



REVISED
SUGGESTED AGENDA
FOR
OCTOBER 1, 2018
REGULAR MONTHLY MEETING
WARREN COUNTY BOARD OF COMMISSIONERS
in the
Armory Civic Center Meeting Room
501 US Hwy 158 Business East
Warrenton, NC 27589

6:00 pm

Recognition:

Warren County Finance Office
Government Finance Officers Association (GFOA)
Certificate of Achievement for Excellence in Financial Reporting

Call to Order Regular Monthly Meeting – Chairman or Designee

Moment of Silence

ITEM # 1 ADOPT SUGGESTED AGENDA (acknowledge any conflicts of interest)

Conflict of Interest Disclosure Statement

“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

ITEM # 2 CITIZEN COMMENTS Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to Warren County. Rules for Citizen Comments will be read by the Clerk.

ITEM # 3 CONSENT AGENDA

- A. Approve minutes of September 10, 2018 Regular monthly meeting. Minutes have been provided to the Board in a separate e-mail.
- B. Interest Income Report for August 2018 information only (Jamie Holtzman, Finance Officer)
- C. Tax Collector's Report for August 2018 presented for Board's information in accordance with NCGS 105-350 (S. Beatty, Tax Administrator.)
- D. Tax Release Requests (over & under \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" as information only. Releases over \$100 and County Manager approved Releases Under \$100 (S. Beatty, Tax Admin.)
- E. Employee Performance Bond – Finance Director Jamie Holtzman, effective November 7, 2018 to November 7, 2019; premium of \$200; for \$50,000 coverage

ITEM # 4 FINANCE OFFICE: Jamie Holtzman, Finance Officer (Reserved)

ITEM # 5 2017 TAX YEAR ANNUAL SETTLEMENT - Starlin Beatty, Tax Admin.

ITEM # 6 AUTHORIZATION TO HONOR FACSIMILE SIGNATURE FOR WARREN
County Department of Social Services Trust Fund Account: DSS Director Ryan Whitson **or** Warren County Manager Vincent Jones and County Finance Director Jamie Holtzman

ITEM # 7 BOARD/COMMITTEE/COMMISSION ITEMS FOR CONSIDERATION:

- A. Adopt Local Foods Promotion Council Bylaws - Paul McKenzie, Coop Ext.
- B. Appoint County Manager Vincent Jones to the following:
 - 1 - Juvenile Crime Prevention Council (JCPC)
 - 2 – Stepping Up Initiative

ITEM # 8 COMMISSIONER / COUNTY MANAGER UPDATES

ITEM # 9 CLOSED SESSION according to NC GS § 143-318.11(a)(5)&(6) To establish or to instruct the public body's staff concerning negotiating for the acquisition of real property by purchase, option, exchange, or lease and Personnel Matters

ITEM # 10 RETURN TO OCTOBER 1, 2018 Regular Meeting

ITEM # 11 ADJOURN OCTOBER 1, 2018 BOARD MEETING

Recognition:

*Warren County Finance Office
Government Finance Officers Association (GFOA)
Certificate of Achievement for Excellence in Financial Reporting*



**The Government Finance Officers Association
of the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

**Finance Office
Warren County, North Carolina**



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrell

Date: August 3, 2018



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

08/03/2018

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Warren County** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 3, 2018

Victor M. Hunt
Chair, Board of County Commissioner
Warren County
602 West Ridgeway Street
Warrenton, NC 27589

Dear Mr. Hunt:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2017 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services Center

ITEM # 2 CITIZEN COMMENTS

Time set aside to allow individuals to address the Board of Commissioners on issues pertaining to Warren County. (Clerk will read rules).

Citizen Comments RULES:

Please sign up to speak.

The maximum time allotted to each speaker will be ____ (_) minutes.

The Clerk to the Board will keep time.

Any group of people who support or oppose the same position should designate a spokesperson.

Please address only those items which might not have been addressed by a previous speaker.

If a response from the County Manager and/or Board via Board Chairman is desired, please leave a copy of your comments with the Clerk to the Board.

Order and decorum will be maintained.

This is not a question and answer session.

Board of Commissioners' Meetings are recorded.

