



**WARREN COUNTY
HUMAN RESOURCES DEPARTMENT**

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MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Lisa Alston, Human Resources Manager LA
DATE: July 26, 2017
RE: 2017-2018 Job Classification Schedule

I am requesting that the Board consider and approve the attached 2017-2018 Job Classification Schedules for employees working 1,950 hours and 2,080 hours per year. The 2017-2018 Schedules include a 2% increase over the Job Classification Schedules that became effective July 1, 2016. The 2% increase has been applied to the minimum, midpoint, and maximum salary amounts within the respective salary grades. The requested effective date of the Schedules is July 1, 2017.

Thank you in advance for your consideration and approval.

"This institution is an equal opportunity provider and employer."

Warren County
 Job Classification Schedule
 2080 Hours
 Effective July 1, 2017

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
1	13,472	17,513	21,555	
2	14,145	18,390	22,633	
3	14,852	19,309	23,764	
4	15,596	20,274	24,952	
5	16,375	21,287	26,200	
6	17,194	22,352	27,510	
7	18,054	23,469	28,885	
8	18,957	24,643	30,330	
9	19,904	25,875	31,846	
10	20,899	27,169	33,439	
11	21,944	28,527	35,110	
12	23,042	29,954	36,866	
13	24,193	31,452	38,710	
14	25,403	33,025	40,645	Administrative Assistant I (Sheriff's Office)
15	26,673	34,675	42,678	Administrative Assistant II (Sheriff's Office) Building & Grounds Maintenance Worker I (Detention) Detention Transportation Officer
16	28,007	36,409	44,812	Detention Officer EMT Basic Senior Administrative Assistant (Sheriff's Office)
17	29,408	38,230	47,052	Child Support Officer Telecommunicator
18	30,877	40,141	49,405	EMT Intermediate
19	32,422	42,148	51,874	Deputy Sheriff Detention Sergeant Detention Transportation Sergeant Telecommunicator Shift Supervisor
20	34,043	44,256	54,468	EMT Paramedic Soil and Water Conservationist
21	35,745	46,468	57,191	Assistant Detention Center Administrator Lieutenant Emergency Services Sergeant Senior Telecommunicator Supervisor
22	37,532	48,792	60,051	Deputy Sheriff Investigator Deputy Sheriff Sergeant Emergency Services Lieutenant
23	39,409	51,232	63,054	Deputy Sheriff Investigator Sergeant Emergency Services Captain
24	41,379	53,793	66,206	E-911 Coordinator Deputy Sheriff Lieutenant Soil and Water Conservation Director

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
25	43,448	56,483	69,517	Deputy Sheriff Investigator Lieutenant Detention Center Administrator
26	45,621	59,307	72,992	Deputy Sheriff Captain
27	47,901	62,272	76,643	
28	50,296	65,385	80,475	
29	52,812	68,655	84,498	Chief Deputy Sheriff Major
30	55,452	72,087	88,723	
31	58,225	75,692	93,160	
32	61,136	79,476	97,817	
33	64,193	83,450	102,708	
34	67,403	87,623	107,844	
35	70,773	92,004	113,235	Sheriff
36	74,311	96,604	118,897	
37	78,027	101,434	124,842	

