

Warren Soil & Water Conservation District
Board Meeting Minutes
February 13, 2018

Board Members Attending

Herman Collier, Vice Chairman
Mike Hight, Sec/Treasurer
Charles Lynch, Member
Thomas Traylor, Member

Staff Attending

Larry West, SWCD Director
Gary Holtzmann, ACST
Vickie Ryder, Admin Assistant
Peter Hight

The regular scheduled board meeting for Warren SWCD was held Tuesday, February 13, 2018 at 7:00 p.m. in the multi-purpose room. All members and staff were in attendance. Vice Chairman Herman Collier called the meeting to order at 7:00 p.m. and Larry West gave the invocation for the evening.

The minutes from the December 12, 2017 board meeting were presented for approval. Mike Hight made a motion to approve the minutes. Charles Lynch seconded the motion, the motion passed. The minutes will be filed as such.

Mike Hight presented the financial report for approval. Thomas Traylor made a motion to approve the report and Charles Lynch seconded the motion. The motion passed and the financial report will be filed as such.

Larry West was next on the agenda, he gave a brief update on our Board members initial active dates and current term expiring dates. Next, there was discussion on filing the unexpired term of Leonard Kilian which ends in December, 2018. Thomas Traylor made a motion to nominate Peter Hight to serve the vacant unexpired term. Charles Lynch seconded the motion. The motion passed. Since this elected position expires during 2018, Peter Hight will be required to file for re-election this spring. Candidates shall file no earlier than noon on the second Monday in June and no later than noon on the first Friday in July preceding the election. The 2018 nomination for the slate of officers was Herman Collier as Chairman, Charles Lynch as Vice Chairman, Mike Hight as Secretary/Treasurer, Thomas Traylor made a motion to approve and Charles seconded the motion, the motion passed.

Thomas Traylor gave the Board members a brief update from the School of Government training he completed on February 6-7, 2018. Program topics included ten keys to success, decisions that need to be made by supervisors, legal and fiscal restrictions on the actions of supervisors, possibilities for the future of Soil and Water and the districts' role in conservation.

Gary Holtzmann was next on the agenda. There were no ACSP contracts for consideration or approval. There were one (1) Cost Share application request for payment:

CS-93-2017-021-13

Grassed Waterways

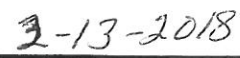
\$4,352

Gary then gave the board a brief summary of the Impaired/Impacted Balance. Charles Lynch made a motion for payment. Thomas Traylor seconded the motion. The motion passed. Gary made note that any one requesting payments will be required to complete and submit W-9 form.

Gary informed the Board about the upcoming Annual NCACS spot checks that will occur in the next month or so. He will ask for Board member assistance at the March SWCD Board meeting. Gary discussed items of interest with the Board that may occur during his preparation of the required Strategy Plan.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:00 p.m.


Chairman


Date