

**MEETING NOTICE**  
**WARREN COUNTY BOARD OF ELECTIONS**

The regular board meeting for the Warren County Board of Elections will be held on Thursday, July 09, 2020 at 9:00 AM. The meeting will be held via telephone conference. The call-in number for the meeting is **701-802-5244, access code 5338442, pin 8905.**

The purpose of the meeting is to conduct regular business for the Warren County Board of Elections. For additional information, please contact the Warren County Board of Elections at 252-257-2114.

Esther Terry-Chair  
Warren County Board of Elections

AGENDA  
WARREN COUNTY BOARD OF ELECTIONS  
THURSDAY, July 09, 2020 REGULAR MEETING  
WARREN COUNTY BOARD OF ELECTIONS  
309 N. MAIN STREET-ANNEX BLDG-WARRENTON NC  
Call in 701-802-5244, access code 5338442, pin 8905

I. CALL TO ORDER Chair Esther Terry

II. PLEDGE OF ALLEGIANCE

III. ADOPT AGENDA

ACTION: \_\_\_\_\_

IV. CITIZENS COMMENTS

ACTION: \_\_\_\_\_

V. APPROVAL OF MINUTES OF 6/11/2020

ACTION: \_\_\_\_\_

VI. APPROVAL OF DIRECTORS REPORTS FOR June-2020

ACTION: \_\_\_\_\_

VII. APPROVAL OF LEGAL NOTICES -Appointment of Precinct officials

ACTION: \_\_\_\_\_

ADJOURN

**MINUTES  
REGULAR MEETING  
WARREN COUNTY BOARD OF ELECTIONS  
JUNE 11, 2020-9:00 AM  
309 N. MAIN STREET-WARRENTON, NC  
Note (This meeting was held via conference call)**

**PRESENT:** Esther Terry, Henry Durham, James Roberts, Steven Mullenix, John Mooring, Debbie Formyduval. Also, in attendance was Jayla Hagans, Emma Cone, Adrian Williams and Veronica Fonesca with Democracy North Carolina.

Chair Esther Terry called the meeting to order at 9:10 AM.

At the direction of Chair Terry, the Pledge was dispersed.

Citizen Comment: Chair Esther Terry welcomed visitors and offered the opportunity for citizen comments. There were none.

Steven Mullenix made a motion to approval the minutes of 3/03/2020, 3/6/2020, 3/13/2020 and 5/21/2020 with a correction to the name of Henry Durham in the minutes of 5/21/2020. The motion was seconded by John Mooring and passed 5-0.

John Mooring made a motion to accept the director's reports for April and May as presented with additions that were shared by Debbie Formyduval about the One Stop Plan as well as COVID-19 updates as a part of the Emergency Plan and legislative matters. The motion was seconded by Henry Durham and passed 5-0. (See attachment 1)

Steven Mullenix made a motion to approve the One stop Plan for the November 3, 2020 Presidential Election as presented by Director Formyduval. The motion was seconded by Henry Durham and passed 5-0. (See attachment 2)

John Mooring made a motion to approve the Meeting Schedule for the Board of Elections for the coming year. The motion was seconded by Steven Mullenix and passed 5-0. (See attachment 3)

Steven Mullenix made a motion to approve the Notice of Buffer Zones and Schedule of Absentee Meetings for the November 3, 2020 Presidential Election. The motion was seconded by John Mooring and passed 5-0. (See attachment 4)

John Mooring made a motion to approve the Resolution for counting of Mail Absentee Ballots for the November 3, 2020 Presidential Election. The motion was seconded by Steven Mullenix and passed 5-0.  
(see attachment 5)

Being no further business before the board, Chair Esther Terry adjourned the meeting at 9:32 AM.

Respectfully submitted,

(Seal)

James Roberts-Secretary

Attest:

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**DIRECTOR'S REPORT**  
**WARREN COUNTY BOARD OF ELECTIONS**  
**PERIOD JUNE 01, 2020-JUNE 30, 2020**  
**PREPARED BY: DEBBIE FORMYDUVAL-DIRECTOR**

