

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM, MONDAY, OCTOBER 5, 2020 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker, Victor Hunt, Jennifer Pierce and Walter Powell. Others in attendance: County Manager Vincent Jones and Finance Director Katherine Brafford.

Attending virtually: County Attorney Hassan Kingsberry.

Prayer and pledge to the US flag was led by Chairman Davis.

Chairman Davis recognized:

- October as Breast Cancer Awareness Month
- Resolution November 2020 Native American Month - Haliwa Saponi Indian Tribe Chef – Ogletree Richardson and Councilman Richardson were in attendance

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, suggested agenda for October 5, 2020 was adopted.

6:00 pm Public Hearing: Request to amend the Warren County Zoning Ordinance – Table II-1 Dimensional Requirements (increased height maximum for the LB, NB, HB, LI and HI zoning districts) and Table of Permitted Uses Conditional Use Permits (PUD-CR)

Public hearing was called to order by Chairman Tare Davis.

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, October 5, 2020 at 6:00 PM** in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen’s comments regarding:

Proposed text amendments to the Warren County Zoning Ordinance – Table II-1 Dimensional Requirements (increased height maximum for the LB, NB, HB, LI and HI zoning districts) and Table of Permitted Uses Conditional Use Permits (PUD-CR) per Warren County Planning Board - Planning and Zoning Administrator

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
 542 West Ridgeway Street
 Warrenton, North Carolina 27589
 Telephone: (252) 257-7027
KenKruklik@warrencountync.gov

Tare “T” Davis, Chairman
 Warren County Board of Commissioners

An overview was given by Ken Krulik, Planner/Zoning Administrator

DRAFT OCTOBER 5, 2020
ZONING ORDINANCE AMENDMENTS

TABLE II-1 DIMENSIONAL REQUIREMENTS
(NOTE—REQUIREMENTS PERTAIN TO INDIVIDUAL LOT DEVELOPMENT AND SUBDIVISIONS AS MINIMUM STANDARDS)

Zoning District	Lot Size Minimum	Density per Acre	Width Minimum	Depth Minimum	Front Setback (min.)	Side Setback (min.)	*** Rear Setback (min.)	** Height (max)
AR	30,000 SF (well/septic)	1.45	100 FT (well/septic)	200 FT (well/septic)	30 Feet	10 Feet	25 Feet	35 Feet
	20,000 SF (public water/septic)	2.18	100 FT (public water/septic)	150 FT (public water/septic)				
	15,000 SF (public water/sewer)	2.9	80 FT (public water/sewer)	125 FT (public water/sewer)				
RL	30,000 SF (well/septic)	1.45	100 FT (well/septic)	200 FT (well/septic)	30 Feet	10 Feet	25 Feet	35 Feet
	20,000 SF (public water/septic)	2.18	100 FT (public water/septic)	150 FT (public water/septic)				
	15,000 SF (public water/sewer)	2.9	80 FT (public water/sewer)	125 FT (public water/sewer)				

R	30,000 SF (well/septic) 20,000 SF (public water/septic) 15,000 SF (public water/sewer)	1.45 2.18 2.9	100 FT (well/septic) 100 FT (public water/septic) 80 FT (public water/sewer)	200 FT (well/septic) 150 FT (public water/septic) 125 FT (public water/sewer)	30 Feet	10 Feet	25 Feet	35 Feet
GC	15 Acres	30 persons per acre	N/A	N/A	200 Feet	200 Feet	100 Feet	35 Feet
TC	15 Acres	30 persons per acre	N/A	N/A	50 Feet	50 Feet	50 Feet	35 Feet
LB	1 Acre (43,560 SF)	*	100 Feet	200 Feet	50 Feet	50 Feet	50 Feet	40 60 Feet
NB	1 Acre (43,560 SF)	*	100 Feet	200 Feet	50 Feet	35 Feet (corner lot=50 Feet)	50 Feet	40 60 Feet
HB	1 Acre (43,560 SF)	*	100 Feet	200 Feet	50 Feet	50 Feet	50 Feet	50 100 Feet
LI	2 Acres (87,120 SF)	*	200 Feet	400 Feet	100 Feet	70 Feet (corner lot=100 Feet)	100 Feet	75 100 Feet
HI	4 Acres (174,240 SF)	*	400 Feet	800 Feet	200 Feet	150 Feet (corner lot=200 Feet)	200 Feet	75 100 Feet

E. **Conditional Use Permit(s):** In addition to the uses listed in Table II-2 Permitted Uses, some uses due to their nature, are recognized as having objectionable operational characteristics (when several such uses are concentrated under certain circumstances, which may cause a negative effect upon adjacent areas). Conditional regulation of these uses is necessary to insure that these negative effects will not contribute to the blighting or downgrading of the surrounding neighborhood and communities. These conditional regulations are itemized in this Section. The primary regulation is for the purpose of preventing a concentration of these uses in any one area (i.e. not more than one (1) such use within a certain measured distance of each other which would create an adverse effect) as well as potential increase in traffic/safety issues and environmental issues. The requirements for each use that follows are additional requirements to the requirements listed in Section II. The following additional requirements only apply to those uses where a Special Use permit is indicated in Table II-2 with a SU notation - **if a CU is approved, but the conditions specified are not followed then the permit is revoked and subsequent action taken under the authority of the Planning and Zoning Administrator as identified in this ordinance):**

1. **Planned Unit Development – Commercial Residential (PUD-CR):**

- a. Review - The Warren County Planning Board shall receive and review requests for establishing (developing) a Planned Unit Development – Commercial Residential (PUD-CR) and shall make a recommendation to the Board of Adjustment within 30 days after its first consideration.
- b. Minimum Lot Area - Four (4) acres
- c. Permitted Uses: A Planned Unit Development may contain any of the permitted uses of the district in which it is allowed as a Special Use, residential development may include:
 - 1) Townhouses - A dwelling unit as part of a structural arrangement of two (2) or more single family attached dwellings joined by common walls on not more than two (2) opposite sides with the uppermost story being a portion of the same dwelling located directly beneath at the grade or first floor level and having exclusive individual ownership and occupants rights of each dwelling unit including, but not limited to, the land area directly beneath the dwelling. Said units have separate entrances to the outside and are entirely separated from each other by walls that meet North Carolina Building Standards. The minimum number of townhouses attached to each other shall be two and the maximum number shall be six. Density of townhouses in a planned unit development shall not exceed twelve (12) units per gross acre and a maximum number of six (6) units per building. Building height for townhouses is permitted up to three (3) stories where the height shall be above grade (measured at the level grade of the topographical surface) except where Paragraph II.B of this ordinance applies.

