

MEETING NOTICE
WARREN COUNTY BOARD OF ELECTIONS

The regular board meeting for the Warren County Board of Elections will be held on Thursday, May 13, 2021 at 9:00 AM. The meeting will be held via telephone conference. The call-in number for the meeting is

Join Zoom Meeting

<https://us02web.zoom.us/j/88335873360?pwd=QjR0bzF5S1UdVdFVkrRHM05uQW1idz09>

Meeting ID: 883 3587 3360

Passcode: 014797

One tap mobile

+13017158592,,88335873360#,,,,*014797# US (Washington DC)

+13126266799,,88335873360#,,,,*014797# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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The purpose of the meeting is to conduct regular business for the Warren County Board of Elections. For additional information, please contact the Warren County Board of Elections at 252-257-2114.

Esther Terry-Chair
Warren County Board of Elections

AGENDA
WARREN COUNTY BOARD OF ELECTIONS
May 13, 2021-9:00 AM
309 N. MAIN STREET (ANNEX BLDG)-WARRENTON, NC 27589
CALL IN INFORMATION FOR ZOOM

Join Zoom Meeting

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I. Call to order

Chair Esther Terry

ACTION: _____

II. Pledge of Allegiance

III. Citizen Comment:

ACTION: _____

IV. Approval of Minutes of 02/11/2021

ACTION: _____

V. Director's Report

ACTION: _____

VI. Other Concerns:

ACTION: _____

VII. Adjourn

MINUTES
WARREN COUNTY BOARD OF ELECTIONS
REGULAR MEETING
FEBRUARY 11, 2021-9:00 AM
309 N. MAIN STREET-WARRENTON NC

PRESENT: Via zoom: Esther Terry, James Roberts, John Mooring, Henry Durham. Present via conference call was Steven Mullenix. In person was Debbie Formyduval, Thomas Vandiford, Barbara Wheeler.

CITIZEN COMMENT: No citizens were present for public comment.

Chair Esther Terry called the meeting to order at 9:00 AM.

Following the Pledge of Allegiance, Chair Esther Terry asked for a motion to approve the minutes of 10/8/2020, 10/13/2020, 10/20/2020, 10/27/2020, 11/3/2020, 11/06/2020, 11/09/2020, 11/12/2020, 11/13/2020, 11/20/2020, 11/23/2020, 12/09/2020 and 12/10/2020. Steven Mullenix made a motion that the minutes of the previous dates be approved as submitted. The motion was seconded by John Mooring and passed 5-0.

Steven Mullenix made a motion that the Directors Report be accepted as presented in addition to items added by Director Formyduval. The motion was seconded by Henry Durham and passed 5-0

Items added to the director's reports included:

1. Preliminary Budget submission Attachment 1
2. Records Retention Schedule and items being destroyed according to statute.
3. Award Application to Federal Election Commission for unique ideas during COVID-19 and the November 3, 2020 Presidential Election.
4. Copies of letter to Vaughan Elementary and Norlina Volunteer Fire Department.
5. Security Assessment as performed by the NCNG.

Henry Durham made a motion for the board to use good faith efforts in the hiring of staff for the board of elections that will reflect diversity. The motion was seconded by James Roberts and passed 4-1.

John Mooring made a point of clarification that he would never hire anyone based on color, race or religious origin.

Being no further business before the board, Chair Esther Terry adjourned the meeting at 9:30 AM.

Respectfully submitted,

(Seal)

James Roberts-Secretary

ATTEST:

DIRECTORS REPORT
WARREN COUNTY BOARD OF ELECTIONS
PERIOD: APRIL 01, 2021-APRIL 30, 2021
PREPARED BY DEBBIE FORMYDUVAL-ELECTION DIRECTOR

ELECTION PROGRAMMING: Confirmation mailings continue to be generated for cards that were returned undeliverable from the NCOA meeting that was previously sent out. Our staff mailed 71 cards on 4/3/2021.

A quarterly department head report was submitted to county administration outlining the details of the last 3 months within our office. Also prepared a bi-annual report to the Warren County Board of Commissioners which was presented at an April work session.

Multiple public records requests have been responded to regarding the 2020 Presidential Election. Although we are four months out from the Presidential various groups continue to make request of records. The NCSBOE has assisted with responses to some of the request, however, much of the detail must be pulled from the county level and provided.

Litigation is ongoing with the NAACP and our office continues to work with attorneys and provide requested information.

Make removal of deceased voter records, felons and duplicates to other counties.

Our staff recently began a project of sending out prefilled applications to voters that needed additional information in their voter records. The response has been slow but for those that have responded, we will have a more accurate database. This also helps to clean up our incomplete que prior to the next countywide election in 2022.

BUDGET: All budget tracking is current and any line-item transfers needed have been submitted to county finance.

TECHNOLOGY: New computer systems have been installed for both Robin and Tom. The Directors is expected to be installed over the next few days. All systems were purchase with HAVA funding.

KEEP WARREN COUNTY BEAUTIFUL COMMITTEE: Prepare agenda and conduct meeting via zoom with most committee members present. We continue to track supply distribution and work with individuals participating in the event. Our staff has shared photos to county administration for posting on the Warren County Facebook page when provided. Continue to work closely with Marshall Brothers as we move towards certification as a Keep America Beautiful Community.

MEETINGS AND TRAININGS FOR THIS PERIOD:

4/6/2021 Department Head meeting -online

STATISTICS: See attached NVRA report for period.

WARREN COUNTY BOARD OF ELECTIONS

NVRA REPORT

Reporting Period: 4/1/2021 - 4/30/2021

Totals

Active	11,568
Inactive	1,311
Total Registration	12,879

REPORTING PERIOD

Registrations Approved	64
Total Registrations Removed	37
Inactive Registrations Removed	9

New Registrations

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	31
06 - Mail-in	2
07 - In-person	2
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	1
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
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Duplicates

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	14
06 - Mail-in	67
07 - In-person	7
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	1
95 - Voter Return of NCOA	1
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	1

99 - Voter Change On Verification

0

91

Changes of Information

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	10
06 - Mail-in	8
07 - In-person	3
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	1
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	1
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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Verifications

# of 1st & 2nd verification mailings sent	66
# of 1st NCOA mailings sent	0
# of 1st verification returned undeliverable	82
# of verification returned by voter	0

Confirmations

# of confirmations returned by voter	1
# of confirmations sent	81
# of confirmations returned undeliverable	2
# of confirmations not returned at all	14

COUNTY STATISTICAL

Constitution	3
Democratic	8,161
Green	0
Libertarian	39
Republican	2,102
Unaffiliated	2,574
American Indian	526
Asian	25
Black	6,288
Multi-Racial	47
Native Hawaiian or Pacific Islander	1
White	5,007
Other	117
Undesignated	868
Hispanic	80
Not Hispanic	8,475
Undesignated	4,324

Female	6,578
Male	5,532
Undesignated	769

Unprocessed Registrations - Incomplete Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	13
06 - Mail-in	4
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	1
99 - Voter Change On Verification	0

Unprocessed Registrations - Archive Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Review Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0

08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0