**ELECTION PROGRAMMING:** During this period, our office has engaged in the following:

1. Routine removals of DHHS, DOC, Duplicate records to other counties.
2. Data entry of new registrations and party changes.
3. Filing of Soil and Water Conservation Candidate.
4. Setup of workflow site for ballot proofing.
5. Adjustment of Election days supply kits to include COVID-19 items.
6. Participated in web-based trainings and meetings with NCSBOE.
7. Review of COVID -19 supplies and needs.
8. Research of possible alternative sites for early voting to meet social distancing requirements.
9. Inventory check of printed materials including mail absentee envelopes, voter cards,
10. Contact with Election Day precincts.
11. Review of accessibility options for one stop early voting. Currently working with Buildings and grounds to upgrade sidewalk entrance to BOE which over time has deteriorated making entry by anyone with a cane or walker difficult. Buildings and grounds supervisor Terrance Williams have assured our office that the issue will be corrected well in advance of the November 3, 2020 early voting period.
12. Regularly cleaned and sanitized areas of public contact in the Warren Co. BOE office for the safety of staff and visitors.
13. Respond to mail absentee request submitted by independent group. Note -NC law does not allow for pre-filled absentee request forms. Our office has received date just under 100 of the requests. Staff must mark the request as incomplete and issue a letter from the SEIMS systems along with the proper form.
14. Notify party chairs of deadlines for submission of Observer list if they plan to utilize during the November 3, 2020 Presidential Election.
15. Responded to several Public Information Request. This is normal during a presidential Election Year. On occasion, the SBOE will assist counties with

data that they have available as well as respond to legal matters when certain data is confidential.

16. Update County website with 11-2020 forms and fact sheets.
17. Shared House Bill 69 with county manager's office in addition to working with finance director to setup accounting for expenditures.
18. Provided reopening information to SBOE for website update.

**BUDGET:** All budget tracking is current with the finance office and county manager. We are currently awaiting issuance of the approved budget for our agency for the 2020-2021 budget year so that our in-house accounting can be setup. Having this in place is critical as we embrace preparation for the November 3, 2020 Presidential Election.

**MEETINGS AND TRAINING FOR THIS PERIOD:**

- 6/02/2020 Department Head meeting
- 6/10/2020 SBOE online meeting
- 6/11/2020 Regular Board meeting (Conference Call)
- 6/25/2020 SBOE online training-Campaign Finance
- 6/29/2020 Online District Directors Meeting

**STATISTICS:** See attached NVRA Report

WARREN COUNTY BOARD OF ELECTIONS

NVRA REPORT

Reporting Period: 6/1/2020 - 6/30/2020

**Totals**

Active	11,261
Inactive	1,769
Total Registration	13,030

**REPORTING PERIOD**

Registrations Approved	23
Total Registrations Removed	48
Inactive Registrations Removed	8

**New Registrations**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	24
06 - Mail-in	8
07 - In-person	3
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	13
17 - Registration Drives	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
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	48

**Duplicates**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	16
06 - Mail-in	41
07 - In-person	3
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	4
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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	64

**Changes of Information**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	13
06 - Mail-in	6
07 - In-person	2
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	4
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	1
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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	26

**Verifications**

# of 1st & 2nd verification mailings sent	77
# of 1st NCOA mailings sent	0
# of 1st verification returned undeliverable	1
# of verification returned by voter	0

**Confirmations**

# of confirmations returned by voter	0
# of confirmations sent	1
# of confirmations returned undeliverable	2
# of confirmations not returned at all	3

**COUNTY STATISTICAL**

Constitution	3
Democratic	8,521
Green	0
Libertarian	43
Republican	1,924
Unaffiliated	2,539
American Indian	542
Asian	24
Black	6,683
Multi-Racial	50
White	5,136
Other	122
Undesignated	473
Hispanic	73
Not Hispanic	8,964
Undesignated	3,993
Female	6,888
Male	5,746



Undesignated 396

**Unprocessed Registrations - Incomplete Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	4
06 - Mail-in	0
07 - In-person	1
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	1
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

**Unprocessed Registrations - Archive Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

**Unprocessed Registrations - Review Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0

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96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0

**NOTICE OF APPOINTMENT OF PRECINCT OFFICIALS FOR THE NOVEMBER  
3, 2020 PRESIDENTIAL ELECTION**

Pursuant to NC General Statute, the Warren County Board of Elections appointed the following poll workers for the November 5, 2019 Municipal Election to be held in Warren County, North Carolina.

