

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, AUGUST 6, 2018 AT 6:05 PM.

The meeting was called to order by Chairman Victor Hunt. Other Commissioners present: Jennifer Pierce, Walter Powell and Commissioner/Interim County Manager Bertadean Baker. Commissioner absent: Tare Davis. Others in attendance: Finance Director Jamie Holtzman and County Attorney Hassan Kingsberry.

Human Resources Director Lisa Alston presented students that participated in the 2018 Warren County Intern Program with certificates of appreciation: Sasha Boyd, Alexis Cabiness, Sonaya Goode, Juwan Hargrove, Talik Jones, Tamia Jones, Kymekkah Rainey, K.W. Reid, Rory Richardson, Jr., Jabrell Lee, Shimyeshia Williams, Tyrell Wilson and Advisor Derick Fogg.

A moment of silence was observed.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, August 6, 2018 suggested agenda was adopted as presented.

Appointment of Interim County Manager was presented for Board's action.

Commissioner Bertadean Baker recused herself from the vote.

On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by a majority vote, Commissioner Bertadean Baker was appointed to the position of Interim County Manager.

Votes were as follows: Ayes: Pierce, Powell & Hunt
Absent: Davis
Recused: Baker

Motion carried, Commissioner Bertadean Baker was appointed to the position of Interim Warren County Manager at \$35 per hour not to exceed 30 hours per week with mileage reimbursement.

Citizen comments were as follows:

Robert Moore: in regards to YSB program. His daughter worked with Youth Services Bureau, she got black balled. It was said that all people there would maintain their job, you lied to all employees. Three people there were supporting a family with that job. Ms. Baker is working two jobs and she's getting paid for it. The program kids were here pouring their hearts out and not one of you gave them an encouraging word or hand on the shoulder. I was in the foster care program, if you do not understand what they were going through you do not have a heart.

Reinaldo Espinosa: a member of the Recreation Commission, passed out an informational sheet to board members. Since he's been on the commission, there has never been enough time to go through a lot of things. The basketball court floor is all torn up. No vote is taken at meeting because no one shows up (there is not a quorum). A lot of people that sit on the board do not know what they are there for. Paid \$28,000 for floor and it's not worth it. You do not put asphalt on a basketball court, you use cement.

Crystal Smith: NC Cooperative Extension Director, introduced Britany Bender, Youth Voice Representative for Warren County. Ms. Bender will attend the August NCACC Annual conference in Hickory, Catawba County.

Joe Mann: Alternate for Warren County Aging Council (written comments on file in clerk to the board's office).

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, consent agenda item #4A, minutes of July 2, 2018 regular monthly meeting and July 25, 2018 special meeting were approved.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, consent agenda item #4B, Interest Income Report for June 2018, was received as information only.

**INTEREST INCOME REPORT
MONTH OF JUNE 2018
INTEREST RATE OF 1.71%**

FUND	JUNE INCOME	FISCAL YEAR TO - DATE
General	10,670.57	118,066.39
Revaluation	138.72	773.17
E 911 Telephone System	357.60	2,831.46
Buck Spring Project	84.85	1,083.31
Simulcast System Upgrade	287.09	2,712.56
Regional Water Enterprise Fund	1,249.94	9,748.00
District I Enterprise Fund	2,266.88	17,837.53
Solid Waste	394.25	2,910.22
District II Enterprise Fund	1,963.39	15,665.27
District III Enterprise Fund	970.76	7,680.76
District III Phase III	8.12	67.62
Emergency Services Headquarters	25.44	406.10
Recreation Complex Phase III	1.43	11.94
	18,419.04	179,794.33

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, consent agenda item #4C, Tax Collector's Report for June 2018 presented for Board's information in accordance with NCGS 105-350 was approved.

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month June 2018**

Current Year Collections

Tax Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
June 2018 FY18	\$17,214,144	\$56,971	\$16,857,950	\$356,193	97.93
June 2017 FY17	\$17,827,634	\$47,175	\$17,355,946	\$471,688	97.35

Delinquent Collections

Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
2016	\$472,829	\$6,557	\$238,518	\$234,310	50.45
2015	212,286	1,695	69,357	\$142,929	32.67
2014	137,254	2,185	26,630	\$110,624	19.40
2013	147,746	503	15,993	\$131,753	10.83
2012	111,517	641	10,107	\$101,411	9.06
2011	84,314	226	6,250	\$78,064	7.41
2010	75,008	100	5,314	\$69,694	7.08
2009	59,769	107	3,750	\$56,019	6.27
2008	68,277	92	3,168	\$65,109	4.64
2007	61,481	-	3,287	\$58,194	5.35
Total Delinquent Years	\$1,430,481	\$12,106	\$382,374	\$1,048,107	

Other June Receipts

County Penalties	\$ 2,254	\$ 144,554
Landfill User Fees	\$ 11,576	\$ 1,546,929
Municipalities	\$ 933	\$ 669,456
Fire District Taxes	\$ 3,550	\$ 860,338
Advance Taxes	\$ 8,253	\$ 138,265

