



**SUGGESTED AGENDA  
FOR  
MARCH 6, 2017 REGULAR MONTHLY MEETING  
WARREN COUNTY BOARD OF COMMISSIONERS  
in the  
Armory Civic Center Meeting Room  
501 US Hwy 158 Business, East  
Warrenton, NC 27589**

**6:00 pm** Call to Order Regular Monthly Meeting – Chairman or Designee

**Moment of Silence**

**ITEM # 1** **ADOPT SUGGESTED AGENDA** Conflict of Interest Disclosure Statement:  
[http://warrencountync.com/fileUploads/forms/859\\_Conflict%20of%20Interest%20Statement.pdf](http://warrencountync.com/fileUploads/forms/859_Conflict%20of%20Interest%20Statement.pdf)

**ITEM # 2** **CITIZEN COMMENTS**

- A. Presentation by Davenport & Company providing analysis of Warren County's indebtedness. [http://warrencountync.com/fileUploads/forms/865\\_3-6-17%20Resolution%20EMS%20Facility.pdf](http://warrencountync.com/fileUploads/forms/865_3-6-17%20Resolution%20EMS%20Facility.pdf)
- B. Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County. Rules for Citizen Comments:  
[http://warrencountync.com/fileUploads/forms/857\\_Rules-Citizen%20Comments.pdf](http://warrencountync.com/fileUploads/forms/857_Rules-Citizen%20Comments.pdf)

**ITEM # 3** **CONSENT AGENDA**

- A. Approve minutes of previous months' meeting(s). A copy of February 2017 minutes have been provided to the Board in a separate e-mail:
  - Feb. 6 Public Hearing – Rezoning Parcels K3A-2A and K3A-2A1
  - Feb. 6 Public Hearing – NC DOT Bridge Repair/Replacement over Fishing Creek on State Road 1609, Powell's Mill Road
  - Feb. 6 Regular Monthly Meeting
  - Feb. 15 Work Session
  - Feb. 20 Joint Meeting with Economic Development Commission
  - Feb. 21 Joint Meeting with Board of Education
- B. Interest Income Report for Board's information (G. Edmonds, Finance Officer)  
[http://warrencountync.com/fileUploads/forms/860\\_3-6-17%20Interest%20Income%20Report%20for%20Jan%202017.pdf](http://warrencountync.com/fileUploads/forms/860_3-6-17%20Interest%20Income%20Report%20for%20Jan%202017.pdf)
- C. Tax Collector's Report for January 2017 presented for Board's information in accordance with NCGS 105-350 (S. Beatty, Tax Administrator.)  
[http://warrencountync.com/fileUploads/forms/861\\_3-6-17%20Tax%20Collectors%20Report%20for%20Jan%202017.pdf](http://warrencountync.com/fileUploads/forms/861_3-6-17%20Tax%20Collectors%20Report%20for%20Jan%202017.pdf)

- D. **Tax Release Requests (over & under \$100) in accordance with NCGS 105-381 “Taxpayer’s Remedies” are presented for information only (S. Beatty, Tax Admin.)**  
[http://warrencountync.com/fileUploads/forms/862\\_3-6-17%20Tax%20Releases%20Over%20%20Under%20\\$100.pdf](http://warrencountync.com/fileUploads/forms/862_3-6-17%20Tax%20Releases%20Over%20%20Under%20$100.pdf)
- E. **Report of Unpaid 2016 Taxes & Order to Advertise. Authorize S. Beatty, Tax Administrator to collect unpaid 2016 taxes and advertise same.**  
[http://warrencountync.com/fileUploads/forms/863\\_3-6-17%20Report%20of%202016%20Tax-Order%20Advertise.pdf](http://warrencountync.com/fileUploads/forms/863_3-6-17%20Report%20of%202016%20Tax-Order%20Advertise.pdf)
- F. **Proclamation – Ella Baker Day - April 15, 2017. Adopt Proclamation and authorize chairman to sign same. (Commissioner Davis)**  
[http://warrencountync.com/fileUploads/forms/864\\_3-6-17%20Proclamation%20J%20Baker%20Dav.pdf](http://warrencountync.com/fileUploads/forms/864_3-6-17%20Proclamation%20J%20Baker%20Dav.pdf)

**ITEM # 4 FINANCE OFFICE: Gloria Edmonds, Finance Officer**

- A. **Amendment # 8 to the FY 2016-17 Warren County Budget Ordinance. Adopt budget ordinance as presented.**  
[http://warrencountync.com/fileUploads/forms/877\\_3-6-17%20Amendment%208%20to%2016-17%20Budget%20Ordinance.pdf](http://warrencountync.com/fileUploads/forms/877_3-6-17%20Amendment%208%20to%2016-17%20Budget%20Ordinance.pdf)
- B. **Amendment #1 to Water & Sewer District III Airport Road Capital Project Ordinance. Adopt amendment to Airport Road Project Ordinance as presented.**  
[http://warrencountync.com/fileUploads/forms/876\\_3-6-17%20Amendment%201%20Water%20Dist%20III%20Capital%20Project%20Ord.pdf](http://warrencountync.com/fileUploads/forms/876_3-6-17%20Amendment%201%20Water%20Dist%20III%20Capital%20Project%20Ord.pdf)

