

MEETING NOTICE
WARREN COUNTY BOARD OF ELECTIONS

The regular board meeting for the Warren County Board of Elections will be held on Thursday, February 11, 2021 at 9:00 AM. The meeting will be held via telephone conference. The call-in number for the meeting is

<https://us02web.zoom.us/j/82553644216?pwd=ajFZKythakU3VTBTUm94T2R6SctUUT09>

Meeting ID: 825 5364 4216
Passcode: 286750

The purpose of the meeting is to conduct regular business for the Warren County Board of Elections. For additional information, please contact the Warren County Board of Elections at 252-257-2114.

Esther Terry-Chair
Warren County Board of Elections

AGENDA
WARREN COUNTY BOARD OF ELECTIONS
FEBRUARY 11, 2021-9:00 AM
309 N. MAIN STREET (ANNEX BLDG)-WARRENTON, NC 27589
CALL IN INFORMATION FOR ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/82553644216?pwd=ajFZKythakU3VTBTUm94T2R6SctUUT09>

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I. Call to order Chair Esther Terry

ACTION: _____

II. Pledge of Allegiance

III. Citizen Comment:

ACTION: _____

IV. Approval of Minutes of 10/8/2020, 10/13/2020, 10/20/2020, 10/27/2020, 11/3/2020, 11/03/2020, 11/06/2020, 11/09/2020, 11/12/2020, 11/13/2020, 11/20/2020, 11/23/2020, 12/09/2020, 12/10/2020

ACTION: _____

V. Director's Report

ACTION: _____

VIII. Other Concerns:

ACTION: _____

IX. Adjourn

DEPARTMENT HEAD REPORT
WARREN COUNTY BOARD OF ELECTIONS
PERIOD-January 01, 2021-January 31, 2021
PREPARED BY: DEBBIE FORMYDUVAL-DIRECTOR

ELECTION PROGRAMMING-Most of this period has consisted of:

1. Post-election audits
2. Responding to Public Records request from groups and individuals and there were as many as 35-40 requesting a wide range of information and documentation.
3. Completing data entry of registrations that had been sitting in a que since prior to the election.
4. Completing list maintenance mailing (852) voter cards to voters that have not voted in the past two federal elections. Processing any return mailings.
5. Mailing campaign finance notices to candidates.
6. Completing mapping and address updates of new streets and expanded ranges following verification with the tax and mapping departments.
7. Completing records retention of files and disposing of eligible files. Warren BOE has a records retention schedule that was adopted previously by the Board and staff completes a review periodically and stores records as needed.
8. Outreach to fire Chiefs and precincts thanking them for working with us during the election cycle. We also shared some of the surplus cleaning materials and hand sanitizer in addition to issuing rental payments for election day use of their facilities. We issued payments to the two sites that we used for early voting. Both Vaughan and the Norlina Fire Department were excellent in working with our office and we certainly want to maintain a good working relationship with them for future elections.
9. Cleaning and organizing storage areas.
10. Documentation has been provided to agencies from which we received funding in grant form to close the grants from the 2020 election cycle.

BUDGET:

County administration has issued budget worksheets and I have begun the planning process for the upcoming year. Budget recommendations will be presented to the board at our February meeting. County administration has advised that all spending will be cut off on April 15th, so our staff is currently checking existing stock of forms and other supplies that will need to be ordered prior to the deadline.

TECHNOLOGY:

We are currently checking with vendors for replacement of a scanner that was purchased in 2005. The scanner is heavy duty and used to scan voter records and attachments. We may be able to utilize HAVA funds for this purchase and are awaiting cost estimates from the vendor.

MMETING AND TRAININGS FOR THIS PERIOD:

1/19/2021 County Budget Goal Setting Meeting

Statistics: See attached NVRA report.

WARREN COUNTY BOARD OF ELECTIONS

NVRA REPORT

Reporting Period: 1/1/2021 - 1/26/2021

Totals

Active	12,314
Inactive	527
Total Registration	12,841

REPORTING PERIOD

Registrations Approved	49
Total Registrations Removed	799
Inactive Registrations Removed	767

New Registrations

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	40
06 - Mail-in	1
07 - In-person	3
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	5
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
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	49

Duplicates

00 - No Application Source	1
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	8
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	2
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	16

99 - Voter Change On Verification

0

27

Changes of Information

00 - No Application Source	2
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	14
06 - Mail-in	5
07 - In-person	2
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	5
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	3
99 - Voter Change On Verification	0
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	31

Verifications

# of 1st & 2nd verification mailings sent	898
# of 1st NCOA mailings sent	0
# of 1st verification returned undeliverable	835
# of verification returned by voter	0

Confirmations

# of confirmations returned by voter	16
# of confirmations sent	841
# of confirmations returned undeliverable	17
# of confirmations not returned at all	19

COUNTY STATISTICAL

Constitution	3
Democratic	8,176
Green	0
Libertarian	39
Republican	2,088
Unaffiliated	2,535
American Indian	532
Asian	25
Black	6,298
Multi-Racial	47
Native Hawaiian or Pacific Islander	1
White	4,988
Other	114
Undesignated	836
Hispanic	75
Not Hispanic	8,492
Undesignated	4,274

Female	6,564
Male	5,537
Undesignated	740

Unprocessed Registrations - Incomplete Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Archive Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Review Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0

08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0