

## Warren County ABC Board Minutes for July 26, 2018

The Warren County ABC Board met on July 26, 2018 at 10:00 am. Attending the meeting was board chairman Victor Hunt, board members Clarence Jones and Steve Pelfrey finance officer Jamie Williams, project manager Susan Brown, and Larry Spruill, general manager. Also present was Michael Kilian and Clairborne Woods of Kilian Engineering, and Michael Hurt of Danco Construction.

The meeting was called to order by Mr. Hunt and a motion was made by Mr. Jones and seconded by Mr. Pelfrey to accept the agenda as presented.

Next the minutes were read and amended to reflect the proper spelling of Jamie Williams, the finance officer's, name. With the amendment a motion was made by Clarence Jones and seconded by Mr. Pelfrey to accept the minutes as presented.

Next Mr. Kilian, assisted by Mr. Woods, reviewed issues regarding the building that still needed to be addressed. Mr. Woods addressed the concerns of the lintel over the entrance into the store being replaced by a new mason. He also addressed concerns about the truck currently being used by the general manager to make deliveries hitting the loading dock wall and how over a period of time the wall will be damaged .This could be solved by putting bumpers below the current bumpers to absorb the impact.

Next Michael Hurt discussed issues with the parking lot. The first issue was the fact that the concrete in front of the front doors is not at the correct elevation, thus causing water to flow under the entrance doors of the building into the store. Mr. Hurt concluded that an area of the sidewalk would have to be dug up and repaved with the proper drainage put in place to channel the water away from the entrance of the building. Also Mr. Hurt, after it was brought to his attention by Mr. Jones, suggested some things that should be done to control the erosion around the parking lot and building. Mr. Hurt also informed the board of a two year extended warranty on the parking lot asphalt, as well as the building warranty beginning as soon as the work on the

lintel is complete. He also said he would provide Ms. Williams with the information needed to purchase the bumpers for the parking lot. It was determined that ten bumpers were needed for the parking lot. The estimated cost of these bumpers were \$85.00 each. A motion was made by Mr. Jones and seconded by Mr. Pelfery giving Ms. Williams the authority to purchase of the bumpers for the parking lot at a cost not exceeding \$1000.00.

Next Mr. Kilian presented the board with two change orders for approval for payment. Change order Number 3 for Halifax Electric for relocating a transformer was for the amount of \$2200.77 .This change order was dated May 18, 2018. The next change order, change order number 5, dated June 18, 2018 was for the repair of the swinging gate behind the counter. The cost of the repair was \$505.00. A motion was made by Mr. Pelfrey and seconded by Mr. Jones to approve the change orders.

Next Mr. Kilian proposed a change order granting Danco Construction a fifty day extension of the completion date of the Lake Gaston Store Project. This would be change order Number 2.A motion was made by Mr. Pelfrey and seconded by Mr. Jones allowing the extension.

There was next a brief discussion about the finical report and also an update on the inventory audit and the current inventory status.

Finally with the Lake Gaston Store Project coming to an end that board thanked Mrs. Brown for her work at overseeing the project to its completion. Also with the project being concluded the board will return to its regularly scheduled meetings of every other month, meaning the next board meeting will be on September 6, 2018.

With no further business the board adjourned at 12: 15 pm.

Respectfully Submitted by  
Larry C. Spruill, general manager