

# Warren County Government Day

Warren County Recreation Complex

Saturday, May 2, 2020

10:00 AM to 4:00 PM

## VENDOR / EXHIBITOR APPLICATION

Vendor fee is **\$25.00** per space (**TWO FOR \$40.00**)

Deadline for applications is April 28, 2020

Please print legibly!

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

Number of spaces requested (limit 2) \_\_\_\_\_ Amount included \_\_\_\_\_

Description of items to be sold:

\_\_\_\_\_  
\_\_\_\_\_

Please complete this form, make checks payable and mail to:

Warren County Government

602 W Ridgeway Street

Warrenton, NC 27589

Any questions call 252-257-3115 / email: [paulapulley@warrencountync.gov](mailto:paulapulley@warrencountync.gov)

**NOTE:** By signing this application, each vendor is accepting full responsibility for his or her own entries, including loss by breakage, theft, fire, rain, wind, or any other cause of damage to inventory or person. Vendors are responsible for any insurance they deem necessary; vendors hereby expressly release the Warren County Government, from any and all liability whatsoever.

Signature \_\_\_\_\_ Date \_\_\_\_\_

All Applications Must be Signed and Dated

**IMPORTANT NOTES!**

**(Vendors keep this sheet for your information)**

Vendor fee is **\$25.00** per space (**or two for \$40.00**) which are approximately 10'x10' each; please indicate if you want two spaces and include the fee for each. Fee must be paid by check or money order and accompany this application.

There will be no refunds for late arrivals or bad weather.

Vendor set-up is from **7:30** am to **9:30** am; vendors are expected to be festival-ready by **10:00** am and remain until **4:00** pm.

The Warren County Government Day Committee reserves the right to accept or reject any application.

**Please bring your own canopy; we do not supply them and you may NOT be in shade!**

Sorry! ***Electricity is NOT available!***

Non-profits will be charged a vendor fee.

**After set-up, vendor parking will be available**

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*FOOD VENDORS PLEASE NOTE – The Warren County Environmental Health Department is enforcing new rules. Food vendors who do not have a state license will need to obtain a Temporary Food Application from the Health Department 15 days in advance of the event. You may not obtain one on the day of the event. Representatives of the Health Department will be checking licenses, and any food vendor without a license will not be allowed to set up or sell at the Festival.*

*Requirements for Temporary Food Establishments can be found at [www.deh.enr.state.nc.us/ehs/rules.htm](http://www.deh.enr.state.nc.us/ehs/rules.htm). There are some exemptions. Please call the Warren County Environmental Health Department directly at 252-257-1538 for information or application.*