JUNE GRAND TOTAL

\$95,643	\$20,599,866
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Starlin L. Beatty, Tax Administrator

7/9/2018

Starlin L. Beatty, Tax Administrator

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, consent agenda item #4D, Tax Releases Over \$100 in accordance with NCGS 105-381 were approved:

Over \$100	8/6/2018		CO MGR INITIALS: _____	Date: _____
ERROR CORRECTION RELEASES:				
HOUSTON JANET	2017	365	32845	\$171.18 DISCOVERED TOO MANY YRS
HOUSTON JANET	2017	365	32844	\$154.03 DISCOVERED TOO MANY YRS
TAYLOR TERESA	2017	9098 300 LAA 15	12290	\$233.45 CLERICAL ERROR/REBILLED
TOTAL ERROR CORRECTIONS:				\$558.64

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, consent agenda item #4E, Employee Performance Bond for Tax Collector Starlin Beatty, with a \$200 premium for \$20,000 coverage; effective July 10, 2018 to July 10, 2019 was approved.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Amendment # 1 to the FY 2018-19 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2018/2019
Amendment No. 1**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Animal Control	\$ 4,000
DSS Child Support	14,127
Buildings, Grounds & Maintenance	20,000
Building, Grounds & Maintenance - Contingency	(5,000)
Total	\$ 33,127

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental- Other	\$ 4,000
Fund Balance Appropriated	29,127
Total	\$ 33,127

This amendment:

- appropriates funds to the Animal Control budget for additional grant funding (i.e., spay/neuter voucher program).
Funding Source: Community Partnership for Pets, Inc.
- appropriates funds to the DSS Child Support budget. These funds were received through the Child Support Incentive Settlement Program in Fiscal year 2018 but were not spent.
Funding Source: Fund Balance Appropriated
- appropriates funds to the Buildings, Grounds & Maintenance budget for the additional cost of a new custodial contract.
Funding Source: Building, Grounds & Maintenance - Contingency \$5,000
Fund Balance Appropriated \$15,000

Respectfully Submitted 8/6/2018

Jamie Holtzman

Jamie Holtzman, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Amendment # 1 to the Grant Project Ordinance CDBG Scattered Site – George Davis Project was adopted:

**AMENDMENT TO THE GRANT PROJECT ORDINANCE
CDBG SCATTERED SITE - GEORGE DAVIS PROJECT
(Amendment No. 1)**

Section 3 of the above-referenced grant project ordinance shall be amended as follows:

State of North Carolina, Department of Commerce, CDBG Grant	<u>\$ 17,850</u>
Total	\$ 17,850

Section 4 of the above-referenced grant project ordinance shall be amended as follows:

Administration	\$ 7,500
Rehabilitation	<u>10,350</u>
Total	\$ 17,850

This amendment adjusts the budget to the most recent cost estimates for the project.

Respectfully Submitted 8/6/2018

Jamie Holtzman

Jamie Holtzman, Finance Director

On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, request for use of Armory Civic Center on September 23, 2018 for Warren County Relay for Life “Survivor’s Banquet” with rental fee waived, was approved. \$300 non-refundable deposit is required. Interim County Manager Baker was authorized to sign documents.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Home & Community Care Block Grant for Older Adults for the Provision of County-Based Aging Services was approved, effective July 1, 2018 to June 30, 2019 with a \$30,663 required local match. Chairman Hunt was authorized to sign agreement.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Declaring Surplus Property and authorizing auction or disposal of same was adopted. Chairman Hunt was authorized to sign the resolution.

RESOLUTION

**SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A-270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:

Finance Office	Ink for HP Printers
Human Resources	Victor 1240-2 Adding Machine
County Admin	Mini Refrigerator & Xerox Printer Phaser 6022 w/ink
Emergency Services	Stretcher 2010 Chev Type III Ambulance, 203,120 miles

These items are being sold in “as is” condition with no warranties.

The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 6th day of August 2018.

Warren County Board of Commissioners

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Mary K. Goode and Jennie Franklin were appointed to the Citizens Advisory Council representing District I – Commissioner Pierce.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, NC Department of Natural and Cultural Resources “Records Retention Schedules” that govern the handling of government records for County Management amended 2014 & 2016, Register of Deeds amended 2012 & Sheriff’s Office amended 2016, were adopted.

COMMISSIONER / COUNTY MANAGER UPDATES

Commissioner Pierce: Parks & Recreation Commission met Thursday July 12th – discussed the swimming pool at Soul City complex, repairs could be over \$30,000. Recreation Commission is looking into applying for a PARTF grant. Will have citizen input before final decision is made.

On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, August 6, 2017 Board meeting was adjourned at 7:00 pm.



Angelena Kearney-Dunlap, Clerk