**ITEM # 5 CONSIDER ITEMS FROM FEBRUARY 15, 2017 WORK SESSION**

- A. **Consider Resolution approving Emergency Services Headquarters Project Design Development Documents and authorizing Architect to proceed with construction documents. Authorize Chairman to sign Resolution. (R. Murphy, County Manager)**  
[http://warrencountync.com/fileUploads/forms/865\\_3-6-17%20Resolution%20EMS%20Facility.pdf](http://warrencountync.com/fileUploads/forms/865_3-6-17%20Resolution%20EMS%20Facility.pdf)
- B. **Consider Parks & Recreation PARTF Grant Application for improvements to Magnolia Ernest Park in Soul City, with a 100% local match of \$111,406, a 3-year project. Authorize Chairman to sign application. (Dickie Williams, Director)**  
[http://warrencountync.com/fileUploads/forms/849\\_2-15-17%20PARTF%20Grant%20App.pdf](http://warrencountync.com/fileUploads/forms/849_2-15-17%20PARTF%20Grant%20App.pdf)
- C. **Consider Re-organizing Senior Center Boards to “Warren County Aging Advisory Council”. The Council will replace Home & Community Care block Grant & Senior Center Advisory Councils. New bylaws will be created to govern the Council which proposes to meet quarterly. Authority: NC DHHS Division of Aging, Section VC(1) according to Senior Center Operations and Program Evaluation (SCOPE) Certification Standards NCGS 143B-181.1. (Alicia Giddiens, Director)**  
[http://warrencountync.com/fileUploads/forms/853\\_2-15-17%20SENIOR%20CENTER%20AGING%20COUNCIL%20REALIGNMENT.pdf](http://warrencountync.com/fileUploads/forms/853_2-15-17%20SENIOR%20CENTER%20AGING%20COUNCIL%20REALIGNMENT.pdf)

**Suggested motion: Per Senior Center Directors request, I make a motion to dissolve Home & Community Care Block Grant & Senior Center Advisory Councils and create Warren County Aging Advisory Council in accordance with authority granted by NC DHHS Division of Aging, Section VC(1) Senior Center Operations and Program Evaluation (SCOPE) Certification Standards NCGS 143B-181.1.**

**ITEM # 6 ABC COMMISSION REQUEST AUTHORIZATION TO USE WARREN COUNTY TRAVEL POLICY**

In accordance with NC ABC Commission, authorization is requested by Larry Spruill, Executive Director of Warren County ABC Commission to utilize Warren County's travel policy, subject to amendment of same. Authorize Clerk to Board to issue a certified minute of Board's action.

[http://warrencountync.com/fileUploads/forms/867\\_3-6-17%20ABC%20Commission%20Travel%20Policy.pdf](http://warrencountync.com/fileUploads/forms/867_3-6-17%20ABC%20Commission%20Travel%20Policy.pdf)

**Warren County Travel Policy:**

[http://warrencountync.com/fileUploads/forms/744\\_Travel%20Policy%20%20\(adopted%20Nov%203-2014\).pdf](http://warrencountync.com/fileUploads/forms/744_Travel%20Policy%20%20(adopted%20Nov%203-2014).pdf)

**ITEM # 7 BOARD/COMMITTEE/COMMISSION (RE)-APPOINTMENTS.**

Ad runs quarterly in the Warren Record newspaper, most recent ad 12/14/16

[http://warrencountync.com/fileUploads/forms/829\\_Ad%2012-2016.pdf](http://warrencountync.com/fileUploads/forms/829_Ad%2012-2016.pdf)

- A. Recommendations for appointment to newly formed Aging Advisory Council: B.Brayboy, V.Broach, J.Franklin, C.Jefferson, P.Hawes, L.Moore, S.Speed & K.Harris with staggered terms. (By Alicia Giddiens, Senior Center Director)  
[http://warrencountync.com/fileUploads/forms/866\\_3-6-17%20Aging%20Advisory%20Council%20Appointments.pdf](http://warrencountync.com/fileUploads/forms/866_3-6-17%20Aging%20Advisory%20Council%20Appointments.pdf)
- B. Recommendations for appointment to Inez VFD Fire Tax Board: EB Harris, V.Alston, W.ColemanIII, C.Fennimore & T.Echols for 3 year terms.  
[http://warrencountync.com/fileUploads/forms/868\\_3-6-17%20Inez%20VFD%20Fire%20Tax%20Appointments.pdf](http://warrencountync.com/fileUploads/forms/868_3-6-17%20Inez%20VFD%20Fire%20Tax%20Appointments.pdf)
- C. Recommendation for appointment to Fire Commission: C.V. Tucker & S.Pelfrey for 3 year terms.  
[http://warrencountync.com/fileUploads/forms/878\\_3-6-17%20Fire%20Commission%20Appmts.pdf](http://warrencountync.com/fileUploads/forms/878_3-6-17%20Fire%20Commission%20Appmts.pdf)

