

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, JUNE 4, 2018 AT 6:08 PM.

The meeting was called to order by Chairman Victor Hunt. Other Commissioners present: Bertadean Baker, Tare Davis, Jennifer Jordan Pierce and Walter Powell. Others in attendance: County Manager Robert Davie, Interim Finance Director Jamie Holtzman and County Attorney Hassan Kingsberry.

A moment of silence was observed.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, June 4, 2018 suggested agenda was adopted with two (2) amendments:

Item 1A – Added consideration of Rezoning Request

Item 1B – Moved Item 6-A Resolution and Interlocal Agreement Between Halifax, Warren and Franklin Counties Regarding the Halifax County Public Safety Answering Point and Regional Back-Up 911 Center.

Having held a required public hearing on Monday, June 4, 2018 at 5:30 pm to hear citizen comments regarding a petition for Re-Zoning (residential to commercial) RZ-2018-01: two lots (1.517 acres total) from [RL] Residential Lakeside to [LB] Lakeside Business at Tax Map L2C-72 and 73 on 417 Lizard Creek Road in Roanoke Township, the following action was taken.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, petition for Re-Zoning (residential to commercial) RZ-2018-01: two lots (1.517 acres total) from [RL] Residential Lakeside to [LB] Lakeside Business at Tax Map L2C-72 and 73 on 417 Lizard Creek Road in Roanoke Township, was approved.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, Resolution Supporting the Application for a Grant From NC 911 Board and Adoption of an Interlocal Agreement Between Halifax County, Warren County and Franklin County Regarding the Halifax County Public Safety Answering Point and Regional Back-Up 911 Center, was adopted. Chairman Hunt was authorized to sign both documents.

**RESOLUTION SUPPORTING THE APPLICATION FOR A GRANT
FROM THE NORTH CAROLINA 911 BOARD
and
ADOPTION OF AN INTERLOCAL AGREEMENT
BETWEEN HALIFAX COUNTY, WARREN COUNTY AND FRANKLIN COUNTY
REGARDING THE HALIFAX COUNTY PUBLIC SAFETY ANSWERING POINT AND
REGIONAL BACK-UP 911 CENTER**

WHEREAS, Halifax County, Franklin County and Warren County currently operate Public Safety Answering Points (“PSAPs”) providing service and answering 911 calls in their respective jurisdictions; and

WHEREAS, the current PSAPs providing service and answering 911 calls for Halifax County, Franklin County, and Warren County are handled through a system financed, in part, from 911 surcharge funds provided by the North Carolina 911 Board under G.S. 143B-1417; and

WHEREAS, the North Carolina 911 Board will soon commence its PSAP Grant Program; and

WHEREAS, Halifax County intends to apply for funding through the PSAP Grant Program for the relocation of its primary PSAP; and

WHEREAS, under NC General Statutes 143B-1417, the State of North Carolina requires a PSAP to have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP; and

WHEREAS, through the PSAP Grant Program application referenced above, Halifax County intends to apply for grant funding to provide relocation of its primary PSAP and to provide back-up PSAP service for Franklin and Warren Counties on a regional basis; and

WHEREAS, the Halifax County Board of Commissioners, Franklin County Board of Commissioners and the Warren County Board of Commissioners support the regional effort to cooperatively provide for the primary PSAP needs of Halifax, and the back-up PSAP needs of Franklin and Warren Counties, in a cost-effective way; and

WHEREAS, by this Resolution, the Halifax County Board of Commissioners, Franklin County Board of Commissioners and the Warren County Board of Commissioners intend to authorize and to support a Halifax County application for grant funding under the PSAP Grant Program adopted by the North Carolina 911 Board; and

WHEREAS, pursuant to G.S. 160A-461 any unit of local government and any one or more other units of local government may enter into contracts or agreements with each other in order to execute any undertaking; and

WHEREAS, Halifax County, Franklin County and Warren County propose to enter into that certain "Interlocal Agreement Between Halifax County, Warren County and Franklin