Warren County Board of Commissioners

AGENDA – October 1, 2018

ITEM # 3A CONSENT AGENDA

**Approve minutes of September 10, 2018 Regular
monthly meeting.**

**Minutes have been provided to the Board in a
separate e-mail.**

ITEM # 3B CONSENT AGENDA

**Interest Income Report for August 2018 information only
(Jamie Holtzman, Finance Officer)**

**INTEREST INCOME REPORT
MONTH OF AUGUST 2018
INTEREST RATE OF 1.81%**

FUND	AUGUST INCOME	FISCAL YEAR TO - DATE
General	6,909.42	15,875.72
Revaluation	151.63	301.91
E 911 Telephone System	390.21	778.95
Buck Spring Project	92.00	183.74
Simulcast System Upgrade	295.09	606.12
Regional Water Enterprise Fund	1,382.94	2,740.06
District 1 Enterprise Fund	2,492.84	4,942.10
Solid Waste	323.86	736.17
District II Enterprise Fund	2,150.00	4,267.10
District III Enterprise Fund	1,040.90	2,060.85
District III Phase III	8.87	17.66
Emergency Services Headquarters	25.52	51.83
Recreation Complex Phase III	1.57	3.12
	15,264.85	32,565.33

ITEM # 3C CONSENT AGENDA

Tax Collector’s Report for August 2018 presented for Board’s information in accordance with NCGS 105-350

Starlin Beatty, Tax Administrator

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month August 2018**

BY:

Current Year Collections

Tax Year	Charge	Collected in August	Collected to Date	Balance Outstanding	Percentage Collected
August 2018 FY19	\$17,555,488	\$925,244	\$1,077,018	\$16,478,470	6.13
August 2017 FY18	\$16,618,692	\$1,380,440	\$1,460,921	\$15,157,771	8.79

Delinquent Collections

2017	\$431,471	\$17,715	\$49,184	\$382,287	11.40
2016	237,424	5,830	16,266	\$221,158	6.85
2015	143,306	2,365	6,069	\$137,237	4.23
2014	110,930	980	1,516	\$109,342	1.43
2013	132,218	505	1,053	\$131,165	0.80
2012	101,602	324	1,253	\$100,349	1.23
2011	78,679	338	518	\$78,161	0.66
2010	70,087	206	433	\$69,654	0.62
2009	34,764	109	208	\$34,556	0.60
2008	65,237	188	224	\$65,013	0.34
Total Delinquent Years	\$1,405,718	\$28,560	\$76,724	\$1,328,922	

Other August Receipts

County Penalties	\$ 4,961	\$ 9,752
Landfill User Fees	\$ 81,368	\$ 92,244
Municipalities	\$ 23,825	\$ 26,848
Fire District Taxes	\$ 50,821	\$ 57,726
Advance Taxes	\$ 380	\$ 380

AUGUST GRAND TOTAL

\$1,115,159	\$1,340,692
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Starlin L. Beatty, Tax Administrator

9/12/2018

Starlin L. Beatty, Tax Administrator

AGENDA – October 1, 2018

ITEM # 3D-A CONSENT AGENDA

**Tax Release Requests over \$100) in accordance with NCGS 105-381
“Taxpayer’s Remedies” presented as information only.**

