

Warren County ABC Board Minutes for April, 2018

The Warren County ABC Board met on April 5, 2018 at 10:00 am. Attending the meeting was board chairman Victor Hunt, board members Clarence Jones and Steve Pelfrey, finance officer Jamie Williams, project manager, Susan Brown, general manager Larry C. Spruill, and Claiborne Woods and Mike Kilian of Kilian Engineering.

The Conflict of Interest Disclaimer was read and without conflict the meeting continued.

Next, a motion was made by Mr. Jones and seconded by Mr. Pelfrey to approve the agenda. Also the minutes of the last meeting were read and a motion was made by Mr. Jones and seconded by Mr. Pelfrey to approve the minutes as read.

Continuing, Mr. Woods and Mr. Kilian both gave updates on the progress of the New Lake Gaston Store Project. Mr Woods presented a schedule for certain aspects of the project to be complete and noted those things that had been completed thus far. Mr. Kilian and Mr. Woods also discussed aspects of the project that were slightly behind schedule and talked about the steps being taken to bring the project to completion.

Next Mrs. Brown reviewed a report concerning the New Lake Gaston Store Project entitled Capital Project Budget vs. the Actual Report for the new Lake Gaston store.

Following this the finance officer, Mrs. Williams and Mr. Hunt discussed concerns involving profit distribution to the county. It was noted that the county had given the ABC System an exemption from paying the county's profit distribution to allow for the construction of the Norlina ABC store and that the county had not received any money from the system in some years. Following this, the finance officer reviewed the profit/loss statement for February, 2018.

Next the general manager discussed plans to hire additional staff for the Lake Gaston store. Most agreed that employees should be well acquainted with the job by the new store opening. Also the board suggested that the general manager along with the store manager of the Lake Gaston store present a schedule of work hours for the store as well as the number of employees needed for such hours.

Lastly the board assigned Mrs. Williams the task of training the general manager as well as the store managers on how to

use the hand held scanner to take inventory. All present were in agreement to train on Sunday, April 8, 2018 at 8:00 am.

With no other business, the board adjourned at 12:15 pm.

Respectfully submitted by

Larry C. Spruill : General Manager
Warren County ABC Board