**001-RIVER PRECINCT**

<b>Barbara Wheeler</b>	<b>Chief Judges</b>	<b>Republican</b>
<b>Mell Jones</b>	<b>Judge</b>	<b>Democrat</b>
<b>Hugh W Freeman</b>	<b>Judge</b>	<b>Republican</b>
<b>Mary W, Shearin</b>	<b>Assistant</b>	<b>Democrat</b>
<b>Nancy Andersen</b>	<b>Assistant</b>	<b>Republican</b>

**002-SIXPOUND PRECINCT**

<b>Beverly Santhouse</b>	<b>Chief Judge</b>	<b>Unaffiliated</b>
<b>Karen Hight</b>	<b>Judge</b>	<b>Republican</b>
<b>Ruth Perrineau</b>	<b>Judge</b>	<b>Democrat</b>
<b>Juanita Richardson</b>	<b>Assistant</b>	<b>Democrat</b>
<b>Coy Chapel</b>	<b>Assistant</b>	<b>Republican</b>

**003-HAWTREE PRECINCT**

<b>Wayne Paynter</b>	<b>Chief Judge</b>	<b>Unaffiliated</b>
<b>Sterling Cheston</b>	<b>Judge</b>	<b>Democrat</b>
<b>Angela Bakka</b>	<b>Judge</b>	<b>Unaffiliated</b>
<b>Juanita Richardson</b>	<b>Assistant</b>	<b>Democrat</b>
<b>Jaye Allen</b>	<b>Assistant</b>	<b>Unaffiliated</b>

004-SMITH CREEK

Sheila Burchette	Chief Judge	Democrat
Virginia Broach	Judge	Democrat
Henry Hayes	Judge	Republican
Ruby Downey	Assistant	Democrat
Linda Newell	Assistant	Republican

005-NUTBUSH

Joann Wright	Chief Judge	Democrat
Eddie Mitchell	Judge	Democrat
May Thurber	Judge	Republican
Phyllis T. Durham	Assistant	Democrat
	Assistant	Rep/Unaff.

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006-Sandy Creek

Kimberly Choplin	Chief Judge	Unaffiliated
Stacey Henderson	Judge	Unaffiliated
Rachael Short	Judge	Republican
Linda Copeland	Assistant	Democrat
	Assistant	Rep/Unaffiliated

007-SHOCCO

Sheila Robertson	Chief Judge	Republican
Betty O'Neal	Judge	Democrat
Rosa Macklin	Judge	Democrat
Margaret Sanford	Assistant	Republican

Andrea Shannon	Assistant	Democrat
008-FISHING CREEK		
Felicia Sanders Gupton	Chief Judge	Unaffiliated
Felicia Taylor	Judge	Democrat
Gina Woodhouse	Judge	Republican
Pearline Pulley	Assistant	Democrat
Kathy Harris	Assistant	Democrat
Janet Leigh Rudasill	Assistant	Unaffiliated
009-JUDKINS		
Durwood Hunter	Chief Judge	Democrat
Sheila Owen	Judge	Republican
Virginia Sykes	Judge	Democrat
Julius Mann	Assistant	Democrat
Hazel Wilkins	Assistant	Democrat
010-WEST WARRENTON		
Thurlette Tunstall	Chief Judge	Democrat
Laquisha Taylor	Judge	Democrat
Mary Jackson	Judge	Republican
Eldora Tillery	Assistant	Democrat
Karla Hehl	Assistant	Republican/Una
011-FORK		
Molly Hayes	Chief Judge	Unaffiliated
Vivian Beech	Judge	Republican
Wilma Cruel	Judge	Democrat

Doris Williams	Assistant	Democrat
_____	Assistant	Republican

12-ROANOKE

David Johnson	Chief Judge	Unaffiliated
Sarah Wilkins	Judge	Democrat
Mary Jo Bankard	Judge	Unaffiliated
Janice Finch	Assistant	Unaffiliated
Nancy F. Morris	Assistant	Republican

013-NORLINA

Vacant	Chief Judge	Democrat
Charlene Perry	Judge	Democrat
Richard Ayscue	Judge	Unaffiliated
Robert Burton	Assistant	Unaffiliated
_____	Assistant	Democrat

014-EAST WARRENTON-TOWN OF WARRENTON

Clifton Jackson	Chief Judge	Republican
Susan Blaylock	Judge	Unaffiliated
Richard Ayscue	Judge	Democrat
Paul Gupton	Assistant	Unaffiliated
_____	Assistant	Democrat

ONE-STOP-WARREN BOE OFFICE

Tina Neal	Judge	Republican
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Eldora Tillery	Judge	Democrat
Coy Chapel	Judge	Republican
Felicia Taylor	Judge	Democrat
Susan Long	Judge	Republican
Beverly Santhouse	Judge	Unaffiliated
Barbara Wheeler	Judge	Republican
Charlene Perry	Judge	Democrat
Rosa Macklin	Judge	Democrat

This is the 9<sup>th</sup> day of April 2019.

Esther Terry-Chair