MEETING NOTICE
WARREN COUNTY BOARD OF ELECTIONS

The regular board meeting for the Warren County Board of Elections will be held on Thursday, September 10, 2020 at 9:00 AM. The meeting will be held via telephone conference. The call-in number for the meeting is **701-802-5244, access code 5338442, pin 8905.**

The purpose of the meeting is to conduct regular business for the Warren County Board of Elections. For additional information, please contact the Warren County Board of Elections at 252-257-2114.

Esther Terry-Chair
Warren County Board of Elections

AGENDA
WARREN COUNTY BOARD OF ELECTIONS
THURSDAY, SEPTEMBER 10, 2020-9:00 AM
REGULAR MEETING
309 N. MAIN STREET-ANNEX BLDG-WARRENTON NC
VIA CONFERENCE CALL
Call in 701-802-5244, access code 5338442, pin 8905

I. CALL TO ORDER   Chair Esther Terry

II. PLEDGE OF ALLEGIANCE

III. CITIZEN COMMENT

    ACTION: _____

IV. ADOPT AGENDA
    ACTION: _____

V. CITIZENS COMMENTS
    ACTION: _____
    Please note that all citizen comments should be made at this time. Once the
    meeting starts, the Board will conduct only official business and participants
    should refrain from speaking out at this time.

VI. APPROVAL OF MINUTES OF 08/13/2020
    ACTION: _____

    VII. APPROVAL OF DIRECTORS REPORT
    ACTION: _____
VII. Ballot Approval for the November 03, 2020 Presidential Election
    ACTION:_____

    ADJOURN

MINUTES
REGULAR MEETING
WARREN COUNTY BOARD OF ELECTIONS
AUGUST 13, 2020-9:00 AM
VIA CONFERENCE CALL701-802-5244-ACCESS CODE 5338442-PIN 8905

PRESENT: Esther Terry, James Roberts, Henry Durham, Jr. Yarbrough Williams Dr. Cosmos George, Carolyn Ross Holmes, Laura Zee representing Democracy NC, Virginia Broach, Debbie Formyduval. Steven Mullenix and John Mooring were absent.

Chair Esther Terry called the meeting to order at 9:00 AM

Chair Terry led the group in the Pledge of Allegiance.

Henry Durham made a motion to adopt the agenda. The motion was seconded by James Roberts and passed 3-0.

Chair Terry called for Citizen comments. Dr. George asked the board to consider placement of a drop box for return of mail absentee ballots to the Warren County Board of Elections due to COVID -19 concerns. Carolyn Ross Holmes echoed the sentiments of Dr. George.

Chair Terry thanked the citizens for their comments.

James Roberts made a motion to approve the minutes of the July 07, 2020 meeting as presented. The motion was seconded by Henry Durham and passed 3-0.

Chair Terry then asked Director Formyduval to share any additional information available with the board and citizens along with the Director's Report. (See attached amendment to Director's Report). Director Formyduval indicated that hand delivered ballots must be checked in via a log book when returned to the county board office. She indicated that a curbside call bell system could be used to alert staff that someone is available to meet them at their car to receive their mail absentee ballot.

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Prior to the close of the meeting, Laura Zee thanked the Board for their efforts to serve the voters of Warren County.

Chair Esther Terry adjourned the meeting at 9:30 AM.

Respectfully submitted,

(seal)

James Roberts-Secretary

ATTEST:

_____

DIRECTOR'S REPORT
WARREN COUNTY BOARD OF ELECTIONS
PERIOD -August 01, 2020-August 31, 2020
PREPARED BY: DEBBIE FORMYDUVAL-DIRECTOR

ELECTION PROGRAMMING: During this period staff have been fully engaged in preparation for November 3, 2020. Tasks on the radar at this time have and continue to include:

1. Ordering and receiving PPE for the November 3, 2020 Presidential Election.
2. Planning and preparing additional one stop early voting sites at Vaughan Elementary and the Norlina Fire Station annex building including installation of a VPN network and internet. Final install of internet was completed on 8/31/2020 at the Norlina Fire Station and testing was completed.
3. Ordering laptops and printers for the new early voting sites.
4. Hiring staffing for the early voting period.
5. Making an initial approval of ballots for the Presidential Election. Ballots will be ready by the first week of September. Sample ballots are available at the Board of Elections and will be online with the NCSBE soon.
6. Submitting and receiving approval of the Warren BOE One Stop voting Plan by the NCSBE. Copies of the operational hours are available at the Board of Elections office and on the county website.
7. Receiving mail absentee ballot request forms from voters and adding to a que for processing once ballots are available in early September. Our office has received over 800 requests for mail absentee ballots. We expect to see those numbers rise after voters receive their voter guide from the SBOE in the coming weeks.
8. One staff member has been assigned the task of tracking of COVID related purchases and preparing invoicing for SBOE.
9. Perform list maintenance of voter records-DHHS, DOC and other related.
10. Addressing voter concerns via phone calls, emails and walk in.
11. Setting up ballot printing in-house.
12. Responding to public records request from various groups.
13. Contact with individuals to work one stop as well as Election Day.
14. Preparing training materials for early voting staff in addition to election day precinct officials. We will have quite a few new one stop staff and we are trying to have a mix of seasoned early voting staff working alongside of the new ones.

BUDGET: Our office has worked closely with the county finance office to ensure that all PPE was properly coded and to date we have requested reimbursement from the NCSBOE for materials that are in place. Some items are on back order due to the need being so tremendous across the state, however, vendors have assured us that we will have in place in time for the election. The NCSBOE was able to purchase some items through state contract such as hand sanitizer, pens and q-tips for touching voting equipment.

MEETINGS AND TRAININGS

8/03/2020 SBOE Online Conference
8/04/2020 SBOE Online Conference
8/10/2020 NC National Guard-Cyber testing
8/11/2020 NC National Guard-Cyber testing
8/13/2020 Board Meeting-online
8/17/2020 Monday Morning Kickoff-SBOE
8/26/2020 Online SBOE meeting-staff
8/31/2020 SBOE online Meeting – staff

STATISTICS: See attached NVRA report.

Reporting Period: 8/1/2020 - 8/31/2020

Totals

Active	11,415
Inactive	1,689
Total Registration	13,104

REPORTING PERIOD

Registrations Approved	86
Total Registrations Removed	65
Inactive Registrations Removed	18

New Registrations

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	27
06 - Mail-in	33
07 - In-person	26
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	33
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	1
	120

Duplicates

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	12
06 - Mail-in	623
07 - In-person	40
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	8
17 - Registration Drives	1
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	2
98 - Voter Change On Confirmation	0

99 - Voter Change On Verification

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Changes of Information

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	12
06 - Mail-in	56
07 - In-person	11
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	10
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	1
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	3
99 - Voter Change On Verification	1
	94

Verifications

# of 1st & 2nd verification mailings sent	252
# of 1st NCOA mailings sent	0
# of 1st verification returned undeliverable	63
# of verification returned by voter	2

Confirmations

# of confirmations returned by voter	3
# of confirmations sent	60
# of confirmations returned undeliverable	0
# of confirmations not returned at all	0

COUNTY STATISTICAL

Constitution	3
Democratic	8,470
Green	0
Libertarian	41
Republican	2,003
Unaffiliated	2,587
American Indian	544
Asian	25
Black	6,644
Multi-Racial	50
Native Hawaiian or Pacific Islander	0
White	5,151
Other	121
Undesignated	569
Hispanic	73
Not Hispanic	8,912
Undesignated	4,119

Female	6,884
Male	5,745
Undesignated	475

Unprocessed Registrations - Incomplete Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Archive Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Review Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0

08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0