

# WARREN COUNTY BOARD OF SOCIAL SERVICES GENERAL SESSION MINUTES

May 11, 2020

The Warren County Board of Social Services met in General Session at 10:10 a.m. on this date at the John Graham Center, in the 3<sup>rd</sup> Floor Conference Room. Ms. Arconstar Powell, Chair, Ms. Bertadean Baker, Ms. Betty O'Neal, Ms. Stella Rideout, Ms. Robin Williams and Ms. Emma Perry, Board Secretary, were present.

Also in attendance were Ms. Mary Ann Roberson, Administrative Officer and Brenda Abbott, taking the DSS Board Minutes.

Chairperson welcomed everyone and opened the meeting.

Chairperson called for a moment of silence.

The minutes from the March 16, 2020 Social Services Board General Session meeting were reviewed. The Chairperson called for a motion to approve minutes. Ms. Baker made a motion to approve the minutes, seconded by Ms. Rideout. Motion carried.

Ms. Perry briefed on her Director's Report which was included in the Board packet. When asked if anyone had any questions, there were none.

**Financial Update:** Ms. Roberson passed out a copy of the DSS Revised Budget spreadsheet and gave an overall explanation of the amount for revenues and spending expenditures for both DSS and the Child Support Office. Ms. Roberson asked if there were any questions, there were none.

**Operational Updates:** Ms. Perry stated DSS was extended to continue the staggered schedule through this month, then June 1<sup>st</sup>, back to normal. We may continue to have the front set up at the front door through the month of June.

LIEAP: The State is offering a "one time deal check" to those that qualifies to help on their electric bill.

EBT: Pandemic-EBT will go to all public school children to help out on their meals since all schools closed and children are eating breakfast and lunch at home. The families that were already receiving food stamps will receive this in their EBT account.

**Medicaid:** Ms. Perry informed the Board that the Corrective Action against Medicaid has relaxed. DSS passed the last report card in April with 99%.

**Child Welfare Update:** Ms. Perry stated there has been no change in Child Welfare. The Court House is still closed because of the COVID 19 virus but is expecting to reopen in July.

**Adult Services Update:** Ms. Perry informed the Board that there was no change and nothing to report.

**Personnel Update:** Ms. Perry informed the Board that the Adult Services, 'In Home-Aid' program was losing one of their employees to retirement, Ms. Mariam Williams. The position

has not be posted yet. Medicaid Supervisor's position had been accepted by Ms. Robin Brown, a former employee of Warren County DSS, then declined, accepting a job with another agency. Ms. Cason is still here and working with Adult Medicaid.

A copy of the letter from Mr. Whitson was passed out to all of the Board Members.

**Closed Session per General Statute NCGS 143-318.111 (6):** Ms. Powell called for a motion to go out of General Session and go into Closed Session. Ms. Baker made a motion to go out of General Session and go into Closed Session at 10:40 a.m., seconded by Ms. Rideout.

The Board and Ms. Perry went into closed to discuss several items. The Board was also going to complete Ms. Perry's evaluation form, which Ms. Perry would leave the meeting beforehand.

Ms. Powell called for a motion to go of Closed Session and reconvene to General Session at 12:36 p.m. Ms. Rideout made a motion to go out of Closed Session and return back to General Session, seconded by Ms. Baker. Motion carried.

**Closing Comments:** The Chairperson would go over Ms. Perry's evaluation after the Board has completed it.

The meeting was adjourned at 12:39 p.m.

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Chairperson

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Date

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Secretary