County Regarding the Halifax County Public Safety Answering Point and Regional Back-up 911 Center", a copy of which has been presented to each Board prior to the adoption of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Halifax County, Franklin County and Warren County, each being a government body located in North Carolina, that individually and jointly each of the governmental bodies expresses its support for the relocation of the Halifax County PSAP and Regional Back-up 911 Center; and

BE IT FURTHER RESOLVED by the Board of Commissioners of Halifax County, Franklin County and Warren County, that each of the governmental bodies:

- Expresses its support for the provision of a single regional PSAP utilizing the proposed Halifax County PSAP and Regional Back-up 911 Center as the primary PSAP for Halifax County and the back-up PSAP for Warren County and Franklin County; and

- Agree to participate with each other in the support and use of the proposed Halifax County PSAP and Regional Back-up 911 Center in the manner set forth in the aforementioned interlocal agreement; and

- Authorizes and supports the application for a grant under the PSAP Grant Program from the North Carolina 911 Board when the applications for funding become available; and

- Agrees that to facilitate the application and granting process, the application shall be submitted, and any grant funds received shall be administered with Halifax County acting as the lead agency for such purposes; and

BE IT FURTHER RESOLVED by the Board of Commissioners of Halifax County, Franklin County and Warren County, that they do each hereby authorize the execution of the aforementioned interlocal agreement by their respective Chairpersons and any other county officials or staff deemed necessary.

This Resolution is adopted by each of the governmental bodies set out below, executed in counterparts pursuant to authority duly given by official action of the governing body on the date indicated below.

Warren County Signature Page

*RESOLUTION SUPPORTING THE APPLICATION FOR A GRANT
FROM NORTH CAROLINA 911 BOARD
and
ADOPTION OF AN INTERLOCAL AGREEMENT
BETWEEN HALIFAX COUNTY, WARREN COUNTY AND FRANKLIN COUNTY
REGARDING THE HALIFAX COUNTY PUBLIC SAFETY ANSWERING POINT AND
REGIONAL BACK-UP 911 CENTER*

WARREN COUNTY BOARD OF COMMISSIONERS

By: *Victor Hunt*
Chairperson

Date: 6/4/18

Attest:
[Signature]
County Clerk

[Seal]

Clerk to the Board read the rule for Citizen Comments. Comments were as follows:

Stewart M. Steverson: spoke in support of his brother who owns Country Boys Racing. Mr. Steverson took his savings and cleared off the track for a race track. Two hundred people come to the track, he is proud of what his brother has done but some people are not. Mr. Steverson has gotten his LLC, people started complaining about noise, then trash, then about

participants coming in from outside. What is a business if people from other areas do not support it?

Dr. S. Charmaine McKissick Melton; Co-Chair of Soul City Parks & Recreation: Expressed concerns about resent decision made by Commissioners, referenced letter from County regarding her not being re-appointed to the Parks & Recreation Commission (comments are on file in Clerk's office).

Michael Naughton (dogs & hunters trespassing): from the Afton community, he cannot afford the pleasures of zoning, county needs to clear up loopholes in law where others are using his property without his permission. Add 8 words to current laws in our system "regarding trespassing and hunting illegally on private property, "These laws apply to hunters and their dogs."

Ernest Fleming (racing within the county): Racing did not stop when moratorium was adopted, when he was a commissioner too many times things would come up and he would take the time to call the Institute of Government (IOG).

Charla Duncan: Thanked the Board for helping make the county's 1st annual public arts day a success. 1st Saturday in June, public arts day. Thanks for the partnership with Quilter's Lane Committee. Sculpture has been installed.

Deborah Ferruccio: Is high impact land use ordinance part of the noise ordinance? Referencing agenda item # 9. Before ordinance is amended there needs to be a public hearing. County's law should be illegal. One of the regulations should require egress and ingress.