Warren County
 Job Classification Schedule
 1950 Hours
 Effective July 1, 2017

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
1	12,630	16,419	20,208	
2	13,261	17,240	21,218	
3	13,924	18,102	22,279	
4	14,621	19,007	23,393	
5	15,352	19,957	24,563	
6	16,119	20,955	25,791	
7	16,925	22,002	27,080	
8	17,771	23,103	28,435	
9	18,660	24,258	29,856	
10	19,593	25,471	31,349	Human Resources Aide
11	20,572	26,744	32,916	Animal Shelter Attendant General Utility Worker
12	21,602	28,082	34,562	Community Health Assistant Office Assistant III Processing Assistant III
13	22,682	29,486	36,291	Medicare Specialist
14	23,816	30,960	38,105	Accounting Clerk IV Administrative Assistant I Animal Shelter Technician Community Health Technician Deputy Register of Deeds Deputy Tax Assessor Deputy Tax Collector Elections Technician Library Clerk Office Assistant IV Processing Assistant IV Program Assistant IV Weighmaster
15	25,006	32,508	40,010	Accounting Technician Administrative Assistant II Buildings & Grounds Maintenance Worker I Foreign Language Interpreter Library Assistant Nutrition Site Manager Recreation Maintenance Specialist Teen Court Coordinator Utility Service Technician Youth Services Program Assistant

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
16	26,257	34,133	42,011	Animal Control Officer Computer Support Technician I Income Maintenance Caseworker I Recreation Assistant Recreation Coordinator Senior Administrative Assistant Senior Center Activity Coordinator
17	27,570	35,840	44,111	Accounting Specialist Nutritionist I Solid Waste Operator
18	28,948	37,632	46,316	Buildings and Grounds Maintenance Worker II Chore Services Supervisor II Delinquent Tax Specialist Human Resources Technician Income Maintenance Caseworker II Income Maintenance Investigator I Library Technical Assistant Licensed Practical Nurse II Nutritionist I Public Health Educator I Tax Mapper/Exemption Specialist Utility Crew Leader Utility Customer Service Coordinator Youth Services Program Coordinator
19	30,395	39,514	48,633	Building and Grounds Maintenance Supervisor Deputy Elections Director Medical Laboratory Technician II Social Worker I Utility Office Coordinator
20	31,915	41,490	51,064	Income Maintenance Caseworker III Nutritionist II Solid Waste Supervisor
21	33,511	43,564	53,617	Code Enforcement Officer Executive Assistant/Deputy Clerk to the Board Tax Collection Specialist
22	35,186	45,742	56,298	Administrative Officer I Assistant Fire Marshal/Code Enforcement Officer Economic Development Coordinator Human Services Coordinator II Income Maintenance Supervisor II Tax Appraiser

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
23	36,945	48,030	59,113	Child Support Agent II Clerk to the Board Computer Systems Administrator I Day Care Services Coordinator I Social Work Supervisor I Social Worker II Tax Collection Supervisor Utility Superintendent/ORC
24	38,793	50,431	62,069	Environmental Health Specialist GIS Technician Public Health Nurse I Technology Support Specialist
25	40,733	52,952	65,172	Administrative Officer II Animal Control Director Building and Grounds Maintenance Director Child Support Supervisor I Deputy Finance Director Elections Director Emergency Services Division Chief Senior Center Director Social Worker III Veterans Administrator Youth Services Program Director
26	42,770	55,600	68,431	Code Enforcement Administrator Public Health Educator III Public Health Nurse II Social Work Supervisor II Social Worker Investigation/Assessment & Treatment
27	44,908	58,380	71,852	Environmental Health Supervisor I Information Technology Administrator Parks and Recreation Director Public Health Nurse III Register of Deeds
28	47,153	61,299	75,445	Public Health Nurse Supervisor I
29	49,511	64,364	79,217	Economic Development Director Emergency Services Director/Fire Marshal Human Resources Manager Planning/Zoning Administrator Social Work Supervisor III
30	51,986	67,582	83,178	Library Director Public Health Nurse Supervisor II Public Utilities Director Public Works Director

Grade	Salary Range			Job Title
	Minimum	Midpoint	Maximum	
31	54,585	70,961	87,336	Public Health Nurse Director I
32	57,315	74,509	91,704	Finance Director Tax Administrator
33	60,181	78,235	96,289	
34	63,190	82,147	101,103	
35	66,349	86,253	106,159	Assistant County Manager Director of Social Services Local Health Director
36	69,666	90,567	111,467	County Attorney
37	73,149	95,095	117,040	County Manager