

Warren Soil & Water Conservation District
Board Meeting Minutes
May 8, 2018

Board Members Attending

Herman Collier, Chairman
Mike Hight, Sec/Treasurer
Charles Lynch, Vice Chairman
Thomas Traylor, Member
Peter Hight, Member

Staff Attending

Larry West, SWCD Director
Gary Holtzmann, ACST
Larry Davis, guest

The regular scheduled board meeting for Warren SWCD was held Tuesday, May 8, 2018 at 7:30 p.m. in the multi-purpose room. All members and staff were in attendance except for Vickie Ryder with mandatory training scheduled. Chairman Herman Collier called the meeting to order at 7:30 p.m. and Larry West gave the invocation for the evening.

The minutes from the April 10, 2018 board meeting were presented for approval. Mike Hight made a motion to approve the minutes. Thomas Traylor seconded the motion, the motion passed. The minutes will be filed as such.

There was no Treasure Report to present due to no financial action since the last meeting in April.

Larry West was first on the agenda. Larry reminded the board of the upcoming annual Catfish Luncheon at Rose Hill Farm in Nash County on May 10, 2018. Larry discussed the upcoming required filing procedures and noted that Charles Lynch and Peter Hight will have to file in order to be on the 2018 General Election ballot.

Larry discussed the upcoming required annual employee evaluation process. Larry will conduct for the staff. Thomas Traylor made a motion to have Herman Collier, Chairman to conduct Department Head's evaluation. Mike Hight seconded the motion, the motion passed.

That concluded Larry's portion of the agenda.

Gary Holtzmann was next on the agenda. There were no ACSP contracts for consideration/ACSP Contract revisions to approve. There was five (5) ACSP requests for payments:

CS-93-2018-008-12	Scavenger Crop	\$798
CS-93-2018-009-13	Scavenger Crop	\$408
CS-93-2018-010-13	Cover Crop	\$1820
CS-93-2018-011-13	Cover Crop	\$2416
CS-93-2018-012-13	Cover Crop	\$1540

Mike Hight made a motion to approve the five (5) Request for Payments. Charles Lynch seconded the motion, the motion passed.

There was one (1) Impaired/ Impacted contract to consider/approve:

CS-93-2018-014-12	Cover Crop	\$32
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A motion was made by Mike Hight to consider the application. Peter Hight seconded the motion, the motion passed. A motion was made by Peter Hight to approve the contract. Charles Lynch seconded the motion. The motion was passed.

There were no Impaired/Impacted Requests for Payment.

There was one (1) 319-Ag Sediment Contract to consider/approve:

CS-93-2018-014-12	Cover Crop	\$516
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A motion was made by Thomas Traylor to consider the application. Charles Lynch seconded the motion, the motion passed. A motion was made by Peter Hight to approve the contract. Mike Hight seconded the motion. The motion was passed.

Next, Gary presented the Warren Program Audit from 2015 through 2017. Thomas Traylor made a motion to accept and Peter Hight seconded the motion, the motion passed.

Gary presented the mandatory PY 2019 Strategy Plan to the Board. The PY 2019 Strategy Plan was explained in great detail. The board was very pleased with the Strategy Plan. Mike Hight made a motion to accept and Thomas Traylor seconded the motion, the motion passed.

That concluded Gary's portion of the agenda.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:45 p.m.



Chairman

6-12-2018

Date