

Warren County  
Board of Commissioners  
**Special Meeting**

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September 28, 2016 – 6 pm

**Armory Civic Center Meeting Room  
Warrenton, NC**

**September 28, 2016  
Board of Commissioners  
Special Meeting**

**Suggested Agenda**

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- Item # 1: Chairman or designee call Special Meeting to Order**
- Item # 2: Moment of Silence & Conflict of Interest Disclaimer**
- Item # 3: Clerk read Notice of Special Meeting**
- Item # 4: Consider adoption of Resolution Approving the Submission of an Application by the Town of Warrenton for State Revolving Fund (SRF) Grant/Loan Funding Relative to the proposed Warren County Wastewater Treatment Plant Upgrades**
- Item # 5: Adjourn Special Meeting**

September 28, 2016  
Special Meeting

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**Item # 1:**

**Chairman or designee call Special Meeting to Order**

**Item # 2:**

**Moment of Silence & Conflict of Interest Disclaimer**

- *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
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- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

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**Item # 3:**

**Clerk read Notice of Special Meeting**

## **NOTICE**

### **Warren County Board of Commissioners Special Meeting**

Notice is hereby given that the Warren County Board of Commissioners will hold a Special Meeting on Wednesday, September 28, 2016 at 6:00 pm in the Warren County Armory Civic Center Meeting Room, 501 US Hwy 158 Business East, Warrenton, NC.

The purpose of this Special Meeting is to consider adoption of a Resolution Approving the Submission by the Town of Warrenton of an Application for State Revolving Fund (SRF) Grant/Loan Funding Relative to proposed Warren County Wastewater Treatment Plant Upgrades.

All interested citizens are encouraged to attend this special meeting.

**Barry Richardson, Chairman  
Warren County Board of Commissioners**

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**Item # 4** Consider adoption of Resolution Approving the Submission by the Town of Warrenton of an Application for State Revolving Fund (SRF) Grant/Loan Funding Relative to proposed Warren County Wastewater Treatment Plant Upgrades

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Cost of upgrades proposed by the Town of Warrenton (Plant Operator) for the WWTP is \$1,555,950. There is an opportunity to secure 75% grant through the SRF with the remaining \$390,000 in loan. The loan would be paid by the three partners, Town of Warrenton, Warren County and the Town of Norlina based upon percentage of use of the WWTP via each entity's Water/Sewer Enterprise Fund Budgets.

**County Manager's Recommendation:**

Recommend adoption of Resolution Approving the Town of Warrenton's Submission of an Application for State Revolving Fund (SRF) Grant/Loan Funding Relative to the proposed Warren County Wastewater Treatment Plant Upgrades, and authorize Chairman to sign the Resolution.

RESOLUTION

APPROVING THE SUBMISSION OF AN APPLICATION FOR  
STATE REVOLVING FUND (SRF) GRANT/LOAN FUNDING RELATIVE TO THE WARREN COUNTY  
WASTEWATER TREATMENT PLANT UPGRADES

- WHEREAS,** The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, drinking water distribution projects; and
- WHEREAS,** Warren County, North Carolina is the official owner of the Warren County wastewater treatment plant in Warrenton, North Carolina; and
- WHEREAS,** Warren County contracts with the Town of Warrenton for the operation and maintenance of the Warren County wastewater treatment plant; and
- WHEREAS,** Warren County realizes the need for certain improvements at the Warren County wastewater treatment plant as recommended by the Town of Warrenton.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY NORTH CAROLINA THAT:**

Warren County supports the application by the Town of Warrenton for state grant and/or loan assistance for certain improvements at the Warren County wastewater treatment plant as contained in the Town of Warrenton's funding application for the project;

Barry Richardson, Chairman, the **Authorized Official**, and successors so titled, is hereby authorized to execute and provide by Warren County, on behalf of the **Town of Warrenton's application** with the State of North Carolina, any documentation needed by the State of North Carolina to approve the Town of Warrenton's funding application for the project;

The **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with the Town of Warrenton's application for the project; and to execute such other documents as may be required in connection with the Town of Warrenton's application;

Warren County has substantially complied with or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2016 by the Warren County Board of Commissioners.

**WARREN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Barry Richardson, Chairman



**CERTIFICATION OF RECORDING OFFICER**

The undersigned duly qualified and acting Clerk of Warren County does hereby certify: That the above/attached resolution is a true and correct copy of the resolution supporting the Town of Warrenton's filing of a funding application with the State of North Carolina for improvements at the Warren County wastewater treatment plant, as regularly adopted at a legally convened meeting of the Board of Commissioners of Warren County duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SEAL

\_\_\_\_\_  
Angelena Kearney-Dunlap, Clerk to the Board

The costs associated with the priorities identified for the Wastewater Treatment Plant amount to approximately \$1,555,950, of which 75% would be grant, leaving approximately \$390,000 to be financed over 20 years and split between the three partners – Town of Warrenton, Warren County, and Town of Norlina. The cost to the County and the Town of Norlina for their portion of the debt service would be approximately \$5500 per year for 20 years. As operators of the plant, the State indicates that the Town of Warrenton can apply for this grant to capture the 75% grant portion.

<b>Warrenton WWTP Upgrades</b>		
Submersible Mixers - Equipment Only		85,000
Submersible Mixers - Installation		75,000
Submersible Mixers - Controls		38,500
Rotor and Weir Controls		65,000
Bar Screen - 3 mm opening		125,000
Bar Screen Installation		125,000
Grit Classifier		40,000
Grit Classifier Installation		40,000
New Lime Silo - Equipment		250,000
New Lime Silo - Installation		185,000
2nd Oxidation Ditch Cleaning		100,000
Total Construction Cost		\$ 1,128,500
Contingency		\$ 112,850
PER/EA		30,000
Engineering Design		101,600
Legal, Fiscal, Admin		3,000
Construction Administration		50,000
Construction Inspection		100,000
Funding Administration		30,000
Total Project Cost		\$ 1,555,950

# Adjourn

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