- 2) The site area not covered by dwelling units may be made part of the individual townhouse lots or clustered as common open space, dedicated to a homeowners association, or combination of the two.
- 3) Clustered detached single family dwellings - These are dwellings in which the lot size for each individual dwelling may be reduced, but may not be less than 6,000 square feet provided that the difference between the required dimensions for the district and the reduced dimensions is dedicated to a homeowner's association as common open space.
- 4) Zero (0) lot line dwellings - Detached single family dwellings on lots without side yard requirements on one side of the lot. The lot for a zero (0) lot line dwelling may be reduced, but may not be less than six thousand (6,000) square feet provided that the difference between the required dimensions for the district and the reduced dimensions is dedicated to a homeowners' association as common open space.
- 5) Commercial uses – low intensity commercial uses that are listed as permissible in either the Lakeside Business (LB) or Neighborhood Business (NB) Districts identified in Table II-1 Dimensional Requirements and Table II-2 Permitted Uses of this Ordinance. **Building height may be increased up to a maximum of one-hundred (100) feet for related commercial uses as part of the PUD-CR.**
- 6) Where a site development incorporates both commercial and residential uses as indicated in this section the impervious surface ratio of 36% shall apply and a minimum of 15% green-space preservation shall apply.

Written comments are on file with the Clerk to the Board:

Joe Mann – Why don't they tell us what the proposed changes are? Why don't they tell us if an Impact Statement has been done and what it says? Will these changes be consistent with the surrounding properties? Have the Commissioners delt with the impact on the roads, bridges surrounding business, and the impact of an additional 200 boat slips will have on the lake? Why haven't the Commissioners been honest as to the financial impact on the Warren County taxpayers? Stand up before the Commissioners railroad this through!

Susan Schild – Opposed to the huge development

Vivian Johnson – Concerned about the proposed request to amend current zoning ordinance to allow buildings as tall as 100 feet on the lake.

Dena & Charlie Silver – Highly opposed to the project

Christopher Gucwa – Objects to proposed project.

Scott Clark – Due process: we are a couple days before the BOA meeting, the site plans and other information are not available. This limits the ability of residents to determine if they have standing in the BOA meeting and to write informed letters challenging or support the project. ... Stormwater, Wastewater, Public Safety Impact, traffic impact analysis, all must be considered

Louann Hughes – Objects to building height changes

Todd Leonard – requested maps and other information be emailed in a time manner o a better informed decision can be made on the matters.

John Franz – LB District disagree; NB District disagree; HB District no comment; L1 District no comment; HI District no comment; PUD-CR in LB or NB Districts disagree

Sharon Pollard – Objects to proposed building height increase

Frank Lilly – does not see the need for increased building heights

Frank Taylor – Objects to proposed building height increase

Ted Hughes, MD – objects to building height changes

Dave Deck – strong objection

Gayle Kennard – commented on mask requirements and concerns regarding building height allowances

Public Comments were as follows:

Joe S Johnson – “I respectfully argue that a building height increase in PUD-CR, LB of 40ft to 100ft is both incompatible and a discriminatory land use practice... (complete comment on file with clerk to the board)

Louis Arp – objects to the 45-acre proposed development

Laura Deck – “I appeal to your compassion and ask this basic question: would you want to live just around the corner from this development and have your peaceful home and its calm environment disrupted?” (complete comment on file with clerk to Board)

Lauren Miller – objects to zoning height amendments

Towney Kennard – “I have been an owner at Sunset Drive in Eaton's Ferry Estates since 1999. I am very concerned with this proposed Zoning Text Amendment, that even

though it's county-wide, it will significantly change and negative alter the development here on the lake." (complete comment on file with clerk to the Board)

Betty Mazor – It is very obvious that COVID-19 pandemic has effected the revenue of Warren County negatively. As stated by the County Manager, " This pandemic has had an unprecedented impact on our FY 2020- 2021 budget development. It has become the single largest factor in diminishing revenue projections, which until this point were poised for continued growth."

Therefore you are requesting a tax increase to be paid by county residents.

This pandemic has had an unprecedented impact on OUR FY 2020-2021 budget. We have many families wondering if their business will survive, or rather the business they worked for will survive. We have many still waiting on the stimulus check, the small business loan, unemployment payments, and even for their tax refunds for 2019 that have not been processed due to COVID-19.

We have all had to recalculate our budgets, do without , cancel vacations, pay higher prices for most everything we buy and our health insurance has increased as well. This pandemic is hurting everyone, it is grossly inappropriate to put the burden of the county's loss of revenue onto the already stressed and struggling county residents. Some programs have to be rescheduled, cancelled or re-worked, just as our budgets have been recalculated.

6:15 pm Public Hearing: Petition for Re-Zoning (residential to commercial) RZ-2020-01

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, October 5, 2020 at 6:15 PM** in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (residential to commercial) RZ-2020-01: one parcel (1.57 +/- acres) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Map A4-13 on Jacksontown Road in Nutbush Township

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
KenKruklik@warrencountync.gov

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Tare "T" Davis, Chairman
Warren County Board of Commissioners

An overview was given by Ken Krulik, Planner/Zoning Administrator.

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- Ken Krulik of further plans/permits necessary from the State as well as Dominion Power if the proposed project is to move forward after review by the Board of Adjustment.
 - ◆ Ken Krulik explained the next steps for the proposed text amendment just approved by the Planning Board to go to the County Commissioners as well as the submittal and review process/public hearing process to be facilitated by the Board for Adjustment for the Chateau on the Lake conditional use permit application and variance request application as noted.
 - ◆ With no further discussion from the Board, Chair **Tony Moran** entertained a motion to approve the proposed concept plan/rendering/site plan for Chateau on the Lake per the applicant as a recommendation to the Board of Adjustment at their next meeting:
 - A. **Motion** made by **David Williams** to approve the proposed concept plan/rendering/site plan for Chateau on the Lake per the applicant as a recommendation to the Board of Adjustment at their next meeting.
 - B. **Second** was made by **Billy Pearce** on call for a vote by **Chair Tony Moran** all Members voted to approve the proposed concept plan/rendering/site plan for Chateau on the Lake per the applicant as a recommendation to the Board of Adjustment at their next meeting.
 - ◆ With no further business to review/consider by the Planning Board, **Chair Tony Moran** entertained a motion to adjourn the meeting:
 - A. **Motion** made by **David Williams** to adjourn the March 3, 2020 Planning Board meeting.
 - B. **Second** was made by **Barney Watson** on call for a vote by **Chair Tony Moran** all members voted to adjourn the March 3, 2020 Planning Board meeting.
 - ◆ The March 3, 2020 Planning Board meeting was adjourned.

There were no citizen comments.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker, Public Hearings were adjourned at 6:45 pm.

The regular October 5, 2020 Board of Commissioners' meeting was opened for CITIZEN COMMENTS: There were no citizen comments.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, minutes of September 14, 2020 regular monthly meeting were approved.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Tax Collector's Report for August 2020 presented for Board's information in accordance with NCGS 105-350 was accepted.

Tax Collector's Report to the Warren County Board of Commissioners For the Month August 2020					
2020-2021					
Current Year Collections					
Tax Year	Charge	Collected in August	Collected to Date	Balance Outstanding	Percentage Collected
August 2020 FY21	\$18,324,877	\$2,608,367	\$2,682,617	\$15,642,259	14.64
August 2019 FY20	\$17,721,030	\$1,842,085	\$1,842,085	\$15,878,945	10.39
Delinquent Collections					
Year	Charge	Collected	Outstanding	Balance	Percentage
2019	\$635,254	\$27,211	\$86,878	\$548,376	13.68
2018	232,460	4,326	11,395	\$221,064	4.90
2017	163,160	1,332	5,930	\$157,230	3.63
2016	91,499	1,632	3,999	\$117,383	3.29
2015	77,136	1,012	1,662	\$89,837	1.82
2014	106,295	1,064	1,394	\$75,741	1.81
2013	82,245	844	1,640	\$104,655	1.64
2012	62,876	346	346	\$81,898	0.42
2011	58,017	355	555	\$62,321	0.88
2010	58,019	264	264	\$57,752	0.46
Total Delinquent Years	\$1,566,961	\$38,386	\$114,063	\$1,516,257	
Other August Receipts					
County Penalties		\$ 9,023	\$ 16,763		
Landfill User Fees		\$ 197,389	\$ 216,620		
Municipalities		\$ 66,162	\$ 70,259		
Fire District Taxes		\$ 132,415	\$ 139,498		
Advance Taxes		\$ 651	\$ 789		
AUGUST GRAND TOTAL		\$4,894,478	\$5,082,694		
<i>John Preston, Tax Administrator</i>				9/14/2020	
John Preston, Tax Administrator					

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Tax Release Requests over \$100, in accordance with NCGS 105-381 "Taxpayer's Remedies" as information only were accepted.

Over \$100	10/5/2020	CO MGR INITIALS:	Date:
ERROR CORRECTION RELEASES:			
ABBOTT DALTON BRUCE	2020 31098-300	E4-100B	16484 \$1,259.70 CORRECT BIS BILLING ERROR
ALSTON CLEMENTINE & CASS	2020 06108-300	D7-10A	17657 \$300.62 BIS BILLING ERROR
AMMON JAMES & KIMBERLY	2020 31590-300	H1B-47	1436 \$192.51 OVERASSESSED
AYSCUE DONNA	2019 00570-200		28090 \$270.36 DOUBLE BILLED
AYSCUE DONNA	2020 00570-200		28232 \$159.79 DOUBLE BILLED
AYSCUE JACK	2020 14184-200		26269 \$177.63 DECEASED
AYSCUE JACK	2019 14184-200		26275 \$191.19 DECEASED
AYSCUE JACK	2018 14184-200		30720 \$206.83 DECEASED
AYSCUE JACK	2017 14184-200		30720 \$221.53 DECEASED
AYSCUE JACK	2016 14184-200		57473 \$210.82 DECEASED
AYSCUE JACK	2015 14184-200		54286 \$205.44 DECEASED
AYSCUE JACK	2014 14184-200		51497 \$214.82 DECEASED
AYSCUE JACK	2013 14184-200		48889 \$231.12 DECEASED
AYSCUE JACK	2012 14184-200		45538 \$235.18 DECEASED
AYSCUE JACK	2011 14184-200		42387 \$247.74 DECEASED

AISCUE JACK	2010 14184-200		41158	\$262.33 DECEASED
AISCUE JACK	2009 14184-200		38548	\$226.48 DECEASED
AISCUE JACK	2008 14184-200		36158	\$248.53 DECEASED
AISCUE JACK	2007 14184-200		33934	\$259.63 DECEASED
BASKETT JANIE & JERRY	2007 02739-107		33790	\$262.51 DECEASED
BASKETT JANIE & JERRY	2008 02739-108		35987	\$251.31 DECEASED
BOWMAN JUDITH O	2020 17752-301	H9-8	10854	\$152.04 WRONG VALUE/ACREAGE SPLIT OUT
BROWN FRED	2020 500		28193	\$213.32 DOUBLE BILLED
CHAMBERS EDWIN K & JANE W	2020 48775	K3A2A3	25448	\$1,262.50 CORRECT BIS BILLING ERROR
COLLIER ALFRED C & SUE S	2020 16115-301	E4-26	3584	\$1,657.04 CORRECT BIS BILLING ERROR
DAVIS CLEVELAND HEIRS	2020 10629-200		26174	\$213.68 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2019 10629-200		26125	\$229.15 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2018 10629-200		26866	\$248.23 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2017 10629-200		26866	\$257.58 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2016 10629-200		57136	\$254.09 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2015 10629-200		54001	\$248.27 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2014 10629-200		51261	\$256.84 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2013 10629-200		48639	\$279.23 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2012 10629-200		45319	\$286.85 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2011 10629-200		42221	\$482.78 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2010 10629-200		40995	\$498.76 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2009 10629-200		38412	\$448.86 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2008 10629-200		36017	\$635.00 DOUBLE WIDE DESTROYED
DAVIS CLEVELAND HEIRS	2007 10629-200		33824	\$667.55 DOUBLE WIDE DESTROYED
DOWNEY ERSSELL	2007 02244-200		33787	\$285.21 MOBILE HOME REMOVED
DOWNEY ERSSELL	2008 02244-200		35984	\$272.76 MOBILE HOME REMOVED
DOWNEY ERSSELL	2009 02244-200		38375	\$239.95 MOBILE HOME REMOVED
DOWNEY ERSSELL	2010 02244-200		40954	\$244.54 MOBILE HOME REMOVED
DOWNEY ERSSELL	2011 02244-200		42166	\$233.35 MOBILE HOME REMOVED
DOWNEY ERSSELL	2012 02244-200		45261	\$221.14 MOBILE HOME REMOVED
DOWNEY ERSSELL	2013 02244-200		48496	\$220.05 MOBILE HOME REMOVED
DOWNEY ERSSELL	2014 02244-200		51165	\$205.68 MOBILE HOME REMOVED
DOWNEY ERSSELL	2015 02244-200		53893	\$195.02 MOBILE HOME REMOVED
DOWNEY ERSSELL	2016 02244-200		57015	\$201.54 MOBILE HOME REMOVED
DOWNEY ERSSELL	2017 02244-200		26136	\$212.04 MOBILE HOME REMOVED
DOWNEY ERSSELL	2018 02244-200		26136	\$197.78 MOBILE HOME REMOVED
DOWNEY ERSSELL	2019 02244-200		26273	\$182.54 MOBILE HOME REMOVED
DOWNEY ERSSELL	2020 02244-200		26512	\$169.66 MOBILE HOME REMOVED
FRANKLIN WILLIAM P	2020 41373-300	D11-2	796	\$552.16 CORRECT BIS BILLING ERROR
GOMEZ JOSE	2007 01365-200		33869	\$248.14 DOUBLE BILLED
GOMEZ JOSE	2008 01365-200		36064	\$240.18 DOUBLE BILLED
GOMEZ JOSE	2009 01365-200		38463	\$221.40 DOUBLE BILLED
GOMEZ JOSE	2010 01365-200		41049	\$231.49 DOUBLE BILLED
GOMEZ JOSE	2011 01365-200		42289	\$234.71 DOUBLE BILLED
GOMEZ JOSE	2012 01365-200		45386	\$209.48 DOUBLE BILLED
HOGUE DOUG	2019 315		1908050	\$435.74 BOAT SOLD SEPT 2018
HORNE KEVIN J & KAREN F	2020 20946-301	H5-47A	24263	\$265.46 BIS BILL ERROR/UNDERASSESSED
JONES LAWRENCE C	2020 439		28140	\$680.55 VEHICLE NOW REGISTERED
LOOPER STEPHEN D & MELISSA	2020 28954-301		28740	\$183.70 BOAT SOLD 2019
LOWES FOOD OF WARRENTON	2020 08420-321	E6B475	2073	\$5,492.23 BIS BILL ERROR/OVERASSESSED
MARSHALL DOUGLAS S	2020 36861-300	D10-6F	17259	\$222.50 DID NOT RECEIVE AGE EXEMPT
MERCER MARVIN HEIRS	2020 13558-301	L4A28B5X	5203	\$128.50 DOUBLE BILLED
MERCER MARVIN HEIRS	2019 13558-301	L4A28B5X	5203	\$137.57 DOUBLE BILLED
MERCER MARVIN HEIRS	2018 13558-301	L4A28B5X	5203	\$149.09 DOUBLE BILLED
MERCER MARVIN HEIRS	2017 13558-301	L4A28B5X	5203	\$154.65 DOUBLE BILLED
MUTUALWIN TINY HOME DEV LLC	2020 49157	E6B370	49157	\$2,451.15 CORRECT BIS BILLING ERROR
RENN W H HEIRS	2020 33219-302	A11-29	10166	\$1,313.84 CORRECT BIS BILLING ERROR
SAWYER RIKKI JOANN	2020 18492-300	D7A-36	19099	\$141.18 AGE EXEMPT NOT CORRECT
SCOTT CHRISTOPHER LEE	2020 49698	L3B-51	7947	\$688.60 ADJ VALUE PER 2020 APPEAL
SEWARD EDWARD JR & SHARLYN	2020 36525-300	B6A-1	10899	\$217.50 DID NOT RECEIVE AGE EXEMPT
SIMMONS CHRISTILA M	2020 02128-200		26482	\$239.71 DOUBLE BILLED
SIMMONS CHRISTILA M	2019 02128-200		27363	\$256.63 DOUBLE BILLED
SIMMONS CHRISTILA M	2018 02128-200		29204	\$277.99 DOUBLE BILLED
SIMMONS CHRISTILA M	2017 02128-200		29204	\$295.56 DOUBLE BILLED
SIMMONS CHRISTILA M	2016 02128-200		57318	\$293.34 DOUBLE BILLED
SIMMONS CHRISTILA M	2015 02128-200		54182	\$284.33 DOUBLE BILLED
SIMMONS CHRISTILA M	2014 02128-200		51405	\$309.90 DOUBLE BILLED
SIMMONS CHRISTILA M	2013 02128-200		48775	\$354.57 DOUBLE BILLED
SIMMONS CHRISTILA M	2012 02128-200		45457	\$380.31 DOUBLE BILLED
SIMMONS CHRISTILA M	2011 02128-200		42339	\$403.28 DOUBLE BILLED
SMITH DOROTHY	2009 10291-200		38367	\$203.94 MOBILE HOME DESTROYED
STEPHENS DONALD & RITA	2020 42043-300	B1-18I	25109	\$352.00 WRONG VALUE ON PROPERTY
THOMAS GENEVA S	2020 31223-300	I12-10C	23693	\$388.05 CORRECT BIS BILLING ERROR
WALKER JOSEPH S	2010 04251-200		41110	\$154.28 BOAT MOVED OUT OF STATE
WALKER JOSEPH S	2012 04251-200		45494	\$265.95 BOAT MOVED OUT OF STATE
WALKER JOSEPH S	2013 04251-200		48802	\$251.79 BOAT MOVED OUT OF STATE
WALKER JOSEPH S	2014 04251-200		51422	\$217.57 BOAT MOVED OUT OF STATE
YANCEY RAYMOND	2020 45912-201		27658	\$160.00 MH DEMOLISHED
YANCEY RAYMOND	2020 45912-302	F6A-39C	16737	\$498.99 MH DEMOLISHED
TOTAL ERROR CORRECTIONS:				\$37,389.01
MOTOR VEHICLE RELEASES:				
ALSTON KELLY LEROY	2011 11655-111		V-41704	\$125.51 DECEASED
FITTS HENRY EARL	2007 04523-107		V-33244	\$100.71 UNCOLLECTABLE
MAYES PULPWOOD	2007 27039-107		V-33661	\$221.13 DECEASED
MAY ROBERT THOMAS JR/STYERS	2009 34583-109		V-38363	\$204.62 VEHICLE SOLD
MAY ROBERT THOMAS JR/STYERS	2012 34583-112		V-44696	\$460.90 VEHICLE SOLD
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$1,112.77
SUB-TOTAL CORRECTION RELEASES:				\$37,389.01
Total Releases				\$38,501.78

LANDFILL USER FEE RELEASES:

CLARK ADDIE	2020 08433-200		27889	\$150.00 MOBILE HOME NOT LIVABLE
DAVIS BEN HEIRS OF	2020 10536-300	E5-171	3509	\$150.00 NO LFUF/HSE UNOCCUPIED
HAWTREE VOLUNTEER FIRE	2020 02363-300	E3-42-44	9256	\$150.00 NO LFUF/EXEMPT
MOSS JESSIE D	2019 33716-200	C10-59	26883	\$150.00 NO LFUF/NO ELECTRIC
MOSS JESSIE D	2018 33716-200	C10-59	26318	\$150.00 NO LFUF/NO ELECTRIC
MOSS JESSIE D	2017 33716-200	C10-59	26318	\$150.00 NO LFUF/NO ELECTRIC
MOSS JESSIE D	2016 33716-200	C10-59	57267	\$132.00 NO LFUF/NO ELECTRIC
MOSS JESSIE D	2015 33716-200		54122	\$120.00 NO LFUF/NO ELECTRIC
THORNTON WILLIE G & MARIE	2020 40806-200		27418	\$150.00 MH NO LIVABLE

TOTAL LFUF RELEASES: \$1,302.00
 Total Releases \$39,803.78

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Manager approved Tax Release Requests under \$100, in accordance with NCGS 105-381 "Taxpayer's Remedies" were presented as information only.

Under \$100

10/5/2020

CO MGR INITIALS: *VJ*

Date: *9/24/2020*

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
ABBEY JAMES E	2020	17188-300		26358	\$ 2.45	COUNTY OWNED PROPERTY
ALSTON TERENCE ANDRE	2020	51067	F6-105	51067	\$ 42.26	CORRECTED ACREAGE
BANTY RONALD W & LINDA S	2020	02504-300	L2B-5	788	\$ 2.00	RELEASE DOG TAX
COLLINS SHERMAN B & JENNIFER	2020	20765-300		26457	\$ 16.65	SOLD BOAT 2019
CREECH JAMES S & SHERYL P	2020	30959-300		22065	\$ 58.97	SOLD JET SKI JULY 2019
EDGERTON RICKY	2020	39790-200		2000057	\$ 10.65	WAIVED LATE LISTING FEE
GOSS TRACY H & CATHERINE H	2020	42480-300		2000023	\$ 30.06	BOAT OVER ASSESSED
HART WILLIAM R	2020	49429-200		2000063	\$ 5.70	WAIVED LATE LISTING FEE
HOGUE DOUG	2020	315		28091	\$ 4.80	BOAT SOLD SEPT 2018
LAMB BOBBY DEAN	2020	01990-200		26437	\$ 4.60	BOAT SOLD 2012
LAMB BOBBY DEAN	2019	01990-200		27345	\$ 4.40	BOAT SOLD 2012
LAMB BOBBY DEAN	2018	01990-200		32287	\$ 5.18	BOAT SOLD 2012
LAMB BOBBY DEAN	2017	01990-200		32287	\$ 19.02	BOAT SOLD 2012
LAMB BOBBY DEAN	2016	41943-116		57187	\$ 19.35	BOAT SOLD 2012
LAMB BOBBY DEAN	2015	41943-115		54048	\$ 17.34	BOAT SOLD 2012
LAMB BOBBY DEAN	2014	41943-114		51303	\$ 18.42	BOAT SOLD 2012
LAMB BOBBY DEAN	2013	41943-111		48881	\$ 21.43	BOAT SOLD 2012
MONCURE C P JR & DEBORAH	2020	41652-300		2000140	\$ 52.82	WAIVED LATE FEE
RICHARDSON ALFRED & JUDITH	2020	26146-300	J11-74A	4413	\$ 19.37	LAND OVERASSESSED/PWR LINE
RICHARDSON JUDITH A	2020	26146-301	J11-79B	24953	\$ 33.73	ADJUSTED FOR POWER LINES
WATSON FRED A G	2020	11249-300		26188	\$ 82.75	BOAT MOVED TO VA IN 2019
WATSON JAMES H & BERTIE D	2020	05210-308	C6-33	3146	\$ 47.45	REMOVED 1 MH HOOKUP
WIESINGER PETER	2020	49295-200		2000055	\$ 58.46	BOAT OVER ASSESSED/WAIVED FEE

SUB-TOTAL ERROR CORRECTIONS:

\$577.66

MOTOR VEHICLE RELEASES:

ALSTON KELLY LEROY	2007	11655-107		V-33638	\$ 14.26	DECEASED
ALSTON THEOTICE BELL	2007	00484-107		V-33728	\$ 51.89	VEHICLE TOTALED
ALSTON THESSALONIA	2007	01615-107		V-33280	\$ 41.02	VEHICLE TOTALED
BARNES EDITH DURHAM	2007	12386-107		V-33191	\$ 47.84	DECEASED
BASKETT JANIE BULLOCK	2013	02739-13		V-48081	\$ 37.58	DECEASED
BURCHETTE JERON CORNELIUS	2013	38808-113		V-47862	\$ 22.51	PLATES TURNED IN 2013
BURCHETTE JERON CORNELIUS	2013	38808-113		V-47862	\$ 13.67	PLATES TURNED IN 2013
FITTS HENRY EARL	2007	04523-107		V-33501	\$ 45.92	DECEASED
HAYES BETTY HARRISON	2010	33763-110		V-40524	\$ 15.32	VEHICLE REG IN RALEIGH
HEDGEPEETH REGINALD ELI	2009	02109-109		V-37977	\$ 13.56	VEHICLE REG IN VANCE CO
HEDGEPEETH REGINALD ELI	2009	02109-109		V-37973	\$ 54.21	VEHICLE REG IN VANCE CO
LANGSTON GWENDOLYN A	2008	21858-108		V-30838	\$ 11.55	DECEASED
LANGSTON GWENDOLYN A	2008	21858-108		V-35477	\$ 42.82	DECEASED
MAYES MATTHEW GARLAND	2009	27039-109		V-36508	\$ 62.05	PLATES TURNED IN
MAY BARBARA LYNCH	2007	39546-107		V-33862	\$ 63.37	DECEASED
RICHARDSON QUINN	2008	30996-108		V-35450	\$ 12.35	VEHICLE LAST INSPECTED 2015
RICHARDSON QUINN	2012	30996-112		V-44892	\$ 35.07	VEHICLE LAST INSPECTED 2015

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$ 584.79

SUB-TOTAL CORRECTION RELEASES:

\$577.66

Total Releases

\$1,162.45

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Resolution November 2020 Native American Heritage Month, was adopted.

**Resolution
 November 2020
 Native American Heritage Month**

Whereas when Warren County was founded, it was still home to several Native American tribes, particularly the Haliwa, Nansemond, Tuscarora and Saponi; and

Whereas Native American tribes' Trading Paths extended from middle North Carolina into what is now Petersburg, VA, trading furs with Virginians, on the path which passed the present town of Norlina in Warren County, and

Whereas by the beginning of the 1700's, large numbers of Native American tribes were caused to move away from present-day Warren County; and

Whereas, between 1882 and early 1900s three schools were established in Warren and Halifax Counties to serve Haliwa-Saponi children.

Whereas in 1957 The Haliwa School opened in Warren County, serving children in grades 1–12. The school was tribally controlled and state recognized under the county school system, but closed in 1969 as a result of school desegregation, and

Whereas in 1965 The Haliwa receive state recognition as an Indian tribe, and

Whereas in modern day, the Haliwa-Saponi Tribe consists of 4,300 enrolled tribal members and approximately 2,700 (62%) live in a very tight-knit tribal community on the Warren County border, and

Whereas, the Haliwa-Saponi “Culture Exchange Day” is usually held in November, an annual event for school groups and community members to come out and enjoy cultural dancing, singing, drumming, native foods and crafts.

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of Commissioners recognize: **November 2020 as Native American Month.**

BE IT FURTHER RESOLVED that all Warren County citizens are encouraged to celebrate the diversity and uniqueness of our Native American population.

Adopted this the 5th day of October, 2020.

Warren County Board of Commissioners
Tare “T” Davis, Chairman

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Resolution Declaring Surplus Property and Authorizing Auction: Desk, Lenovo ThinkPad, 1997 Ford Ranger (79,584 miles) & Tax Property B9-34-D1 (1 lot minimum bid \$2,401), was adopted.

**SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and/or has been foreclosed for delinquent taxes and may lawfully dispose of such property through on-line auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268 & 160A-270, the Warren County Board of Commissioners will sell through online auction the following:

Property ID	Minimum Bid	Property Location
B9 34 D1	\$2,401	Tax foreclosed property at lot on 870 Cross Creek Rd, Sandy Creek Township

- 1 desk from County Administration office
- 1 Lenovo Think Pad X140e EDU Series from County admin office
- Cooperative Extension Services, 97 Ford Ranger – 97,584 miles ID # 6415

=====

The property will not be open for inspection and is being sold in “as is” condition with no warranties.

A minimum bid has been established per property. The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner’s best interest. All questions should be directed to: Vincent Jones, Warren County Manager (252) 257-3115 (8:30 am to 5:00 pm, Monday through Friday) or e-mailed to vincentjones@warrencountync.gov.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of said property(ies) and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 5th day of October 2020.

**WARREN COUNTY BOARD OF COMMISSIONERS
Tare Davis, Chairman**

County Manager Jones gave an update to the Board on United Way Campaign in Warren County.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment #3 to the FY 2020-2021 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2020/2021
Amendment No. 3**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Sheriff's Office	1,200
Health Department	49,027
DSS	944
DSS	(2,422)
Senior Center	(11,470)
Recreation	297,540
County Manager's Office	982
Finance Office	422
Register of Deeds	233
Buildings & Grounds Maintenance	340
Sheriff's Office	2,113
Detention Center	495
Emergency Medical Services	304
Economic Development Commission	619
Cooperative Extension	245
Health Department	1,767
DSS	1,907
DSS - Child Support	127
Senior Center	210
Transfers to Other Funds	52
Human Resources	(9,816)

Total **\$ 334,819**

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Appropriated Fund Balance - General Fund	149,970
Restricted Intergovernmental - Other	134,878
Restricted Intergovernmental - Health	49,027
Restricted Intergovernmental - DSS 1571	944

Total **\$ 334,819**

Section 9 of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund, shall be amended as follows:

Increase/(Decrease) Expenditures:

Regional Water System	52
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Total **\$ 52**

Section 9 of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund, shall be amended as follows:

Increase/(Decrease) Revenues:

Transfers from Other Funds	52
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Total **\$ 52**

Section 25 of the Warren County Budget Ordinance, pertaining to Fund 28, shall be amended as follows:

Increase/(Decrease) Appropriations:

CARES Act Expenditures	377,940
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Total **\$ 377,940**

Section 26 of the Warren County Budget Ordinance, pertaining to Fund 28, shall be amended as follows:

Increase/(Decrease) Revenues:

Appropriated Fund Balance - Fund 28	(4,998)
Restricted Intergovernmental - Other	382,938

Total **\$ 377,940**

This amendment:

- Increases appropriations in the Sheriff's Office budget by \$1,200 - to rebudget funds that were approved in FY 2020 - but never spent. These funds are for installing equipment on the Ford Explorer that was ordered in FY 2020 - but, due to COVID, was not delivered until FY 2021.

Funding Source: Fund Balance - General Fund

- Increases appropriations in the Health Dept budget by \$49,027, \$7,128 of which is for additional funding for the WIC Program, and \$41,898 of which is for additional grant funding for COVID related expenses.

Funding Source: State Health Grants

- Decreases appropriations in the Senior Center budget by \$11,470 and decreases appropriations in the DSS budget by \$2,422, as a result of a decrease in the amount of HCCBG funding awarded by the Kerr Tar Regional COG. The amount of the previous years funding was initially budgeted; however, when the grant was awarded, it was \$13,892 less than the previous year's amount.

Funding Source: Home & Community Care Block Grant (HCCBG) - decrease

- Increases appropriations in the DSS - Administration budget by \$943.60 as a result of increased funding for the Duke Energy Progress - Energy Neighbor Fund.

Funding Source: DHHS - Duke Energy Progress - Energy Neighbor Fund

- Increases appropriations in the Recreation Department budget by \$297,540, which represents the amount of the PARTF Grant that was awarded last fiscal year. As a result of COVID - and the timeliness of awarding of the grant, none of the grant funds were spent in FY 2020. Therefore, the entire grant is being re-appropriated in the current fiscal year. The grant revenue and the grant match from fund balance are also being re-appropriated, as none of the grant funds were received or spent in last fiscal year.

Funding Source: Restricted Intergovernmental - Other
Fund Balance - General Fund

- Re-allocates \$9,816 of the \$10,000 budgeted in the Human Resources budget for Salary Progression - to the departments and/or funds to which they apply. This includes the pro-rated Salary, FICA, Retirement, and/or 401(k) line items affected by the salary progression.

Funding Source: Human Resources Budget

- Increases appropriations in Fund 28 for an additional appropriation of CARES Act Funding (CRF) which the County received in August, totaling \$382,938.19. Additionally, this reduces an appropriation of fund balance approved at the August 3rd BOCC meeting by \$4,998, as a result of a few minor purchases made in FY 2021 - but accrued to the previous fiscal year, resulting in the balance needing to be re-appropriated being reduced by this amount.

- Funding Source: CARES Act Funding

Respectfully Submitted 9/28/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment #4 to the FY 2020-2021 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2020/2021
Amendment No. 4**

Section 15 of the Warren County Budget Ordinance, pertaining to the District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Expenditures:

District III Water System Enterprise Fund	\$ 25,000
Total	\$ 25,000

Section 16 of the Warren County Budget Ordinance, pertaining to the District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated	\$ 25,000
Total	\$ 25,000

This amendment:

- Appropriates Fund Balance in District III to cover additional operating expenses due to significant increases in public utilities material and tapping costs.

Respectfully Submitted 9/28/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, a request to schedule a rezoning public hearing for a small parcel of land across from the Lake Gaston Jet Ski business off of 903 (near Wildwood Point subdivision) was approved for November 2, 2020 during the 6pm regular Commissioners' meeting.

Consideration of Public Hearings: New COVID-19 provisions require a waiting period before items discussed during public hearings can be acted upon. Therefore, these items will be on the November 2, 2020 Board agenda for action:

- A. Request to amend the Warren County Zoning Ordinance – Table II-1 Dimensional Requirements (increased height maximum for the LB, NB, HB, LI and HI zoning districts) and Table of Permitted Uses Conditional Use Permits (PUD-CR)**
- B. Petition for Re-Zoning (residential to commercial) RZ-2020-01: one parcel (1.57 +/- acres) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Map A4-13 on Jacksontown Road in Nutbush Township**

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Brady Martin was appointed to the Economic Development Commission for a three (3) year term: October 5, 2020 to June 30, 2023.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, Angelena Kearney-Dunlap was appointed to a two (2) year term on the Juvenile Crime Prevention Council (JCPC): October 5, 2020 to January 1, 2022.

In Compliance with Warren County's Grant Policy, Interim Economic Development Director Charla Duncan, requested authorization to partner with Town of Warrenton and submit Application for NC IDEAS' Fall 2020 Ecosystem Grant for Frontier Warren in the amount of \$150,000 was made. There is no match requirement and Town of Warrenton will take the lead in this project.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, request for authorization to partner with Town of Warrenton and submit Application for NC IDEAS' Fall 2020 Ecosystem Grant for Frontier Warren in the amount of \$150,000 was approved, with the understanding that there is no match requirement and Town of Warrenton will take the lead in this project.

In Compliance with Warren County's Grant Policy, Interim Economic Development Director Charla Duncan, requested authorization to apply for NC Commerce Building Reuse Grant for renovations to vacant Soul City building in support of Project Bridge.

On motion of Commissioner Hunt, which was seconded by Commissioner Powell and duly carried by unanimous vote, request for authorization to apply for NC Commerce Building Reuse Grant for renovations to vacant Soul City building in support of Project Bridge was approved with a 5% match not to exceed \$14,000.

The Wise Interchange sewer project has progressed very well and we are ahead of the proposed time line for this project. During the construction of the new sewer collection system we have discovered that the crossline culverts for the existing access road have severely corroded as shown in the attached picture. In order to maintain the integrity of the access road to the existing Waste Water Pump Station as well as the newly installed sewer collection system I am recommending that the existing road culverts be replaced with High Density Poly Ethaline (HDPE) Road culverts that meet NCDOT public road specifications.

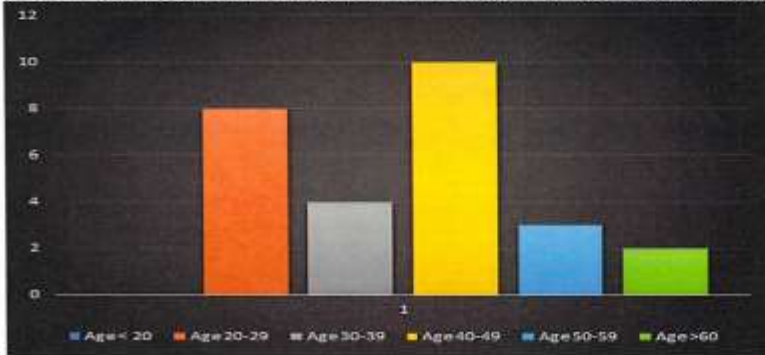
With the project time line being ahead of schedule we are anticipating some cost savings within the project budget to aid in the cost of the change order expense. To what extent the saving will be is unknown until the projects final adjusting change order that will close out the project. Warren County Water & Sewer District II Fund balance and The Golden Leaf Foundation is a funding source for the project. If the project has a cost overrun due to the addition of Change order # 1 the additional funds will be taken from District II fund balance that has adequate funds to cover the overrun.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Change Order # 1 for the Wise Interchange Water & Sewer System Improvements was adopted, with Chairman Davis authorized to sign same.

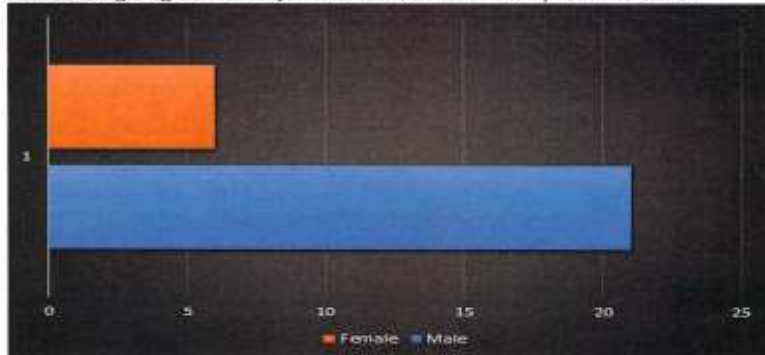
BOARD OF COUNTY COMMISSIONERS' UPDATES

Baker: EMS Peer Review Committee's report on county opioid use:

The total number of cases, year-to-date, is 27 with an additional 4 cases where the subject was deceased before EMS arrived on scene (total of 31).
 2 of the 27 cases resulted in death after EMS arrival for a total of 6 overdose-related deaths.



The oldest subject was 63 and the youngest subject was 20
 The largest age group for opioid overdose is 40-49
 The average age of a subject that overdoses on opioids is 39.26



21 of the 27 cases were male
 6 of the 27 cases were female
 23 of the 27 cases were Caucasian
 4 of the cases were African American

Chairman Davis commended County Manager Jones and county staff for accomplishments during the COVID crisis. He also recognized the work of Citizens Advisory Council (CAC) and CENSUS Committee for encouraging citizens in a 91% response rate.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS §143-318.11(a)(6) for Personnel Matters.

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to return to the October 5, 2020 regular board meeting.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, the meeting was adjourned at 7:50 pm.


 Angelena Kearney-Dunlap, Clerk