WARREN COUNTY BOARD OF COMMISSIONERS

Special Meeting

January 9, 2012

WARREN COUNTY ARMORY CIVIC CENTER COMMISSIONERS' MEETING ROOM WARRENTON, NORTH CAROLINA

6:00 pm

Call Special Meeting to Order
January 9, 2012
By
Chairman or Designee

Agenda Item # 2
Moment of Silence

Agenda Item # 3
Clerk Read Special Meeting Notice

NOTICE Warren County Board of Commissioners Special Meeting

Notice is hereby given that the Warren County Board of Commissioners will hold a Special Meeting on Monday, January 9, 2012 at 6:00 pm in the Warren County Armory Civic Center, 501 US Hwy 158 Business, East, Warrenton, NC 27589. The purpose of this special meeting is to discuss and consider a "Resolution to Adopt The Warren County Wastewater Treatment Plant Asset Management Plan."

For more information contact:

Linda T. Worth Warren County Manager 602 W. Ridgeway Street; P. O. Box 619 Warrenton, North Carolina 27589 adunlap@co.warren.nc.us

Any and all interested citizens are invited to attend this Special Meeting.

Ulysses S. Ross, Chairman Warren County Board of Commissioners

Clerk Read Conflict of Interest Disclaimer

- *Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".
- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

NOTES:

SUGGESTED AGENDA FOR January 9, 2012 SPECIAL MEETING OF THE WARREN COUNTY BOARD OF COMMISSIONERS Armory Civic Center - Meeting Room WARRENTON, NORTH CAROLINA

- 1. Call to Order Special Meeting 6:00 pm by Chairman
- 2. Moment of Silence
- 3. Clerk Read Special Meeting Notice
- 4. Conflict of Interest Disclaimer
- 5. Adopt January 9, 2012 Suggested Agenda
- 6. Consider Resolution Wastewater Treatment Plant Asset Management Plan
- 7. Adjourn January 9, 2012 Special Meeting

Special Meeting Date: January 9, 2012 Agenda Item # 6

SUBJECT: Resolution – Wastewater Treatment Plant Asset Management Plan

REQUESTED BY: County Manager Linda T. Worth

SUMMARY: Adoption of an Asset Management Plan (AMP) for the Wastewater Treatment Plant (WWTP) is required to receive the Clean Water State Revolving Fund loan in the amount of \$867,500 for Phase I Rehabilitation of the Treatment Plant. The Capital Improvement Plan (CIP) within the AMP will be used as a policy to guide capital budgeting and financial planning for the Treatment Plant for Fiscal Years 2012 – 2021.

FUNDING SOURCE: CWSRF

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

Resolution to Adopt The Warren County Wastewater Treatment Plant Asset Management Plan

WHEREAS, the Warren County Board of Commissioners recognizes the need for an improved wastewater treatment plant, as well as the need to control the costs associated with the same; and

WHEREAS, the Capital Improvement Program within the Asset Management Plan provides a framework for accomplishing needed improvements to the wastewater treatment plant; and

WHEREAS, adoption of an Asset Management Plan is required to receive the Clean Water State Revolving Fund loan that was awarded to Warren County in September 2010; and

WHEREAS, the proposed Wastewater Treatment Plant Asset Management Plan for Fiscal Years 2011-2012 through 2020-2021 was presented to municipalities served by the wastewater treatment plant, with the Towns of Norlina and Warrenton endorsing same.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY:

THAT, the Warren County Wastewater Treatment Plant Asset Management Plan for Fiscal Years 2011-2012 through 2020-2021 is adopted as a policy to guide capital budgeting and financial planning for the wastewater treatment plant.

THAT user fees associated with sewer service will be reviewed annually and modified as necessary to continually implement the adopted Wastewater Treatment Plant Asset Management Plan.

THAT the adopted Wastewater Treatment Plant Asset Management Plan supersedes all previously adopted Plans.

THAT the adopted Wastewater Treatment Plant Asset Management Plan may be amended by the County Board of Commissioners with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Asset Management Plans.

Adopted this the 9th day of January, 2012.

Adjourn

January 9, 2012 Special Meeting