Starlin Beatty, Tax Administrator

Over \$100	10/1/2018	CO MGR INITIALS: _____	Date: _____
<u>ERROR CORRECTION RELEASES:</u>			
BLULER BILL & ROSEANN	2018 09883-300	17452	\$184.27 DOUBLE BILLED
BOAT LIFT STORE INC	2018 14227-200	32041	\$375.17 DOUBLE BILLED
BULLOCK L M III/JAMES W BULLOCK	2018 5702-303 B2-34	17992	\$1,316.82 SHOULD BE IN LANDUSE
CARLTON DAVID	2018 209	32063	\$224.34 BOAT LISTED IN CHESTERFIELD CO
CLAIBORNE HENRY	2018 770-301 B1-9A	1814	\$189.24 AGE EXEMPTION
CRENSHAW ANDREW	2018 298	32085	\$197.23 PAID IN MECKLENBURG CO
CROSSON PATRICIA JONES	2018 13914-200	27515	\$182.63 HOUSE DESTROYED IN 2017
DANTINI BILL	2018 299	32089	\$212.93 PAID IN WAKE COUNTY
EVANS CRAIG	2018 303	32125	\$333.58 OVER ASSESSED
GLEN RAVEN CUSTOM FABRICS	2018 29107-200	26540	\$1,924.98 OVER ASSESSED
GREGORY RUBY	2018 18090-300 J2C-60	7037	\$237.00 CORRECTED LAND VALUE
GUNN JASON & VICKY	2018 22335-300 L4A-49-6X	6267	\$256.12 DOUBLE BILLED
HEALY STEPHEN	2018 38007-300 I2-15F	24371	\$146.39 PP OVER ASSESSED
JONES FRANK HEIRS	2018 22540-300 E5-115	6491	\$417.43 DOUBLE BILLED
MEYERS CLYDIE	2018 18204-300 J3B-69-1Z	6051	\$200.04 DOUBLE BILLED
MILLER RANDY C & LANA	2018 17346-307 K2D-111	15246	\$265.95 CLERICAL ERROR
MILLER RANDY C & LANA	2018 17346-309 K2D-133	15268	\$293.40 CLERICAL ERROR
MILLS CLARK & ROBERTA	2018 36262-301 E6B522	5928	\$150.00 DWELLING UNLIVEABLE
MOORE ELLIOTT	2018 333	32336	\$321.85 PAID IN RICHMOND VA
NINE BRENDA	2018 334	32355	\$169.89 PAID IN MECKLENBURG VA
PARKER ROBERT & KATHY	2018 29233-304 C7-42H-1Z	22252	\$196.41 CLERICAL ERROR
PELFREY MELISSA	2018 13289-304 I2C-58	12090	\$16,907.25 BILLED INCORRECTLY W/O PUV
RICKS BERNARD & MARIA	2018 48639 D9-73-C1	1653	\$693.05 BILLED INCORRECTLY
ST SING W G HEIRS	2018 35915-300 E4-84	10429	\$210.24 SHOULD BE IN LANDUSE
THOMAS GENEVA	2018 31233-300 I12-10C	23693	\$378.64 CLERICAL ERROR
WARREN COUNTY	2018 2267-472 G9-12I	21613	\$242.48 EXEMPT PROPERTY
WILLIAMS LEON B	2018 44432-300	32557	\$335.12 MACHINERY DOUBLE LISTED
TOTAL ERROR CORRECTIONS:			\$26,565.45
<u>LANDFILL USER FEE RELEASES:</u>			
ALEXANDER SUSIE & DONNIE	2018 16720-300 E2-159	13190	\$150.00 DWELLING ONLY 25% COMPLETE
BKING PROPERTIES LLC	2018 35595-300 F6-119	6791	\$775.00 PRIVATE HAULER
BOHANON ROBIN & BRIAN	2018 35888-200	26184	\$150.00 CAMPER AT OUTDOOR WORLD
FITTS CORA HEIRS	2018 14408-300 K5-72	3751	\$150.00 HOUSE NOT LIVEABLE
HARRIS SAMUEL	2018 18233-320 E6B587	11171	\$160.00 HOUSE BEING RENOVATED/NO ELEC
LARRISON RUTH	2018 30669-300 D4-84	6865	\$150.00 NO DWELLING ON PROPERTY
OWEN DANNY & DIANNE	2018 8082-300 E4-154A	19443	\$25.00 PRIVATE HAULER
TOWNS CLARENCE & MARIE	2018 1517-300 D8-42	2199	\$150.00 DWELLING VACANT SINCE 2014
TOTAL LFUF RELEASES:			\$1,700.00
Total Releases			\$28,265.45

ITEM # 3D-B CONSENT AGENDA

County Manager approved Releases Under \$100 (information only).

Under \$100

10/1/2018

CO MGR INITIALS:

