

Warren Soil & Water Conservation District  
Board Meeting Minutes  
March 10, 2020

Board Members Attending

Herman Collier, Chairman  
Peter Hight, Member  
Charles Lynch, Vice-Chairman  
Thomas Traylor, Member

Staff Attending

Gary Holtzmann, ACST  
Vickie Ryder, Admin Assistant

The regular scheduled board meeting for Warren SWCD was held Tuesday, March 10, 2020 at 7:30 p.m. in the multi-purpose room. All members and staff were in attendance except Larry West and Mike Hight. Chairman Herman Collier called the meeting to order at 7:30 p.m. and Peter Hight gave the invocation for the evening.

The minutes from the February 11, 2020 board meeting were presented for approval. Peter Hight made a motion to approve the minutes. Charles Lynch seconded the motion, the motion passed. The minutes will be filed as such.

Thomas Traylor presented the financial report for approval. Peter Hight made a motion to approve the report and Charles Lynch seconded the motion. The motion passed and the financial report will be filed as such.

Vickie Ryder was next on the agenda, she presented the Board with one check for approval: \$6.93 for Gary Holtzmann, reimburse miscellaneous office supplies. A motion was made by Thomas Traylor to approve the check, Charles Lynch seconded the motion. The motion passed.

Gary Holtzmann was next on the agenda. Gary informed the Board of an upcoming annual NCACS spot checks. Gary requested to complete spot checks with at least one Board member on April 2, 2020. Gary informed Board about one applicant that requested six month extension for pasture renovation contract will expire on March 11, 2020. Discussion of Soil and Water office has completed all documentation per policy to terminate this contract. Gary informed Board our office received one request from a High School student to attend annual Resource Conservation Workshop (RCW) in June. Thomas Traylor made a motion to approve \$450 registration and \$165 for meal expense during the workshop and Charles Lynch seconded. The motion passed. Gary reminded the Board to consider items for 2020-2021 Strategy Plan due in June.

That concluded Gary's portion of the agenda.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:15 p.m.

Next meeting April 14, 2020 at 7:30 p.m.

Chairman

*Herman Collier*

Date

*4-15-2020*