

February 15, 2018
WARREN COUNTY BOARD OF COMMISSIONERS
Planning Retreat

Location: *Buck Spring Conference Center*
217 Nathaniel Macon Drive
Littleton, NC

Present: Commissioners: Chairman Victor Hunt, Vice-Chair Tare Davis, Bertadean Baker and Walter Powell. Absent Jennifer J. Pierce.
County Manager Robert Davie, County Attorney Hassan Kingsberry, Interim Finance Officer Jamie Holtzman, Human Resources Director Lisa Alston, Executive Administrator/Deputy Clerk Paula Pulley and Clerk to the Board Angelena Kearney-Dunlap

Media present: Jennifer Harris, Warren Record Newspaper

County Manager introduced Retreat Facilitator - Kelley O'Brien, Principal Consultant with KTO Strategy & Communications, who shared the Planning Retreat Ground Rules.

Facilitator conducted retreat as follows:



Communications Session
Thursday, February 15, 2018 | 1 – 4PM
Buck Springs County Park

Warren County's mission is to provide leadership and support for an effective county government that seeks to enhance the quality of life for the people of Warren County.

MEETING OUTCOMES

Participants will

- Discuss their respective roles and responsibilities as elected board and key staff
- Understand the format and frequency of information each group needs to fulfill their obligations
- Explore best practices in working relationships between elected boards and staff
- Agree upon a set of principles that will guide the working relationship of board and key staff going forward

AGENDA

1-1:15PM	Welcome and Meeting Purpose
1:15-2PM	How Do You Support Warren County's Mission?
2-2:30PM	What Do You Need From One Another?
2:30-3PM	How Can We Get Information to One Another?
3-3:30PM	What Can We Learn From Best Practices?
3:30-4PM	What Principles Will Govern Our Communications?

County Attorney Hassan Kingsberry reviewed policies and updated the Board of Commissioners on the following items:

- 1. Code of Ethics for Warren County Officials – Referred to March 12th board meeting.**
- 2. Opioid Litigation Issue – will have further discussion during Feb. 15th work session.**
- 3. Rules of Procedure for Warren County Commissioners – Referred to March 12th Board meeting**

Closing Remarks were made by County Manager Robert Davie and Chairman Victor Hunt.

Retreat was adjourned for dinner at 4:30 pm.



Angelena Kearney-Dunlap, Clerk