**ITEM # 8 PUBLIC UTILITIES, AIRPORT ROAD WATER MAIN REPLACEMENT PROJECT – Macon Robertson, Director**

- A. Amendment # 1 to the Agreement Between Owner & Engineer for Professional Services. Agreement regarding Airport Road Water Main Replacement for lines damaged during severe storm, is reduced by \$7,988.94 from \$69,500 to \$61,511.06. Authorize Chairman to sign Amendment No. 1, (4 originals)  
[http://warrencountync.com/fileUploads/forms/870\\_3-6-17%20Amendment%201%20Airport%20Rd%20Agmt.pdf](http://warrencountync.com/fileUploads/forms/870_3-6-17%20Amendment%201%20Airport%20Rd%20Agmt.pdf)
- B. Change Order No. 1 Final. Airport Road Water Main Replacement project for lines damaged during severe storm, is reduced by \$4,492 from \$60,225 to \$55,733. Authorize Chairman to sign Change Order No. 1, (5 originals)  
[http://warrencountync.com/fileUploads/forms/871\\_3-6-17%20Change%20Order%201%20Airport%20Rd%20Project.pdf](http://warrencountync.com/fileUploads/forms/871_3-6-17%20Change%20Order%201%20Airport%20Rd%20Project.pdf)

**ITEM # 9 DECLARE SURPLUS PROPERTY AND AUTHORIZE AUCTION – Angelena Kearney-Dunlap, Clerk to the Board**

**A. Consider Resolution Declaring Surplus Property:**

**1999 Ford Ranger XLT formerly used by Code Enforcement (242,726 miles)**

**Five (5) tax foreclosed properties:**

<b>C5 23</b>	<b>min bid \$3,144</b>	<b>Warrenton Township</b>	<b>0.5 acre</b>
<b>E3 144H</b>	<b>min bid \$3,350</b>	<b>Hawtree Township</b>	<b>1.31 acres</b>
<b>E5 32A</b>	<b>min bid \$2,467</b>	<b>Warrenton Township</b>	<b>0.28 acre</b>
<b>G8 31</b>	<b>min bid \$3,367</b>	<b>Fishing Creek Township</b>	<b>1.0 acre</b>
<b>I3C 39</b>	<b>min bid \$3,027</b>	<b>Sixpound Township</b>	<b>0.55 acre</b>

[http://warrencountync.com/fileUploads/forms/872\\_3-6-17%20Declare%20Surplus%20Property%20for%20auction.pdf](http://warrencountync.com/fileUploads/forms/872_3-6-17%20Declare%20Surplus%20Property%20for%20auction.pdf)

**B. Consider bids received for foreclosed properties:**

- 1. E5 45 on North Main Street in Warrenton. Outstanding tax & fees \$6,054. Bid in the amount of \$1,000 received from Almeda Wortham. This property has been offered at least 2 times via internet based auction site.**

[http://warrencountync.com/fileUploads/forms/873\\_3-6-17%20%20E5%2045%20Wortham.pdf](http://warrencountync.com/fileUploads/forms/873_3-6-17%20%20E5%2045%20Wortham.pdf)

- 2. B10 45 located at 423 Summit Rd, Sandy Creek Township. Outstanding tax & fees \$6,497.34. Bid in the amount of \$1,500 received from Marquettea Stevenson. This property has been offered at least 3 times via internet based auction site.**

[http://warrencountync.com/fileUploads/forms/874\\_3-6-17%20B10%2045%20Stevenson.pdf](http://warrencountync.com/fileUploads/forms/874_3-6-17%20B10%2045%20Stevenson.pdf)

- C. Consider Resolution conveying surplus property (map bin, metal shelves, metal sinks, wood & metal desks, etc.) to Eastern Bluebird Rescue Group project, an area non-profit. These items have been offered at auction with no bids.**

[http://warrencountync.com/fileUploads/forms/879\\_3-6-17%20Resolution%20Conveying%20to%20Bluebird%20Project.pdf](http://warrencountync.com/fileUploads/forms/879_3-6-17%20Resolution%20Conveying%20to%20Bluebird%20Project.pdf)

**ITEM # 10 *Closed Session in accordance with NC GS § 143-318.11(a)(3)&(6): Attorney/Client Privileged Information / Personnel Matters***

**ITEM # 11 Commissioner / County Manager Updates**

**ITEM # 12 Adjourn March 6, 2017 Board meeting**