VJ Date: 9/24/18

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD</u>	<u>AMOUNT</u>	<u>REASON</u>
ARCOLA WOODLANDS LLC	2018	41581-300	J9-26	2189	\$ 3.90	REBILLED AT MARKET /NO PUV
BRUCE ROBERT C & WENDY J	2018	5223-300	L2B-6	1742	\$ 81.50	CLERICAL ERROR
CAROLINA TELEPHONE	2018	12015-207		32614	\$ 2.52	WRONG ACCOUNT
FALESKI DAVID	2018	305		32128	\$ 78.89	BOAT OVER ASSESSED
GRANK RONALD & VICKI R	2018	1561-301	J2B-136A	9872	\$ 2.21	LISTED ON TIME
HAYES WINIFRED & MARIE E	2018	111		32211	\$ 3.66	OVER ASSESSED
HENDERSON WARREN	2018	29532-200		26400	\$ 63.02	BOAT DOUBLE BILLED
JACKS USED TIRES	2018	4981-200		32603	\$ 49.61	DOUBLE BILLED
MOBILE MINI INC	2018	38080-200		29065	\$ 63.75	DOUBLE BILLED/LISTED ON TIME
NELSON MATT III & SUSAN	2018	28730-300	I5-14B	8136	\$ 2.87	WRONG VALUE ON BOAT
PERKINSON RONALD Z & OTHERS	2018	30933-301	D4D326 1Z	9324	\$ 66.03	WRONG VALUE ON PROPERTY
RAINEY CLAUDE A III	2018	338		32409	\$ 96.35	BOAT OVER ASSESSED
ROBINSON GERALDINE	2018	19519-200		27172	\$ 88.10	AGE EXEMPTION NOT EXCLUDED
SOUTHERN LANDSCAPING & LAWN	2018	18878-201		32615	\$ 43.47	DOUBLE BILLED
STRICKLER CHARLES	2018	39245-200		26344	\$ 56.51	SOLD BOAT IN 2017
SWEATT SUSAN G	2018	37148-200		21064	\$ 80.51	BOAT TAKEN TO VA IN 2017
TEW CARLTON R	2018	10859-300		18949	\$ 62.89	SOLD IN JULY 2017
THOMPSON ALVIN C	2018	21323-200		26214	\$ 0.35	LISTED ON TIME
WARREN COUNTY	2018	2267-467	C5-23	7229	\$ 32.94	EXEMPT PROPERTY
WARREN COUNTY	2018	2267-464	E5-32A	5806	\$ 21.28	EXEMPT PROPERTY
WARREN COUNTY	2018	2267-471	F6A-25	10819	\$ 24.89	EXEMPT PROPERTY
WRIGHT BILLIE JO BUNNELL	2018	4994-301		19291	\$ 74.48	DOUBLE BILLED

SUB-TOTAL ERROR CORRECTIONS:

\$999.73

AGENDA – October 1, 2018

ITEM # 3E CONSENT AGENDA

**Employee Performance Bond for Finance Director Jamie Holtzman
Effective November 7, 2018 to November 7, 2019
Premium of \$200; for \$50,000 coverage**

CNA SURETY
Billing Questions (888) 866-2666
Email info@cnaSurety.com

Notice of Premium Due 11/07/2018

Premium \$200.00

JAMIE R. HOLTZMAN
%COUNTY OF WARREN
PO BOX 619
WARRENTON, NC 27589

Amount Due \$200.00

Bond Detail		
Bond #	71845975	Bond Penalty \$50,000.00
Company	Western Surety Company	
Effective Date	11/07/2018	
Anniversary Date	11/07/2019	
Description	NC Deputy Finance Office County of Warren	

Agent Information	Messages
Warrenton Insurance Agency, Inc. P. O. Box 633 Warrenton, NC 27589-0633 Phone : (252)257-3104	<i>OK get 9/13/18 vg 9/17/18</i>

Payment Instructions



- Pay Online at ONLINEPAY.CNASURETY.COM
- If paying by mail, please send payment 2 weeks prior to due date to ensure receipt
Make check payable to CNA Surety
Detach payment stub and return with payment

Note-Renewal documents will only be sent upon receipt of full payment.

Jamie R. Holtzman
Bond # 71845975
Company 0601
Agency 32-02393
Warrenton Insurance

Payment Due 11/07/2018 Amount Due \$200.00

CNA Surety Direct Bill
P.O. Box 957312
St. Louis, MO 63195-7312

ITEM # 4

FINANCE OFFICE

**Jamie Holtzman
Finance Officer**

RESERVED

ITEM # 5

2017 TAX YEAR ANNUAL SETTLEMENT

Starlin Beatty, Tax Admin.

Starlin Beatty
Tax Administrator



117 South Main Street
Post Office Box 240
Warrenton, North Carolina 27589
Phone: (252) 257-3337
Fax: (252) 257-9369

**COUNTY OF WARREN
OFFICE OF THE TAX ADMINISTRATOR**

2017-2018 TAX YEAR ANNUAL SETTLEMENT

2017 TAX YEAR ORIGINAL LEVY	\$16,696,139.77
ADDITIONS:	
DISCOVERIES	\$ 764,044.99
INTEREST	\$ 158,521.79
LIEN ADVERTISING COST	\$ 5,198.06
TOTAL	\$17,623,904.61
REDUCTIONS	
UNCOLLECTED BALANCE	\$16,857,950.73
CASH COLLECTIONS	\$ 209,088.98
RELEASES	\$17,067,039.71
TOTAL	
BALANCE OUTSTANDING AT JUNE 30, 2018	\$ 556,864.90
TOTAL	\$17,623,904.61

ITEM # 6

**Authorization to Honor Facsimile Signatures for Warren County
Department of Social Services Trust Fund Account:**

DSS Director Ryan Whitson

- Or -

Warren County Manager Vincent Jones

and

**Finance Director
Jamie Holtzman**

ITEM # 7-A (pg 1 of 3)

**BOARD/COMMITTEE/COMMISSION ITEMS FOR
CONSIDERATION:**

**Adopt Local Foods Promotion Council Bylaws
Authorize Chairman Hunt to sign same.**

**By:
Paul McKenzie, Coop Ext.**

We meet on the 4th Wednesday, 2:30 pm

8/22

9/26

10/24

11/28

My understanding is that we continue to operate within the Cooperative Extension Advisory Leadership System.

Thanks!

Paul

**Warren County
Local Food Promotion Council
By-Laws**

I. Vision

We envision a Warren County where the local food system will bring increased opportunities for local farmers, boost the local economy, and improve the health of consumers, while sustaining our environment.

II. Mission

The Warren County Local Food Promotion Council coordinates and supports efforts to grow, distribute, process, and market local food and food products.

III. Purpose

The Committee is created for the purpose of promoting policies and conducting activities that help bring locally grown and raised farm products to the plates of Warren County residents and regional consumers.

IV. Authorization

The Local Food Promotion Council is authorized by the Warren County Board of Commissioners and will serve at the pleasure of the governing body. It operates under the auspices of Warren County Cooperative Extension.

V. Relationship of Council to Governing Board

It is the role and sole prerogative of the Board of Commissioners to enact policy. The Local Food Promotion Council is expected to offer recommendations for policies that will further the purpose stated above.

VI. Membership

Composition: The Council shall consist of twelve to eighteen members. Warren County Cooperative Extension will attempt to recruit a membership that is broadly representative of the County, with respect to differing communities including socioeconomic, geographic, age, race, ethnicity, gender, etc. Members are appointed to a three-year term, and may be appointed to serve a second term. After two terms, a member must be off-board for one year before being eligible for reappointment. At the last meeting of each year, the Council will review the current membership and identify potential nominees to serve the following year. The Council will include members from a cross-section of the community, including: local government, businesses, farmers, education, faith communities, non-profit, human services, and consumers at large.

VII. Organizational Structure

Officers: The Council will have a chair, vice chair, recording secretary, and treasurer who are elected for one-year terms by the membership. The position of treasurer will be filled by a representative from Warren County Cooperative Extension. Elections will be held at the first meeting of the year. Officers may serve up to two consecutive terms.

VIII. Procedural Rules

By-Laws: By-laws require a two-thirds of the membership vote for adoption or change.

Meetings: The committee will meet at least four times per year. Members will be notified at least ten days before a meeting.

Minutes: Minutes of each meeting will be kept.

Dismissal: Members who are absent without reasonable cause from three successive meetings will be considered to have resigned their seat. The committee will move to fill the position.

Quorum: A quorum is defined as 50% plus 1.

Committees: The Chair may appoint working committees, as needed.

Approved:

By:

ITEM # 7-B

**BOARD/COMMITTEE/COMMISSION ITEMS FOR
CONSIDERATION:**

Appoint County Manager Vincent Jones to the following Boards/Committees, for a term that extends for duration of employment:

- 1 - Juvenile Crime Prevention Council (JCPC)**
- and**
- 2 – Regional Stepping Up Initiative.**

(Note: The Warren County Manager serves ex-officio on all county Boards/Committees/Commissions.)

AGENDA – October 1, 2018

ITEM # 8

**COMMISSIONERS
&
COUNTY MANAGER UPDATES**

ITEM # 9

CLOSED SESSION

*according to NCGS § 143-318.11(a)(5)&(6)
To establish or to instruct the public body's staff
concerning negotiating for the acquisition of real
property by purchase, option, exchange, or lease and
Personnel Matters*

AGENDA – October 1, 2018

ITEM # 10

RETURN TO OCTOBER 1, 2018
Regular Meeting

ITEM # 11

ADJOURN
OCTOBER 1, 2018 MEETING