Ken Ferruccio: This is not about being a good neighbor, the Steverson's are great people, this is about an ordinance. Analysis of ordinance was published in April 18th Warren Record. Too many exemptions, it does not make much sense.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, minutes of May 2018 meetings were approved:

- May 7th - Zoning Ordinance Amendment Public Hearing & Regular Monthly Meeting**
- May 15th - Budget Work Session**
- May 23rd - Budget Work Session**

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Interest Income Report for April 2018 was accepted as information only:

**INTEREST INCOME REPORT
MONTH OF APRIL 2018
INTEREST RATE OF 1.55%**

FUND	MARCH INCOME	FISCAL YEAR TO - DATE
General	15,463.06	95,116.76
Revaluation	93.42	499.83
E 911 Telephone System	313.71	2,137.88
Buck Spring Project	77.69	914.58
Simulcast System Upgrade	258.05	2,146.86
Regional Water Enterprise Fund	1,073.79	7,309.72
District I Enterprise Fund	2,032.90	13,315.75
Solid Waste	554.07	2,010.37
District II Enterprise Fund	1,790.25	11,713.58
District III Enterprise Fund	1,007.18	5,504.28
District III Phase III	7.30	51.62
Emergency Services Headquarters	39.09	351.25
Recreation Complex Phase III	1.29	9.12
	22,711.80	141,081.60

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector's Report for April 2018 was accepted as information, in accordance with NCGS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month April 2018**

Current Year Collections

Tax Year	Charge	Collected in April	Collected to Date	Balance Outstanding	Percentage Collected
April 2018 FY18	\$17,225,514	\$147,619	\$16,702,929	\$522,585	96.97
April 2017 FY17	\$17,819,038	\$146,694	\$17,179,620	\$639,419	96.41

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2016	\$474,121	\$24,692	\$210,639	\$263,481	44.43
2015	214,192	6,825	62,451	\$151,741	29.16
2014	139,127	5,315	20,990	\$118,137	15.09
2013	149,679	2,348	13,718	\$135,961	9.16
2012	112,308	1,664	8,129	\$104,179	7.24
2011	84,613	1,353	5,201	\$79,412	6.15
2010	75,480	550	4,454	\$71,026	5.90
2009	60,265	112	3,327	\$56,938	5.52
2008	69,044	149	2,582	\$66,461	3.74
2007	62,151	130	2,736	\$59,414	4.40
Total Delinquent Years	\$1,440,980	\$43,138	\$334,227	\$1,106,750	

Other April Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 13,313	\$ 131,638
\$ 33,639	\$ 1,516,215
\$ 9,199	\$ 660,628
\$ 13,802	\$ 847,580
\$ 13,317	\$ 119,856

APRIL GRAND TOTAL

\$274,027	\$20,313,073
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Starlin L. Beatty, Tax Administrator
Starlin L. Beatty, Tax Administrator

5/14/2018

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Release Requests (over \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" were accepted:

Over \$100	5/7/2018	CO MGR INITIALS:	Date:
ERROR CORRECTION RELEASES:			
CHAMBERS RUTH H	2016 27899 301 J4 45B	23109	\$673.74 BILLED IN ERROR
GAMMON RONALD	2007 30041 300 K3A 2 17X	5863	\$220.39 MH DESTROYED IN 2006
JONES MATTIE HEIRS	2007 2267 107 D4D 299	6280	\$1,084.12 SOLD ON GOVDEALS
JONES MATTIE HEIRS	2008 2267 108 D4D 299	6280	\$1,089.28 SOLD ON GOVDEALS
JONES MATTIE HEIRS	2009 2267 109 D4D 299	6280	\$854.70 SOLD ON GOVDEALS
JONES MATTIE HEIRS	2010 2267 401 D4D 299	6280	\$511.26 SOLD ON GOVDEALS
OAKLEY JAMES & REBA	2012 35655 300 D9 185	20207	\$805.20 DWELLING REPOSESSED IN 2011
OAKLEY JAMES & REBA	2013 35655 300 D9 185	20207	\$810.20 DWELLING REPOSESSED IN 2011
OAKLEY JAMES & REBA	2014 35655 300 D9 185	20207	\$810.20 DWELLING REPOSESSED IN 2011
OAKLEY JAMES & REBA	2015 35655 300 D9 185	20207	\$813.99 DWELLING REPOSESSED IN 2011
OAKLEY JAMES & REBA	2016 35655 300 D9 185	20207	\$737.48 DWELLING REPOSESSED IN 2011
TOTAL ERROR CORRECTIONS:			\$8,410.56
MOTOR VEHICLE RELEASES:			
X			
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$0.00
SUB-TOTAL CORRECTION RELEASES:			\$8,410.56
Total Releases			\$8,410.56
LANDFILL USER FEE RELEASES:			
SEWARD JAMES T	2012 8249 200	45524	\$115.00 MH VACANT IN 2011
SEWARD JAMES T	2013 8249 200	48863	\$120.00 MH VACANT IN 2011
SEWARD JAMES T	2014 8249 200	51476	\$120.00 MH VACANT IN 2011
SEWARD JAMES T	2016 8249 200	57422	\$132.00 MH VACANT IN 2011
SEWARD JAMES T	2017 8249 200	30271	\$180.00 MH VACANT IN 2011
TOTAL LFUF RELEASES:			\$637.00
Total Releases			\$9,047.56

