



WARREN COUNTY
BOARD OF COMMISSIONERS
AGENDA ITEM REQUEST FORM
Updated 1-2009

This form must be completed and attached to all supporting documentation for items to be included in the Warren County Board of Commissioners Agenda. One (1) form per agenda item.

Submitted By: Macon Robertson

Department: Public Utilities

Contact Phone #: (252)257-3645

Date Submitted: April 13, 2017

Date of Board of Commissioners Meeting to consider this item: May 8, 2017

(Meetings are generally 1st Monday of each month.... confirm date with Clerk.)

Description (give short summary of topic, this is how item appears on the Agenda).

Appoint Macon Robertson as the voting delegate at the North Carolina Rural Water Association Annual meeting (NCRWA). Recommend Teresa Harris (ORC) as an alternate delegate.

NOTE: County Seal must be affixed to Delegate form.

Who will attend Commissioner's meeting able to respond to questions? Give name & title:

Macon Robertson, Director, Public Utilities

Where does this item need to appear? Check all that apply:

Action Agenda Consent Agenda Closed Session
 Presentation/Recognition Work session Schedule Public Hearing**
 Schedule joint meeting* Schedule joint work session*

*Board, commission, or group requesting joint meeting: _____

** If requesting a Public Hearing, provide an e-mail copy of sample ad to run in newspaper.

Supply General Statute or local ordinance that governs this item (attach copy):

Has this item been reviewed by County Attorney? Yes _____ No _____ (Attach recommendation.)

What action is requested of the Board? Approval of appointment of voting delegate

What action is requested of the Manager? none

Are County funds required? Yes No \$__ Funding Source _____

PLEASE PROVIDE: One (1) paper copy and one (1) E-mail copy of all attachments to go in the digital Agenda to the Clerk no later than stated Agenda Item due date for above referenced meeting.

DELEGATE FORM FOR NCRWA MEMBERSHIP MEETINGS

According to the By-Laws of the North Carolina Rural Water Association, Inc. (NCRWA), each System Member shall select a delegate, and may select an alternate delegate, to represent the member at meetings of the association. Please complete the form below and return it to the NCRWA office by May 9, 2017 or bring the form to the registration desk at the NCRWA Conference by 11:00 AM on May 17, 2017. If the delegate certification is not completed including the attachment of the System Member's corporate seal, your representative cannot vote at the annual meeting. If you have any questions please call the NCRWA office at (336) 731-6963. Thank you for your cooperation.

CERTIFICATION OF DELEGATES

As duly elected _____ (Mayor, Chair, or President of the Board)
of _____,
(System Member name)

I hereby certify the individuals listed below as designated official voting delegate and alternate delegate to the North Carolina Rural Water Association membership meetings for one year beginning at the date of authorization.

Delegate _____

Alternate
Delegate _____

Mayor, Chair, or President

Date of Authorization

And

Secretary

Affix Seal (required)