

**MINUTES OF A SPECIAL MEETING HELD BY THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS IN THE ARMORY CIVIC CENTER MEETING ROOM ON WEDNESDAY, JULY 25, 2018 AT 5:35 PM.**

The Special Meeting was called to order by Chairman Victor Hunt. Other commissioner present: Bertadean Baker, Tare Davis, Jennifer Jordan Pierce and Walter Powell. Others in attendance: County Manager Robert Davie and Interim Finance Director Jamie Holtzman.

After a moment of silence, Clerk to the Board Kearney-Dunlap read the meeting notice.

**NOTICE  
of  
Special Meeting  
Warren County Board of Commissioners**

Notice is given that the Warren County Board of Commissioners will hold a Special Meeting on Wednesday, July 25, 2018 at 5:30 pm in the Warren County Armory Civic Center meeting room, 501 US Hwy 158 Business, East, Warrenton, NC.

The purpose of this Special Meeting is in accordance with NC General Statute §143-318.11(a)(6) for the discussion of *Personnel Matters*.

The Warren County Board of Commissioners will go into closed session immediately upon convening.

All interested citizens are encouraged to attend.

Victor Hunt, Chairman  
Warren County Board of Commissioners

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NC GS §43-318.11(a)(6) for personnel matters related to the selection of an Interim Warren County Manager.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried, it was ordered to return to the July 25, 2018 Special Meeting.

On motion of Commissioner Pierce which was seconded by Commissioner Powell and duly carried by a majority vote, Commissioner Bertadean Baker was appointed as Interim Warren County Manager by Resolution. Appointment is effective July 30, 2018 at an hourly rate of \$35, not to exceed 30 hours per week.

Votes were as follows:       Ayes – Pierce, Powell, Hunt & Baker  
                                      Nay – Davis

Motion carried, Resolution appointing Commissioner Bertadean Baker as Interim Warren County Manager was adopted. Appointment effective July 30, 2018 at an hourly rate of \$35, not to exceed 30 hours per week.

**RESOLUTION  
Appointment of  
Interim Warren County Manager**

**WHEREAS**, in accordance with N.C.G.S. §153A-84, the Warren County Board of Commissioners, at its July 25, 2018 Special Meeting, have appointed Commissioner Bertadean Baker as Interim Warren County Manager, effective July 30, 2018; and

**WHEREAS**, the appointee shall serve as Interim Warren County Manager at the pleasure of the Board of Warren County Commissioners as the Chief Administrative Officer for Warren County government and exercise the powers and duties of manager; and

**WHEREAS**, the appointee shall receive an hourly salary of \$35; up to 30 hours per week.

**THEREFORE**, the Warren County Board of Commissioners do hereby appoint an Interim Warren County Manager with signatory authorization, effective July 30, 2018.

**Adopted this the 25<sup>th</sup> day of July 2018.**

Victor Hunt, Chairman  
Warren County Board of Commissioners

**On motion of Commissioner Pierce which was seconded by Commissioner Baker and duly carried by unanimous vote, Jamie Holtzman was appointed as Warren County Finance Director, effective July 1, 2018 at an annual salary of \$67,500.**

**With no further business to discuss and on motion of Commissioner Baker which was seconded by Commissioner Powell, the July 25, 2018 Special Meeting was adjourned at 8:15 pm.**

  
Angelena Kearney-Dunlap, Clerk