County Manager approved releases under \$100:

Under \$100	5/7/2018	CO MGR INITIALS:	Date:
MOTOR VEHICLE RELEASES:			
GAVIN JAMES EARVIN III	2016 21216 116	57475	\$85.89 DOUBLE BILLED
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$85.89
Total Releases			\$85.89

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Report of May 2018 Election, as presented by Elections Director Debbie Formyduval, was accepted.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Audit Engagement Letter and 2018 Contract with Winston Williams Creech Evans & Company LLP, for the period July 1, 2017 to June 30, 2018, was adopted.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment # 7 to the Capital Project Ordinance for the Buck Spring Regional Leadership Center For Excellence was adopted:

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, FY 2018-19 Juvenile Crime Prevention Council (JCPC) Funding Plan was adopted with Chairman Hunt authorized to sign same.

Juvenile Crime Prevention Council 2018-19 Funding Plan			
Program	JCPC Funds	County Match	
Boys & Girls Club	\$ 33,719	\$3,372	\$37,091
<u>JCPC Admin Funds</u>	<u>\$ 8,144</u>	<u>- -</u>	<u>\$ 8,144</u>
Totals	\$41,863	\$3,372	\$45,235

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, it was ordered to enter into renewal contract with NC Association of County Commissioners Workers Compensation Pool for coverage of Warren County employees for July 1, 2018 to June 30, 2018; workers compensation at an annual premium of \$187,767. Chairman Hunt and County Manager Davie were authorized to sign related documents.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into renewal contract with NC Association of County Commissioners Property & Liability Pool for coverage of Warren County for the period July 1, 2018 to June 30, 2018 at an annual premium of \$173,441. Chairman Hunt and County Manager Davie were authorized to sign related documents.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, the following appointments were made to the Juvenile Crime Prevention Council (JCPC), terms expire June 30, 2020.

Warrenton Police Chief Goble Lane	2 nd Term
Clerk of Court Lisa F. Blalock	1 st term

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Dr. Ray V. Spain, Warren County Schools Superintendent was re-appointed to the Economic Development Commission (EDC) for a third (3rd) three year term, expiring June 30, 2021.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Sidney M. Cutts, III was appointed to the Warren County Zoning Board of Adjustment for a three year term, expiring June 30, 2021.

On motion of Commissioner Davis, which was seconded by Commissioner Powell and duly carried by unanimous vote, John E. Alston, President of A&S Pest Control, Inc. was re-appointed for a third (3rd) term to the Kerr Tar Regional Work Force Development Board for a term: September 1, 2017 to August 31, 2019.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Brian Goldsworthy was appointed to the Roanoke Wildwood Volunteer Fire Department Tax Board for a term expiring June 30, 2021.

