

**MINUTES FROM THE ORGANIZATIONAL MEETING HELD BY THE BOARD OF COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON DECEMBER 5, 2016 AT 5:45 PM**

The organizational meeting of the Board of County Commissioners was called to order by County Attorney Jamie Wilkerson, after observing a moment of silence. The following Commissioners were present: Bertadean Baker, Tare Davis, Victor Hunt, Jennifer Jordan Pierce and Walter Powell.

County Attorney Wilkerson opened the floor for nominations for Chairman of the Board.

Commissioner Davis nominated Commissioner Victor Hunt as Chairman of the Board of Commissioners.

With there being no further nominations, the following action was taken.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, Commissioner Victor Hunt was declared Chairman of the Board of Warren County Commissioners.

Commissioner Powell nominated Commissioner Tare Davis as Vice-Chairman of the Board of Commissioners.

With there being no further nominations, the following action was taken.

On motion of Commissioner Powell, which was seconded by Commissioner Baker and duly carried by unanimous vote, Commissioner Tare Davis was declared Vice-Chairman of the Board of Warren County Commissioners.

Pursuant to NCGS §153A-114 the County Attorney is appointed to serve at the pleasure of the Board. Attorney Jamie Wilkerson currently serving as Warren County Attorney was presented for consideration for re-appointment to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, Jamie Wilkerson was re-appointed to the position of Warren County Attorney to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

Pursuant to NCGS §153A-111 the Clerk to the Board is appointed to serve at the pleasure of the Board. Angelena Kearney-Dunlap currently serving as the Clerk to the Board was presented for consideration for re-appointment to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Angelena Kearney-Dunlap was re-appointed to the position of Clerk to the Board of Warren County Commissioners to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Paula Pulley was re-appointed to the position of Deputy Clerk to the Board of Warren County Commissioners for the upcoming year.

Pursuant to NCGS §159-24 the Finance Officer is presented for appointment to serve at the pleasure of the Board. Gloria Edmonds currently serving as the Finance Officer was presented for consideration for appointment to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

Commissioner Pierce inquired where the language “to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year”, originated and why it was added to these agenda items?

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by a majority vote, Gloria Edmonds was appointed to the position of Finance Officer to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

Votes were as follows:           Ayes: Davis, Powell & Hunt  
  Nays: Baker & Pierce

Motion carried, Gloria Edmonds was appointed to the position of Finance Officer to serve at the pleasure of and report directly to the Board of Commissioners for the upcoming year.

Pursuant to NCGS §105-349 the Board of Commissioners appoints the Tax Collector to serve at the pleasure of the Board. Starlin Beatty currently serving as the Tax Collector was presented for consideration for re-appointment to serve at the pleasure of and report directly to the Board of Commissioners for the duration of his current term expiring July 1, 2019.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by a majority vote, Starlin Beatty was re-appointed to the position of Tax Collector to serve at the pleasure of and report directly to the Board of Commissioners for the duration of his current term expiring July 1, 2019.

Votes were as follows:           Ayes: Davis, Powell & Hunt  
  Nays: Baker & Pierce

Motion carried, Starlin Beatty was re-appointed to the position of Tax Collector to serve at the pleasure of and report directly to the Board of Commissioners for the duration of his current term expiring July 1, 2019.

On motion of Commissioner Pierce, which was seconded by Commissioner Davis and duly carried by unanimous vote, Gladys Banks was re-appointed as Deputy Tax Collector.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Alma Wilson was re-appointed as Deputy Tax Collector.

On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, Courtney Richardson was re-appointed as Delinquent Tax Collector.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Yvonne Sharps was appointed as Tax Collection Specialist.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, Karen Towns was re-appointed as Delinquent Tax Collector.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, First Citizens Bank & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds as of December 5, 2016.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Branch Banking & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds as of December 5, 2016.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, N.C. Capital Management Trust of Charlotte, NC was designated as a Depository for Warren County Funds as of December 5, 2016.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Warren County Finance Officer Gloria Edmonds was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating

Account, Warren County General Fund Payroll Account and Warren County Flexible Spending Account as of December 5, 2016.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Chairman of the Board of County Commissioners Victor Hunt was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account, Warren County General Fund Payroll Account and Warren County Flexible Spending Account as of December 5, 2016.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Clerk to the Board of County Commissioners Angelena Kearney- Dunlap was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account, Warren County General Fund Payroll Account and Warren County Flexible Spending Account as of December 5, 2016.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Director of Social Services Ryan Whitson was designated position/individual with Signatory Authorization for Warren County Department of Social Services (DSS) Trust Fund Account as of December 5, 2016.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, County Manager Linda T. Worth was designated position/individual with Signatory Authorization for Warren County Department of Social Services (DSS) Trust Fund Account as of December 5, 2016.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Department of Social Services Administrative Officer II – Mary Ann Roberson was designated position/individual with Signatory Authorization for Warren County Department of Social Services Trust Fund Account as of December 5, 2016.

Pursuant to Warren County Board of Commissioners' Resolution adopted November 1, 1999, the Board of Commissioners at its organizational meeting each year shall appoint from its membership two (2) persons to serve on a Personnel Advisory Committee.

Clerk to the Board gave background history regarding December committee appointments. In addition, she stated that Board member appointments to various boards, committees and commissions will be on the January 3, 2017 agenda.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, appointment of two (2) commissioners to serve on a Personnel Advisory Committee was tabled to the January 3, 2017 board meeting.

Motion was made by Commissioner Baker to add "Termination of County Manager Worth's employment contract", to the Organizational meeting agenda.

Motion died for lack of a second.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried, the December 5, 2016 annual organizational meeting of the Warren County Board of Commissioners was adjourned.



Angelena Kearney-Dunlap, Clerk