

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, JUNE 7, 2021 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Victor Hunt, Bertadean Baker, Walter Powell, and Commissioner Jennifer Pierce. Others in attendance: County Manager Vincent Jones, Senior Assistant Charla Duncan, Finance Director Lee Faines and County Attorney Hassan Kingsberry.

Chairman Davis conducted prayer and pledge to the flag.

Ella Dowtin was sworn in as Deputy Clerk by County Attorney Hassan Kingsberry.

PUBLIC HEARING 1:

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, June 7, 2021 at 6:00 PM** in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

In 2019, the North Carolina General Assembly adopted a reorganization of the state's Planning and Development Regulation Statutes. To conform to this new statutory framework the county development regulations need to be updated.

As a result, the Warren County Board of Commissioners will conduct a public hearing to consider comments regarding a series of mandated text amendments to County Land Use Ordinances in accordance with NCGS §160D, Including Zoning Ordinance, Abandon Mobile Home Ordinance, Subdivision Ordinance, Flood Damage Prevention Ordinance, Addressing and Road Naming Ordinance, and Historic Preservation Ordinance.

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
KenKruklik@warrencountync.gov

Information on the proposed amendments to the County Ordinances noted above are available for review in the office of the Warren County Planning and Zoning Administrator and the County Attorney. All interested citizens are urged to attend this public hearing.

Tare "T" Davis, Chairman
Warren County Board of Commissioners

PUBLIC HEARING 2:

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, June 7, 2021 at 6:00 PM** in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding: **Petition for Re-Zoning (residential to commercial) RZ-2021-01: one parcel (7.28 +/- acres) from Residential [R] to Neighborhood Business [NB] at Tax Map K3C-167 off Eaton Ferry Road in River Township.**

All questions or written comments should be directed to:

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A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Tare "T" Davis, Chairman
Warren County Board of Commissioners

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, the June 7, 2021 Suggested Agenda was adopted.

CITIZEN COMMENTS:

- **Daphene Herring – Addressed the Board of Commissioners about nuisance noise and the need for an updated Noise Ordinance**
- **David Herring – Addressed the Board of Commissioners with concerns about noise and enforcement of the Noise Ordinance**
- **Loyd Davis – Addressed the Board of Commissioners with concerns about noise**

On motion of Commissioner Hunt, which was seconded by Commissioner Baker, and duly carried by unanimous vote, the minutes of the May 3rd Regular Meeting, May 12th Work Session, and May 19th Work Session were approved.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker, and duly carried by unanimous vote the Tax Collector's Report for April 2021 was accepted as presented in accordance with NCGS 105-350.

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month April 2021**

2020-2021

Current Year Collections

Tax Year	Charge	Collected in April	Collected to Date	Balance Outstanding	Percentage Collected
April 2021 FY21	\$18,857,490	\$207,408	\$18,298,237	\$659,253	97.03
April 2020 FY20	\$18,356,355	\$111,849	\$17,660,365	\$695,990	96.21

Delinquent Collections

Year	Charge	Collected	Outstanding	Percentage Collected
2019	\$632,177	\$40,220	\$287,733	45.51
2018	231,921	15,663	72,317	31.18
2017	162,642	5,722	30,435	18.71
2016	120,932	5,581	20,556	17.00
2015	91,259	6,137	12,958	14.20
2014	76,743	5,596	11,311	14.74
2013	105,515	2,861	10,537	9.99
2012	81,579	3,143	8,375	10.27
2011	62,472	2,637	5,344	8.55
2010	57,735	233	2,929	5.07
Total Delinquent Years	\$1,622,975	\$87,793	\$462,495	

Other April Receipts

County Penalties	\$ 35,564	\$ 140,385
Landfill User Fees	\$ 62,089	\$ 1,555,032
Municipalities	\$ 12,362	\$ 685,835
Fire District Taxes	\$ 23,598	\$ 978,705
Advance Taxes	\$ 23,893	\$ 91,232
APRIL GRAND TOTAL	\$564,556	\$39,872,286

John Preston, Tax Administrator

5/14/2021

John Preston, Tax Administrator

On motion of Commissioner Hunt, which was seconded by Commissioner Baker, and duly carried by unanimous vote, Tax Release Requests over \$100 were approved in accordance with NCGS 105-381:

Over \$100	6/7/2021	CO MGR INITIALS:	Date:	
ERROR CORRECTION RELEASES:				
DAVIS CLYDE & SHERRY	2020 04424-200	27635	\$304.60 DOUBLE BILLED ON 03886-300	
HARGROVE DOROTHY M	2020 04236-200	27609	\$213.72 CANT LOCATE MH	
HARGROVE DOROTHY M	2019 04236-200	27175	\$230.66 CANT LOCATE MH	
HARGROVE DOROTHY M	2018 04236-200	29893	\$248.90 CANT LOCATE MH	
HARGROVE DOROTHY M	2017 04236-200	29893	\$294.47 CANT LOCATE MH	
HARGROVE DOROTHY M	2016 04236-116	57405	\$253.17 CANT LOCATE MH	
HARGROVE DOROTHY M	2015 04236-115	54257	\$240.26 CANT LOCATE MH	
HARGROVE DOROTHY M	2014 04236-114	51463	\$254.68 CANT LOCATE MH	
HARGROVE DOROTHY M	2013 04236-113	48842	\$269.08 CANT LOCATE MH	
HARGROVE DOROTHY M	2012 04236-112	45512	\$261.49 CANT LOCATE MH	
HARGROVE DOROTHY M	2011 04236-111	42364	\$292.14 CANT LOCATE MH	
HARGROVE DOROTHY M	2010 04236-110	41131	\$303.80 CANT LOCATE MH	
HARGROVE DOROTHY M	2009 04236-109	38529	\$306.79 CANT LOCATE MH	
HARGROVE DOROTHY M	2008 04236-108	36138	\$378.32 CANT LOCATE MH	
HARGROVE DOROTHY M	2007 04236-107	33915	\$397.26 CANT LOCATE MH	
LAKE HOUSE PUB	2013 26923-200	48659	\$184.59 OUT OF BUSINESS	
LAKE HOUSE PUB	2014 26923-200	51284	\$116.68 OUT OF BUSINESS	
LAKE HOUSE PUB	2015 26923-200	57162	\$126.94 OUT OF BUSINESS	
LAKE HOUSE PUB	2016 26923-200	57162	\$116.39 OUT OF BUSINESS	
LAKE HOUSE PUB	2017 26923-200	27051	\$126.33 OUT OF BUSINESS	
LAKE HOUSE PUB	2018 26923-200	27051	\$107.56 OUT OF BUSINESS	
TOTAL ERROR CORRECTIONS:			\$5,019.85	
MOTOR VEHICLE RELEASES:				
DAVIS LIANDRA	2020 TDR9186		\$310.91 REG IN SC DURING GAP PERIOD	
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$310.91	
SUB-TOTAL CORRECTION RELEASES:			\$5,019.85	
Total Releases			\$5,330.76	
LANDFILL USER FEE RELEASES:				
CAMPBELL MARGARET S HERIS	2020 6608-310	F2-50	10431	\$150.00 HOUSE NOT LIVEABLE
CAMPBELL MARGARET S HERIS	2019 6608-310	F2-50	10431	\$150.00 HOUSE NOT LIVEABLE
CAMPBELL MARGARET S HERIS	2018 6608-310	F2-50	10431	\$150.00 HOUSE NOT LIVEABLE
CAMPBELL MARGARET S HERIS	2017 6608-310	F2-50	10431	\$150.00 HOUSE NOT LIVEABLE
WRIGHT EDYTHE N HEIRS	2020 45723-300	E5-31	14335	\$150.00 DECEASED/NO ELEC
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WRIGHT EDYTHE N HEIRS	2018 45723-300	E5-31	14335	\$150.00 DECEASED/NO ELEC
WRIGHT EDYTHE N HEIRS	2017 45723-300	E5-31	14335	\$150.00 DECEASED/NO ELEC
WRIGHT EDYTHE N HEIRS	2016 45723-300	E5-31	14335	\$132.00 DECEASED/NO ELEC
WRIGHT EDYTHE N HEIRS	2015 45723-300	E5-31	14335	\$120.00 DECEASED/NO ELEC
TOTAL LFUF RELEASES:			\$1,452.00	
Total Releases			\$6,782.76	

Under \$100

6/7/2021

CO MGR INITIALS: *VJ*

Date: *6/1/2021*

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
LAKE HOUSE PUB	2019	26923-200		26391	\$ 99.54	OUT OF BUSINESS
LAKE HOUSE PUB	2020	26923-200		26659	\$ 93.97	OUT OF BUSINESS
MCKINNEY JOHN M & PHYLISS W	2020	11843-300		26196	\$ 73.44	SOLD PERSONAL PROPERTY IN 19
METCALF ANTHONY CRAIG	2020	39486-300	L3D57L	2000446	\$ 81.82	RELEASE INTEREST ON DISCOVERY

SUB-TOTAL ERROR CORRECTIONS:

\$348.77

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the Resolution Recognizing Fourth Annual Public Arts Day was approved.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

RESOLUTION RECOGNIZING FOURTH ANNUAL PUBLIC ARTS DAY

Tare Davis, Chairman
Victor Hunt, Vice Chairman
Bertadean Baker
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

Whereas, arts comprise a rich array of disciplines including dance, music, theatre, media arts, literature, design, and visual arts; and

Whereas, the arts affect every aspect of life in America today including the economy, social problem solving, job creation, education, creativity, and community livability; and

Whereas, public art helps to create memorable experiences that are vital to community development; and

Whereas, public art plays a vital role in creating a sense of identity and understanding of the places we live, work, and play.

Now Therefore, be it Resolved by the Board of Commissioners of Warren County that June 5, 2021 is designated the 4th Annual Public Arts Day and artists are encouraged to observe this day with appropriate activities.

Adopted this 7th day of June, 2021

UPDATES FROM COUNTY MANAGER Vincent Jones

- 1. Proposed FY22 Budget Overview.**
- 2. Employee Service Awards – Award service will be held at 1:30 p.m. on June 18th at Buck Spring. An Employee Appreciation Cook-Out will follow with all employees invited to attend. Offices will close at 2:00 p.m. on June 18th.**
- 3. COVID-19 Pandemic Update – Dr. Margaret Brake, Health Director – Clinics are now being held in-house at the Health Department. 43% of Warren County citizens are at least partially vaccinated.**
- 4. Medicaid Transformation – Update given by Emma Perry, Interim DSS Director – This transformation will move many on Medicaid to a managed care pre-paid system. Approximately 5,000 people in Warren County currently receive Medicaid and 72% of those will be moved to the managed care system.**
- 5. Amendment to Interlocal Regional “Stepping Up Initiative” Program Agreement – Warren County has been a part of the “Stepping Up Initiative” for 5 years and now it is time to renew our agreement.**

FOLLOW UP TO PUBLIC HEARING 1:

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, amendments to the Warren County Addressing and Road Naming Ordinance in accordance with NCGS §160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, amendments to the Warren County Flood Damage Prevention Ordinance in accordance with NCGS § 160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, amendments to the Warren County Zoning Ordinance in accordance with NCGS §160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, amendments to the Warren County Abandoned Mobile Home Ordinance were in accordance with NCGS §160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, amendments to the Warren County Historic Preservation Commission Ordinance and Bylaws in accordance with NCGS §160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, Item 5F, consider approval of amendments to Warren County Subdivision Ordinance in accordance with NCGS§160D was approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, amendments to the Warren County Subdivision Ordinance in accordance with NCGS §160D were approved.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, petition for re-zoning (residential to commercial) RZ-2021-01: one parcel (7.28 +/- acres) from Residential [R] to Neighborhood Business [NB] at Tax Map K3C-167 off Eaton Ferry Road in River Township was approved.

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, Health Services Agreement with Southern Health Partners and Warren County Detention Center in the amount of \$80,586.12 was approved and County Manager authorized to execute documents.

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, agreement with Rightmyer machine Rentals, Inc. and Warren County Parks and Recreation in the amount of \$45,720.00 for asphalt walking trails at Magnolia Ernst Recreation Park was approved and County Manager authorized to execute documents.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, Budget Amendment 12 was approved.

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2020/2021

Amendment No. 12

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Sheriff's Office	55,000
Child Support/Sheriff	5,000
Fleet Service Department	5,000
Code Enforcement	5,000
Court Facilities	6,000
Register of Deeds	6,000
Maintenance Internal	6,500
Medical Examiner	17,500
Soil Conservation	6,500
Area Mental Health	6,000
Library	5,000

Total \$ 123,500

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Sales Tax Article 39 1% 123,500

Total \$ 123,500

This amendment:

Increases departmental appropriations to ensure departments are adequately funded to ensure no over expenditure violation. It is anticipated that the majority of these additional appropriations will not be expended. This is to ensure the county is in compliance with the Local Govt. Fiscal and Control act.

Respectfully Submitted 6/7/2021

Lee Faïnes, Jr.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, the FY21 Audit Contract with Winston, Williams, Creech, Evans, & Company, LLP was approved.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, Petition for Special Assessment for Roads Improvement for the Pleasant Hills Subdivision was accepted.

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the date of the July Regular Meeting was changed to July 13, 2021.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, Clifton Jackson was re-appointed to the Warren County Library Board of Trustees for a 2nd term of three years beginning July 1, 2021 and ending June 30, 2023.

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, bid from Jamarrius Chavis for Property ID # D6-28, No Bottom Road, in the amount of \$2,593.00 was accepted.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, bid from Patricia Talley for Property ID# D4D-161, King Drive, in the amount of \$10,000.00 was accepted.

With no further business to discuss and on motion of Commissioner Baker which was seconded by Commissioner Hunt and duly carried, the Board of Commissioners meeting was adjourned.

Paula Pulley, Clerk to the Board