

**MINUTES FROM A SPECIAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON JANUARY 9, 2012 AT 6:00 PM.**

The Special Meeting of the Warren County Board of Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Barry Richardson. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed followed by the Clerk to the Board reading the Special Meeting Notice.

The Clerk to the Board then read the "Conflict of Interest Disclaimer."

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, January 9, 2012 Special Meeting suggested agenda was adopted as presented.

Adoption of a Resolution approving an Asset Management Plan (AMP) for the Wastewater Treatment Plant (WWTP), as required to receive a Clean Water State Revolving Fund loan in the amount of \$867,500 for Phase I Rehabilitation of the Treatment Plant was presented for Board's review and action. Board was informed that the Capital Improvement Plan (CIP) within the AMP will be used as a policy to guide capital budgeting and financial planning for the Treatment Plant for Fiscal Years 2012 – 2021.

On motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution to Adopt The Warren County Wastewater Treatment Plant Asset Management Plan was adopted as follows:



Ulysses S. Ross, Chairman  
Barry Richardson, Vice Chairman  
Ruby Downey  
Bertadean Baker  
Jennifer Jordan

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap

Resolution to Adopt  
The Warren County Wastewater Treatment Plant  
Asset Management Plan

**WHEREAS**, the Warren County Board of Commissioners recognizes the need for an improved wastewater treatment plant, as well as the need to control the costs associated with the same; and

**WHEREAS**, the Capital Improvement Program within the Asset Management Plan provides a framework for accomplishing needed improvements to the wastewater treatment plant; and

Clerk to the Board



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**WHEREAS**, adoption of an Asset Management Plan is required to receive the Clean Water State Revolving Fund loan that was awarded to Warren County in September 2010; and

**WHEREAS**, the proposed Wastewater Treatment Plant Asset Management Plan for Fiscal Years 2011-2012 through 2020-2021 was presented to municipalities served by the wastewater treatment plant, with the Towns of Norlina and Warrenton endorsing same.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY:**

**THAT**, the Warren County Wastewater Treatment Plant Asset Management Plan for Fiscal Years 2011-2012 through 2020-2021 is adopted as a policy to guide capital budgeting and financial planning for the wastewater treatment plant.

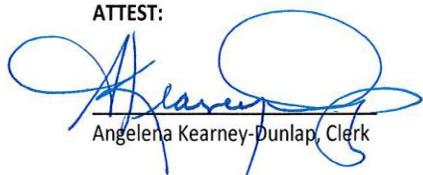
**THAT** user fees associated with sewer service will be reviewed annually and modified as necessary to continually implement the adopted Wastewater Treatment Plant Asset Management Plan.

**THAT** the adopted Wastewater Treatment Plant Asset Management Plan supersedes all previously adopted Plans.

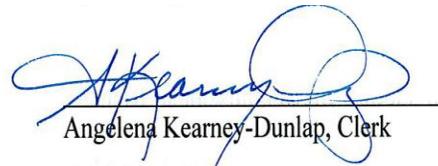
**THAT** the adopted Wastewater Treatment Plant Asset Management Plan may be amended by the County Board of Commissioners with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Asset Management Plans.

Adopted this the 9<sup>th</sup> day of January, 2012.

  
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Ulysses S. Ross, Chairman

**ATTEST:**  
  
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Angelena Kearney-Dunlap, Clerk

With no further business to discuss and on motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried, the January 9, 2012 Special Meeting was adjourned.

  
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Angelena Kearney-Dunlap, Clerk