

Warren Soil & Water Conservation District
Board Meeting Minutes
August 14, 2018

Board Members Attending

Herman Collier, Chairman
Charles Lynch, Vice Chairman
Thomas Traylor, Member
Peter Hight, Member

Staff Attending

Larry West, SWCD Director
Gary Holtzmann, ACST
Vickie Ryder, Admin. Assistant

The regular scheduled board meeting for Warren SWCD was held Tuesday, August 14, 2018 at 7:30 p.m. in the multi-purpose room. All members and staff were in attendance except for Mike Hight. Chairman Herman Collier called the meeting to order at 7:30 p.m. and Larry West gave the invocation for the evening.

The minutes from the June 12, 2018 board meeting were presented for approval. Peter Hight made a motion to approve the minutes. Charles Lynch seconded the motion, the motion passed. The minutes will be filed as such.

The financial report was presented by Herman Collier. Thomas Traylor made a motion to approve the report and Charles Lynch seconded the motion. The motion was passed and the financial report will be filed as such.

Larry West presented the Matching Funds Report for FY 2017-2018. Peter Hight made a motion to accept the report. Charles Lynch seconded the motion. The motion passed. The report will be filed as such. Next, he presented the Budget Ordinance for FY 2018-2019. A motion was made by Peter Hight to approve the Budget Ordinance. Charles Lynch seconded the motion. The motion passed. The Budget Ordinance will be filed as such.

There were three (3) checks for approval:
Larry West- \$600 for longevity
Gary Holtzman - \$500 for longevity
Vickie Ryder - \$200 for longevity

A motion was made by Peter Hight to approve the checks. Charles Lynch seconded the motion. The motion passed. The three (3) checks were approved and signed.

Next Larry informed the Board about the upcoming Pollinator Field Day on September 8, 2018 in Salisbury. Larry distributed NRCS packet with information explaining the purpose, responsibilities of Conservation Districts and NRCS Local Working Groups.

Our annual LWG meeting will be held on September 12, 2018 at 6p.m. in the Louisville NCCES building. Larry presented the Board with a request from the NCASWCD Commission to file Secondary Employment Certifications with all Soil and Water Conservation District employees who conduct work on cost share contracts. Larry presented the Board with the Warren County Section 2-23 Outside or Secondary Employment policy for approval to adopt. Thomas Traylor made a motion to approve and adopt the policy and Charles Lynch seconded the motion. The motion was passed and the Outside or Secondary Employment Policy will be filed as such.

That concluded Larry's portion of the agenda.

Gary Holtzmann was next on the agenda. There were three (3) ACPSP contracts to consider and approve:

CS-93-2019-004-12	Cover Crop	\$972
CS-93-2019-005-12	4 year sod based rotation	\$2262
CS-93-2019-006-12	FB/Grass Waterways	\$4475

Charles Lynch made a motion to consider/approve the contracts. Peter Hight seconded the motion, the motion passed.

There were no ACPSP request for payment:

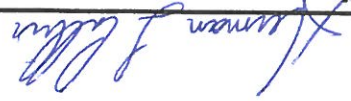
There were three (3) Impaired/Impacted Contracts to consider/approve.

CS-93-2019-003-12	5 year sod-based rotation (41)	\$ 1305
CS-93-2019-001-12	5 year sod-based rotation (41)	\$ 1280
CS-93-2019-002-12	5 year sod-based rotation (41)	\$ 350

That concluded Gary's portion of the agenda.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:30 p.m.

Chairman



Date

9-11-2018