

**SUGGESTED AGENDA
FOR
DECEMBER 3, 2007 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
WARREN COUNTY COURTHOUSE, ROOM # 201
WARREN COUNTY, NORTH CAROLINA**

1. Call to Order Regular Monthly Meeting – Chairman
2. Moment of Silence
3. Citizen Comments
4. Adopt December 3, 2007 Suggested Agenda
5. Consent Agenda
 - A. Approve Minutes of November 5, 2007:
Public Hearing – PC NetTools.com / Ake Properties Rezoning Request
Board of Commissioners Regular Meeting
 - B. Interest Income Report – Barry Mayo, Finance Director
 - C. Tax Collector's Report - Robert Mitchum, Tax Administrator
 - D. Tax Release Requests (Over \$100) - Robert Mitchum, Tax Administrator
Tax Release Requests (Under \$100) - " " " "
 - E. Renew Employee Performance Bonds for Sheriff & Register of Deeds
6. Finance Office – Barry Mayo, Finance Director
 - A. Amendment No. 4 to the 2007-08 Warren County Budget Ordinance
 - B. Amendment No. 6 to Capital Project Ordinance Warren County Recreation Water & Sewer District No. III Phase II Project
 - C. Amendment No. 4 to Capital Project Ordinance Warren County Recreation Complex Phase II
7. Warren Family Institute Rental Lease for old Jail on Macon Street – Cathy Alston-Kearney
8. A. Appoint 2008 Community Development Block Grant Advisory Committee Members:
A.Cooper, A.Kearney, D. Pearce, E.Fields, C. Alston-Kearney
B. 2005 Warren County CDBG Scattered Housing Site Housing Program – Earl Evans
9. Resolution Supporting Placement of US Post Office in Lake Gaston Area – Com. Ross
10. Schedule Public Hearings:
 - A. Rezoning Request from Consolidated Sales & Serve for Jan. 7, 2008 at 9:45 am
 - B. Historic Preservation Commission Ordinance for Jan. 7, 2008 at 9:30 am
11. County Manager's Report
12. Request for approval to apply for a \$500,000 supplemental grant from the NC Rural Center for Water and Sewer District III, Phase II – Macon Robertson, Public Utilities Director

***Warren County
Board of Commissioners***

Agenda Packet

***December 3, 2007
10:00 am***

Prepared by:

Angelena Kearney-Dunlap
Clerk to the Board

Call to Order by Chairman
or
Designated Individual

Moment of Silence

Citizen Comments

Citizen Comments

RULES:

- * Please sign up to speak.

- * The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.

- * Any group of people who support or oppose the same position should designate a spokesperson.

- * Please address only those items which might not have been addressed by a previous speaker.

- * If response from County Manager and/or Board is desired, please leave a copy of your comment(s) with the Clerk to the Board.

- * Order and decorum will be maintained.

- * This is not a question and answer session.

*Warren County
Board of Commissioners*

Meeting Date: December 3, 2007

Item # 4

SUBJECT: Adopt December 3, 2007 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY:None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

CONSENT AGENDA Item # 5A

SUBJECT: Approve minutes:

November 5, 2007 Rezoning Public Hearing – PC NetTools.com/
Ake Properties, LLC
November 5, 2007 Regular Meeting

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

CONSENT AGENDA Item # 5B

SUBJECT: Interest Income Report

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's information and review

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

CONSENT AGENDA Item # 5C

SUBJECT: Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Submitted for Board's information and review

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: G.S. 105 350 tax collection reports,
Interest Income Report supplied for Board's
information

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

CONSENT AGENDA Item # 5D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

CONSENT AGENDA Item # 5E

SUBJECT: Employee Performance Bond Renewal

REQUESTED BY:

SUMMARY: Annual renewal of Performance Bonds for:

Policy # 68560315 for Sheriff Johnny Williams
Amount - \$100 period Dec. 5, 2007 to Dec, 05, 2008

Policy #60879892 for Elsie Weldon, Register of Deeds
Amount - \$100 period Dec. 2, 2007 to Dec. 2, 2008

Submitted for Board's approval.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

 Recommend Approval

NOTES:

Meeting Date: December 3, 2007

Item #

6-A

SUBJECT: Amendment #4 to the 2007-2008 Warren County
Budget Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

Item #

6-B

SUBJECT: Amendment No. 6 to Capital Project Ordinance for Warren County
Water & Sewer District No. III Phase II Project

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Amendment submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007
C

Item # 6-

SUBJECT: Amendment No. 4 to Capital Project Ordinance Warren County
Recreation Complex Phase II

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Amendment submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

Item # 7

SUBJECT: Warren Family Institute (WFI) Lease Old Jail Building

REQUESTED BY: Cathy Alston-Kearney, WFI Executive Director

SUMMARY: Mrs. Alston-Kearney request Board consideration of lease agreement at \$1.00 per month for rental of old Jail facility on Macon Street. WFI has inspected the building and presents recommendations regarding same.

Lease term: \$1 a month for a nine (9) year period, commencing January 2, 2008

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007
8A

Item

SUBJECT: Appoint 2008 Community Development Block Grant (CDBG)
Scattered Sites Application Advisory Committee

REQUESTED BY: Timothy Baynes, Kerr-Tar COG Executive Director

SUMMARY: It is presented to appoint the following to serve on the above stated
Advisory Committee:

Al Cooper
Allen Kearney, Jr.
Dwight Pearce
Cathy Alston-Kearney
Essie Fields

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007
8B

Item

SUBJECT: 2005 Warren County CDBG Scattered Site Housing Program

REQUESTED BY: Earl Evans, Red Earth Development Corporation

SUMMARY: Disclosure of 2005 CDBG Scattered Site applicant's relationship to County Manager. Although, applicant Lewis is not an immediate relative (spouse, mother, father, sister, brother, or child) to the County Manager, in the interest of full disclosure, the Manager has requested the Board be made aware that the applicant is her aunt. According to statutes, this relationship does not constitute a conflict of interest that would prevent the applicant from participating in the 2005 Scattered Site Program.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007

Item # 9

SUBJECT: Resolution Supporting Placement of US Post Office in Lake Gaston Area

REQUESTED BY: Commissioner Ulysses Ross

SUMMARY: Having discussed this issue during November 5th regular meeting, it is now presented for Board action.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007
10-A

Item #

SUBJECT: Schedule Rezoning Public Hearing

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: It is requested to schedule a public hearing to hear citizen comments regarding rezoning request from Consolidated Sales and Service.

Suggested date: Monday, January 7, 2008
Suggested time: 9:45 am

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: December 3, 2007
10-B

Item #

SUBJECT: Schedule Public Hearing – Historic Preservation Commission Ordinance and By-Laws

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: It is requested to schedule a public hearing to hear citizen comments regarding adopting Historic Preservation Commission Ordinance and By-Laws.

Suggested date: Monday, January 7, 2008
Suggested time: 9:30 am

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

MEETING DATE: December 7, 2007

ITEM: 11

Warren County

Manager's Report

Meeting Date: December 3, 2007
12

Item #

SUBJECT: Approval to apply for \$500,000 Supplemental Grant from NC Rural Center for Water and Sewer District III, Phase II

REQUESTED BY: Macon Robertson, Public Utilities Director

SUMMARY: Request for approval to apply for a \$500,000 supplemental grant from the NC Rural Center for Water and Sewer District III, Phase II

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:
