

Warren Soil & Water Conservation District
Board Meeting Minutes
September 11, 2018

Board Members Attending

Herman Collier, Chairman
Charles Lynch, Vice Chairman
Thomas Traylor, Member
Peter Hight, Member

Staff Attending

Larry West, SWCD Director
Gary Holtzmann, ACST
Vickie Ryder, Admin. Assistant
Guest, Louise Hart

The regular scheduled board meeting for Warren SWCD was held Tuesday, September 11, 2018 at 7:30 p.m. in the multi-purpose room. All members and staff were in attendance except for Mike Hight. Chairman Herman Collier called the meeting to order at 7:30 p.m. and Larry West gave the invocation for the evening.

The minutes from the August 14, 2018 board meeting were presented for approval. Peter Hight made a motion to approve the minutes. Charles Lynch seconded the motion, the motion passed. The minutes will be filed as such.

The financial report was presented by Herman Collier. Thomas Traylor made a motion to approve the report. Charles Lynch seconded the motion. The motion was passed and the financial report will be filed as such.

There was one (1) check for approval:
Larry West- \$10.26 for meal

A motion was made by Peter Hight to approve the check. Charles Lynch seconded the motion. The motion passed. One (1) check was approved and signed.

Larry West presented and reviewed the Memorandum of Understanding between Natural Resources Conservation Service, Division of Soil and Water, Warren County Soil and Water Conservation District and Warren County. Thomas Traylor made a motion to accept the Memorandum of Understanding. Charles Lynch seconded the motion. The motion was passed and the Memorandum of Understanding will be filed as such.

Next Larry informed the Board about the upcoming Local Work Group Meeting to be held in Louisburg on Wednesday, September 12, 2018 was cancelled. Also, Soil Health Diverse Cover Crop Workshop scheduled for Friday, September 14, 2018 in Bailey, NC was cancelled and will be re-scheduled at a later date.

That concluded Larry's portion of the agenda.

Gary Holtzmann was next on the agenda. There were five (5) ACSP contracts to consider and approve:

CS-93-2019-009-13	HUAP	\$4,686
CS-93-2019-010-13	5 year sod based rotation	\$1,909
CS-93-2019-011-13	Pasture Renovation	\$10,560
CS-93-2019-007-12	FB/GWaterways	\$ 8,856
CS-93-2019-008-12	FB/GWaterways	\$ 5,654

The applicant for NACSP Contract number CS-93-2019-010-13 is a family member of the current Warren SWCD Chairman, Herman Collier. To avoid a conflict of interest, Warren SWCD Vice-Chairman, Charles Lynch temporarily presided over this portion of the meeting and presented application number CS-93-2019-010-13 for approval. Thomas Traylor motioned to approve this application, Peter Hight seconded, and the motion passed. Peter Hight motioned to approve contract CS-93-2019-010-13. Thomas Traylor seconded the motion. Motion passed. Herman Collier abstained from acting on CS-93-2019-010-13. At this point, Herman Collier resumed presiding over the Warren SWCD meeting. Thomas Traylor made a motion to consider the rest of the applications. Charles Lynch seconded the motion, the motion passed. Tom Traylor motioned to approve all the contracts. Mike Hight seconded, the motion passed.

There were no ACSP request for payment:

There was one (1) Impaired/Impacted Contract to consider/approve.

CS-93-2019-012-12 applied for cost share assistance for the BMP Cover Crop on 31 acres. The 31 acres were recent cleared woodland. The applicant desires to convert the cleared acreage to crop production. According to NCACS Policy, Districts are prohibited from approving contracts on cleared acreage that have not been in production for a minimum of three years prior to date of the cost share application.

Peter Hight made a motion to consider the application. Charles Lynch seconded. This contract was not approved.

There were three (3) requests for payment:

CS-93-2019-001-12	5 year sod-based rotation (41)	\$ 1280
CS-93-2019-002-12	5 year sod-based rotation (41)	\$ 350
CS-93-2019-003-12	5 year sod-based rotation (41)	\$ 1305

Thomas Traylor made a motion to approve the request for payments. Charles Lynch seconded the motion, the motion passed.

That concluded Gary's portion of the agenda.

Louise Hart gave Division of Soil and Water updates of upcoming Fall Meeting will be held in Halifax, NC and State Fair Booth needing volunteers in October.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:45 p.m.

Herman L. Collier 11-13-18
Chairman Date