On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, Victor Hunt was re-appointed to the Warren County ABC Commission for a third (3rd) term expiring June 30, 2021.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Declaring Surplus Property, authorizing action or discard of property, was adopted as follows:

<p>RESOLUTION SALE OF SURPLUS WARREN COUNTY PROPERTY</p>	
<p>WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.</p>	
<p>NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A-270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:</p>	
<p>Emergency Medical Services County Admin Office Health Department</p>	<p>stretchers recording machine 98 Ford Escort w/100,194 miles</p>
<p>These items are being sold in “as is” condition with no warranties.</p>	
<p>The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.</p>	
<p>BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.</p>	
<p>ADOPTED this the 4th day of June 2018.</p>	
<p>Warren County Board of Commissioners Victor Hunt, Chairman</p>	

Bids were received in the County Administration office as follows, for tax foreclosed properties. Each property awarded has an additional \$226 added to cover attorney fees and recording with register of Deeds office.

Property ID #'s	Bidder	Bid Amount	NOTES
C211A	Howard Pritchard, Sr	\$1,200	Value \$6,000 Outstanding \$2,567
G8 31	Howard Pritchard, Sr.	\$1,000	Value \$8,000 Outstanding \$3,366.58
D4 81	Joe H. Bullock	\$1,000	Value \$4,650 Outstanding \$5,265.24

On motion of Commissioner Pierce, which was seconded by Commissioner Davis and duly carried by unanimous vote, bid from Howard Pritchard, Sr. in the amount of \$1,200 for tax property C211A, one (1) acre off Harrison Town Rd, SR 1207, was awarded.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, bid from Howard Pritchard, Sr. in the amount of \$1,000 for tax property G831, one (1) acre at intersection of Highways 43 & 58, was awarded.

On motion of Commissioner Pierce, which was seconded by Commissioner Davis and duly carried by unanimous vote, bid from Joe H. Bullock in the amount of \$1,000 for tax property D481, one-half (1/2) acre at 180 Johnson Lane, off Hawks Rd, was awarded.

County Attorney concerns:

A. System Development Fees:

- 1. Hire professional firm to structure system development fees; recommended Rivers & Associates at \$12,000.**
- 2. Public input is needed. Also needed, professional analysis, public hearing required, establish a system for regular review and amendments to the fee structure.**

B. Racing Moratorium:

The floor was opened for motion concerning repeal. The County should not be a part to the dispute between the two entities. There were other complaint issues mentioned other than racing, it appears to be a personal issue. County Attorney Kingsberry recommended repeal of moratorium.

Motion was made by Commission Davis to follow County Attorney's recommendation to repeal moratorium on Racing.

Motion died for lack of a second.

C. Amendments to the Noise Ordinance

The Committee met, some members did not come because they wanted legal counsel. Committee conducted two meetings and concludes that County needs zoning. Citizens and Board has to enact zoning. No amendments recommended until issue of high impact noise is addressed. Need more public input on the procedure. Take more time to look at the county's options for response that are not already addressed in other ordinances.

COMMISSIONER / COUNTY MANAGER UPDATES

Commissioner Pierce – NC DOT transportation funding has been drastically cut from last years \$300,000 to FY 18-19 \$64,000.

Commissioner Baker – Vance Granville Community College President Dr. Stelfanie Williams has resigned.

County Manager Davie – Announced that Thursday, June 7, 2018 a community meeting regarding Natural Gas expansion is scheduled to be held at the Armory Civic Center.

On motion of Commissioner Pierce, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS 143.318.11(a)(6) to discuss Personnel Matters.

On motion of Commissioner Baker, which was seconded by Commissioner Powell and duly carried by unanimous vote, it was ordered to return to the June 4, 2018 board meeting.

Motion was made by Commissioner Baker to accept employment resignation of County Manager Robert Davie with a 30 day notice.

Motion died for lack of a second.

With no further business to discuss and on motion of Commissioner Pierce, which was seconded by Commissioner Baker, the June 4, 2018 Board of Commissioners' meeting was adjourned at 8:15 pm.


Angelena Kearney-Dunlap, Clerk