, the Warren County Plan to Disengage from Cardinal Innovations and Join Eastpointe LME/MCO was approved.**

**C. Personnel: County Manager Vincent Jones provided update.**

**D. American Rescue Plan Update: County Manager Vincent Jones stated Warren County is projected to receive \$3.83 million in recovery funds. Half will be received this fiscal year and the other half next fiscal year. Municipalities will receive funds directly and the estimated amounts are:**

**Norlina - \$310,000**

**Macon - \$30,000**

**Warrenton - \$240,000**

**On motion of Commissioner Pierce, seconded by Commissioner Baker, and duly carried by unanimous vote, the Resolution Accepting Funds from American Rescue Plan was approved.**

**RESOLUTION ACCEPTING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

WHEREAS, Warren County is eligible to receive funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF) directly from the US Treasury Department currently estimated in the total amount of \$3,832,515, and has applied for and already received the first tranche of said funds in the amount of \$1,916,257.50; and WHEREAS, all funding received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes, and must also be spent only for certain purposes specifically authorized by the CSLRF (including applicable regulations and guidance of the US Treasury Department), and also in compliance with the laws and applicable regulations of the State of North Carolina and

WHEREAS, in accordance with the foregoing, Warren County must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for all CSLRF funds; and

WHEREAS, the Board of Commissions is required to take formal action through the passage of this Resolution to formally approve the application for and formally accept the CSLRF funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Warren County as follows:

1. That the County Manager/County Attorney and County Finance Officer are designated and directed to take all actions deemed reasonably necessary on behalf of the Board of Commissioners to apply for, receive, and administer the CSLRF funds in accordance with all applicable federal and state laws, regulations, and guidance; and
  2. That the previously submitted application for eligible CSLRF funding submitted by the County Manager and County Finance Officer on behalf of Warren County is hereby ratified and approved; and
  3. That all such CSLRF funding for which Warren County is eligible which has been or will be distributed by the US Treasury Department and which is received by Warren County is hereby accepted subject to all applicable federal and state laws, regulations, and guidance; and
- Adopted this 2nd day of August, 2021.

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Chair,

**On motion of Commissioner Pierce, seconded by Commissioner Baker, and duly carried by unanimous vote, the Capital Project Ordinance for Magnolia Ernst Park Improvements in the amount of \$297,540, was approved. The funding source for this project is PARTF Grant funds.**

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
MERP Improvements**

**BE IT ORDAINED** by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

**Section 1.** The project authorized is the Warren County MERP Improvements

**Section 2.** The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

**Section 3.** The following revenues are anticipated to be available to complete the project:

<b>PartF Grant</b>	<b><u>\$297,540</u></b>
<b>480220-461201</b>	

**Section 4.** The following amounts are appropriated for the project:

<b>Construction - Recreation</b>	<b><u>\$297,540</u></b>
<b>486126-558069</b>	

**Section 5.** The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

**Section 6.** Funds may be advanced from the General Fund for the purpose of making payments as due.

**Section 7.** Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

**Adopted** this 2<sup>nd</sup> day of August 2021.

Warren County Board of  
Commissioners

T Davis, Chairman

ATTEST:

Paula Pulley, Clerk to the Board

**On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Allowing Warren County to Seek AIA Water Grant Funding in the Amount of \$150,000 was approved.**

## RESOLUTION BY WARREN COUNTY BOARD OF COMMISSIONERS

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of drinking water treatment works and/or drinking water distribution systems, and
- WHEREAS, Warren County has need for and intends to conduct an asset inventory assessment project for the existing water supply, treatment and distribution system, and
- WHEREAS, Warren County intends to request state grant assistance for the project,

### NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY:

That Warren County, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project upon completion thereof.

That Vincent Jones, County Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 2<sup>nd</sup> day of August, 2021 in Warren County, North Carolina.

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Tare Davis, Chairman

**On motion of Commissioner Baker, seconded by Commissioner Pierce and duly carried by unanimous vote, the Revised Voluntary Agriculture District Ordinance, as recommended by the Voluntary Agriculture Board, was approved**

**On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the purchase of OpenGov Online Permitting Software in an amount not to exceed \$54,090, and authorization for County Manager to execute agreement was approved.**

**On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, the Final Assessment Resolution for Pleasant Hills Subdivision was approved.**

**On motion of Commissioner Baker, seconded by Commissioner Pierce, and duly carried by unanimous vote, the submission of One North Carolina Grant Application to the NC Department of Commerce for the Glen Raven Expansion was approved. The Grant Match is included in the Approved Local Incentive Agreement.**

**On motion of Commissioner Baker, seconded by Commissioner Pierce and duly carried by unanimous vote, the ABC Board was increased from three members to five members as recommended by the ABC Board.**

**On motion of Commissioner Baker, seconded by Commissioner Pierce and duly carried by unanimous vote, the Application for Franchise Agreement from Bertie Ambulance Service, Inc. was approved.**

**Chairman Davis informed the Board that the North Carolina State Auditor received a complaint and investigated the issue. The complaint was unfounded and the NC State Auditor found everything to be in order.**

**With no further business to discuss and on motion of Commissioner Pierce which was seconded by Commissioner Powell and duly carried, the Board of Commissioners meeting was adjourned.**

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Paula Pulley, Clerk to the Board